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**NATIONAL SECURITY AGENCY/CENTRAL SECURITY  
SERVICE**



**INSPECTOR GENERAL  
REPORT OF INVESTIGATION**

**26 October 2015**

**IV-15-0037**

**Alleged Labor Mischarging**

(U) This report might not be releasable under the Freedom of Information Act or other statutes and regulations. Consult the NSA/CSS Inspector General Chief of Staff before releasing or posting all or part of this report.

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Approved for Release by NSA on 12-31-2019, FOIA Case # 85643 (litigation)

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NSA:10956

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## **(U) OFFICE OF THE INSPECTOR GENERAL**

(U) Chartered by the NSA Director and by statute, the Office of the Inspector General conducts audits, investigations, inspections, and special studies. Its mission is to ensure the integrity, efficiency, and effectiveness of NSA operations, provide intelligence oversight, protect against fraud, waste, and mismanagement of resources by the Agency and its affiliates, and ensure that NSA activities comply with the law. The OIG also serves as an ombudsman, assisting NSA/CSS employees, civilian and military.

### **(U) AUDITS**

(U) The audit function provides independent assessments of programs and organizations. Performance audits evaluate the effectiveness and efficiency of entities and programs and their internal controls. Financial audits determine the accuracy of the Agency's financial statements. All audits are conducted in accordance with standards established by the Comptroller General of the United States.

### **(U) INVESTIGATIONS**

(U) The OIG administers a system for receiving complaints (including anonymous tips) about fraud, waste, and mismanagement. Investigations may be undertaken in response to those complaints, at the request of management, as the result of irregularities that surface during inspections and audits, or at the initiative of the Inspector General.

### **(U) INTELLIGENCE OVERSIGHT**

(U) Intelligence oversight is designed to insure that Agency intelligence functions comply with federal law, executive orders, and DoD and NSA policies. The IO mission is grounded in Executive Order 12333, which establishes broad principles under which IC components must accomplish their missions.

### **(U) FIELD INSPECTIONS**

(U) Inspections are organizational reviews that assess the effectiveness and efficiency of Agency components. The Field Inspections Division also partners with Inspectors General of the Service Cryptologic Elements and other IC entities to jointly inspect consolidated cryptologic facilities.

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**I. (U) SUMMARY**

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(U//~~FOUO~~) This investigation was conducted in response to a complaint received by the Office of the Inspector General (OIG) alleging that [redacted] a NSA contractor formerly employed by [redacted] may have submitted false labor charges while working for [redacted] of NSA contract [redacted] entitled [redacted]

[redacted] is the prime contractor for this contract and [redacted] is a subcontractor to [redacted]

(U//~~FOUO~~) The OIG concluded based on the preponderance of the evidence that [redacted] knowingly claimed false and inaccurate labor charges on his company timesheets, totaling 285.50 hours, during the period of 8 July 2013 to 10 July 2014. His actions violated 31 U.S.C. § 3802, and likely caused [redacted] to violate FAR 31.201-2 thereby reducing allowable costs and payments under FAR 52.216-7<sup>1</sup>.

(U//~~FOUO~~) Based upon labor rates provided to the OIG, the 285.50 discrepant hours claimed by [redacted] equated to an approximate loss to the Government of \$19,037<sup>2</sup>. A summary of the investigative findings will be forwarded to the Maryland Procurement Office (B3P). The OIG will also provide a summary of the investigative findings to the Associate Directorate for Security and Counterintelligence (ADS&CI), Special Actions (Q242) and Acquisition, Research, & Technology Law (D25). Separately, a letter will be sent to [redacted] outlining the results of the of this labor mischarging investigation involving [redacted]

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<sup>1</sup> (U//~~FOUO~~) [redacted] may have also violated 18 U.S.C. §§287 and 1001 by knowingly and willfully falsifying his timesheets. This potential violation was reported to the USAO for the District of Maryland in May 2015.

<sup>2</sup> (U//~~FOUO~~) The approximate dollar value of the loss to the Agency was derived by multiplying [redacted] loaded billing rate of \$66.68 times the total discrepant hours.

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## II. (U) BACKGROUND

### (U) Introduction

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(U//~~FOUO~~) [redacted] was a [redacted] contractor employee supporting NSA, [redacted] as a full time [redacted] from [redacted] to [redacted]. He worked exclusively at NSA, National Business Park [redacted] during this period. He resigned from [redacted] on [redacted].

(U//~~FOUO~~) [redacted] is currently employed by [redacted] and supports contract activity elsewhere in the Intelligence Community.

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### (U) Applicable Authorities

(U//~~FOUO~~) The investigation looked at possible violations of the following authorities. Full citations are contained in Appendix A.

(U) 31 U.S.C. § 3802 – False claims and statements; liability

(U) FAR 31.201-2 – Determining allowability

(U) FAR 52.216-7 – Allowable cost and payment

### III. (U) FINDINGS

(U//~~FOUO~~) **ALLEGATION:** Did [redacted] knowingly submit false timesheets to his company, causing the Government to be billed for labor he did not actually perform in violation of 31 U.S.C. § 3802; and likely causing [redacted] and [redacted] to violate FAR 31.201-2 thereby reducing allowable costs and payments under FAR 52.216-7?

(U//~~FOUO~~) **CONCLUSION:** Substantiated.

#### (U) Documentary Evidence

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(U//~~FOUO~~) Contract [redacted] was obtained and reviewed. The contract states this is a Firm Fixed Price/Level of Effort contract and unless the written approval of the Contracting Officer is obtained in advance, the work shall not be performed at any facility other than the site of the sponsoring Agency, another Government facility, or the contractor's facility as required in the individual Delivery Orders. (Appendix B).

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(U//~~FOUO~~) [redacted] loaded labor billing rate: On 24 July 2015, [redacted] provided that [redacted] was a [redacted] under the [redacted] contract. He supported the contract from [redacted] to [redacted]. His loaded billing rate was \$66.68 (Appendix C).

(U//~~FOUO~~) [redacted] Timesheet Information: On 22 September 2015, [redacted] provided the OIG the total amount of hours that [redacted] claimed to have worked each day on the [redacted] contract for the period of 7 July 2013 to 10 July 2014 which are the same hours that were billed to the Government by [redacted] (Appendix D).

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(U//~~FOUO~~) **OIG Spreadsheet Analysis for [redacted]** A spreadsheet analysis of the access control records and [redacted] timesheet records for the period of 7 July 2013 to 10 July 2014 revealed 285.50 hours that [redacted] claimed on his timesheets but was not within access controlled spaces. During the period analyzed, [redacted] access control records and billing records showed that he worked 185 days on the [redacted] contract for [redacted]. Each of those 185 days began with his entry into [redacted] and 184 days ended with his exit from [redacted] his sole place of performance under the [redacted] contract<sup>3</sup>. Of the 185 days analyzed, [redacted] claimed he worked more hours than records reflect he was within access controlled spaces on 183 days, or 98.9% of the time. On 118 of those 183 days the false billing was attributable to a combination of claiming gap time for when he exited and then reentered [redacted] during the work

<sup>3</sup> Regarding the 185<sup>th</sup> day, [redacted] 9 January 2014 access control record showed that he exited from [redacted] rather than [redacted]. He billed for 10 hours but only worked 8.25 hours and was discrepant 1.75 hours on this date.

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day and claiming additional time that had no correlation with his time within access control. On another 50 of those 183 days, the false billing occurred when he claimed additional time that had no correlation to his time within access control. The false billing for the remaining 15 days of the 183 was attributable to when he claimed gap time as part of his total time within access control. (Appendix E).

(U//FOUO) [redacted] **Timekeeping Policy:** On 14 July 2015, [redacted] provided the OIG a copy of its Employee Timekeeping and Record Practices Handbook. It states on pages 15 and 16 that employees should only record hours worked in service to the customer on their timesheet and outlines possible disciplinary measures (including termination) for falsifying timesheets. On 2 November 2012, [redacted] signed an acknowledgement of receipt of the company handbook (Appendix F).

(U//FOUO) [redacted] **Records of Fire Drill/Evacuation for [redacted]** On 21 July 2015, [redacted] provided there were two fire drills/evacuation events from [redacted] during the period of July 2013 to July 2014. The first occurred on 18 November 2013, caused people to leave the building from approximately 0948 to 1028, and had no impact to [redacted] time within access control or what he billed [redacted] and [redacted] for this date. The second occurred on 19 February 2014, caused the building to be evacuated from approximately 0754 to 0829, and had no impact to [redacted] time within access control or what he billed [redacted] or [redacted] for this date (Appendix G).

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(U//FOUO) **13 July 2015 Email from [redacted]** Following [redacted] interview with the OIG, he sent an email and stated: "At this time I have no additional information to provide outside of what we discussed earlier in the day. Please take into consideration the things discussed, to also include false alarms/fire drills. Going to other buildings, where shuttle services were in use for meetings."<sup>4</sup> There was no other mitigation offered by [redacted] (Appendix H).

### (U) Testimonial Evidence

(U//FOUO) [redacted] was interviewed on 13 July 2015 and provided the following sworn testimony.

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(U//FOUO) From July 2013 to July 2014 he worked on an NSA contract for [redacted] exclusively at [redacted] was a subcontractor to [redacted] and he worked as a [redacted]. He was not required to work anywhere else in support of the contract. He worked 40 hours per week and normally worked four 10 hour work days Monday through Thursday.

(U//FOUO) He thought he submitted accurate T&A records to [redacted] and [redacted] for the period of July 2013 to July 2014. Submissions were done using an unclassified computer at his [redacted] ninth floor work location that was shared with other co-workers in the area. Because there were

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<sup>4</sup> (U//FOUO) The OIG reviewed [redacted] access control records for evidence he went to other buildings besides [redacted]. Records showed he went to another facility on three occasions over the course of the year. Time spent in transit between buildings was not held against [redacted] and was not included in the total number of discrepant hours.

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multiple users, at times he was unable to submit his T&A daily. He thought his T&A records were accurate because he based it on his arrival and departure times from [redacted]

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(U//FOUO) He generally took two 15 minute breaks during each work day. He thought that he was entitled to these break periods and the time could be included on his timesheet submissions as part of total time worked for a given day and billed to the contract. During these break periods, he would go to his car and use his cell phone that he kept in his car to make calls to friends and family. Other than these two 15 minute break periods, he spent all of his work time in [redacted] and rarely left the [redacted] compound for lunch or to visit [redacted] except for visits with customers. He indicated that he ate his lunch at his desk while he worked and considered it worked time that he then billed to the contract. Regarding visits with customers, he could not recall the exact dates and would not be able to check his personal files because he no longer has access to NSAnet. [redacted] Contracting Officer Representative (COR) for the contract might have calendar information in her personal files that could corroborate time away from [redacted]

(U//FOUO) He indicated that [redacted] advised him to make sure the T&A submissions were accurate, that he was to limit his time on the unclassified computer, and that two 15 minute breaks were approved and were considered work time. Other than this advisement from [redacted] [redacted] he stated that he was never counseled about T&A or about any other issue, specifically computer misuse.

(U//FOUO) [redacted] was given a copy of the OIG's T&A analysis for the period of 8 July 2013 to 10 July 2014 containing 285.5 discrepant hours. He briefly reviewed the analysis and advised that he thought that he had submitted accurate T&A when he submitted his timesheets to his company. He said that he might have stayed outside longer than 15 minutes for his break periods because he needed some fresh air and time away from the office. Otherwise, he did not have any additional information to refute or confirm the labor mischarging allegation.

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(U//FOUO) [redacted] was interviewed on 23 July 2015 and provided the following sworn testimony.

(U//FOUO) She was the COR for the [redacted] contract [redacted] worked on from [redacted] to [redacted]. [redacted] was a [redacted] subcontractor to prime contractor [redacted] and worked as a [redacted] supporting NSA. [redacted] place of performance under the contract was [redacted] in suite [redacted]. She worked in the same location and saw [redacted] three or four days per week. He worked four 10 hour days Monday through Thursday and generally worked an early shift starting around 0600. His government lead was [redacted] who worked in the same [redacted] spaces and oversaw his day to day activity.

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(U//FOUO) In early 2014, [redacted] brought to her attention on multiple occasions that she had concerns that [redacted] did not appear to be working a full 10 hour day, was often missing from his work desk, and might be using his NSA sponsored unclassified account for personal use. Once [redacted] brought this concern to her attention, she started paying closer attention to [redacted]

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[redacted] work activities and tried to make sure that he had enough work tasks to keep him busy. She also noticed that it appeared that he was spending significant time on the unclassified computer system engaged in activities involving his personal business, [redacted] which is involved with [redacted]. There were [redacted] (b) (6)

numerous times that she would walk by him as he was using the unclassified computer and could see from looking at the monitor that he was using it for this personal business. She characterized that he was using the unclassified system for his personal use on the order of about three hours per each week over several months that she observed.

(U//FOUO) She talked to [redacted] as well as his [redacted] Program Manager, [redacted] [redacted] about work hours and the use of the unclassified computer system. Specifically, she was present on at least two of three occasions when [redacted] counseled [redacted] about his timekeeping practices and the proper use of the unclassified computer system. She knows that [redacted] was told that there was a perception that he was not working a full 10 hour day and that he was claiming break times as time worked as part of his 10 hour. He was told that he was only authorized to bill time that he worked under the contract. He was also told that he was only to use the unclassified account for work related activity and to submit accurate T&A information to [redacted] and [redacted]. [redacted] gave her his assurance that he was not committing T&A fraud and that he was only using his unclassified account for work related activity.<sup>5</sup> (b) (3)-P.L. 86-36 (b) (6)

(U//FOUO) [redacted] advised that [redacted] may have visited [redacted] or the [redacted] as part of his contract duties. She could not recall any of these visits from memory but would check her records. She claimed it would prove difficult because [redacted] never used the [redacted] shared calendar to record off-site events. There was an office policy requiring the shared calendar to be updated but [redacted] never followed this guidance.<sup>6</sup>

(U//FOUO) [redacted] resigned from [redacted] on his own volition and found another job with a contractor in Washington D.C. Prior to getting the new job, [redacted] was having anxiety about the T&A and computer misuse issues because he had been counseled three times by [redacted] and he knew that he was "in trouble."

(U//FOUO) [redacted] was interviewed on 23 July 2015 and provided the following sworn testimony. (b) (3)-P.L. 86-36

(U//FOUO) As the [redacted] Senior Program Manager, he would see [redacted] several times a week in [redacted] room [redacted] when visiting the office to discuss contract management issues from approximately 2013 until July 2014 when [redacted] resigned from [redacted] because he found another contract job with another agency.

(U//FOUO) [redacted] and [redacted] told him there were suspicions that [redacted] was not accurately reporting the time he worked each day and that he used his government

<sup>5</sup> The OIG investigation did not address [redacted] alleged computer misuse because it was not part of the original Hotline complaint and [redacted] had already terminated his NSA contractor employment in July 2014.

<sup>6</sup> On 24 July 2015, in an email, [redacted] confirmed that [redacted] did not utilize the [redacted] shared calendar and did not record any calendar events related to off-site meetings.

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sponsored unclassified computer account for personal activities related to a personal business. [redacted] also told him that when she left at the end of her work day and [redacted] was still in the work area, he would sit at her desk to use the unclassified computer or find an unoccupied unclassified account on the ninth floor so he could access the unclassified system to engage in activities related to his personal business.

(U//FOUO) He never observed these concerns of labor mischarging or computer misuse firsthand. As part of his program management responsibilities, he counseled [redacted] privately on two or three occasions about the perception that he was committing labor mischarging fraud and was misusing his unclassified computer system for his personal use. He recalled advising [redacted] to make sure he documented his work time accurately in what he billed to [redacted] and [redacted] and that lunch breaks or breaks outside of the building were not considered billable time. He indicated that [redacted] would have understood he could not bill time to the contract unless it was time that he was working within [redacted] room [redacted]

(U//FOUO) Each time he talked to [redacted] in private about the perceptions that he was committing labor mischarging or computer misuse, he denied that he was doing anything wrong and tried to assure [redacted] that he would not do anything wrong because he really needed his job because [redacted]

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(U//FOUO) [redacted] stated that he had email records of when he counseled [redacted] privately about labor mischarging and computer misuse concerns. Following this interview, [redacted] advised that the dates he counseled [redacted] were 5 April 2013, 16 May 2013, and 20 May 2013.

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**(U) Analysis and Conclusions**

(U//FOUO) According to 31 U.S.C. § 3802 – False claims and statements; liability prohibits any person from making, presenting, or submitting a false, fictitious or fraudulent claim. Under applicable legal standards, a person “knowingly” makes a false statement whenever he or she acts with knowledge of its falsity or acts with reckless disregard of whether the statement is true.

(U//FOUO) Federal Acquisition Regulation (FAR) 31.201-2 Determining allowability states that “[a] contractor is responsible for costs appropriately and for maintaining records, including supporting documentation, adequate to demonstrate that costs claimed have been incurred, are allocable to the contract, and comply with applicable cost principles in the subpart and agency supplements.” By failing to accurately document his work hours, [redacted] likely caused [redacted] and [redacted] to violate FAR 31.201-2, thereby reducing allowable costs and payments under FAR 52.216 Allowable cost and payment.

(U//FOUO) Though [redacted] testified that he submitted accurate T & A records to [redacted] and [redacted] the preponderance of the evidence indicates that during the period of 8 July 2013 until 10 July 2014, [redacted] repeatedly, on 183 days out of 185 days or 98.9% of the time, claimed more time on his timecard than he was within access control. In total, he claimed 285.5 hours that he did not work; proving his claims were false.

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(U//FOUO) Furthermore, [redacted] had no valid contract-related reason to be outside of access control. The only explanations that [redacted] offered the OIG after receiving the spreadsheet analysis on 13 July 2015 was he thought the break periods he took were billable time and that some of the discrepant hours were attributable to fire alarm events that occurred in [redacted] and work related meetings that occurred at offsite locations. We verified that break periods were not billable time to the contract and that [redacted] had been trained on this and received [redacted] company policy discussing this. We also verified that there were two fire alarm events in [redacted] during the period of the OIG's analysis and that neither event impacted his time within access control for those dates. Additionally, the COR reviewed her calendar entries for the period of our analysis and did not have records to indicate [redacted] attended any meetings outside of [redacted].

(U//FOUO) Lastly, the COR and the [redacted] PM spoke to [redacted] about his T & A practices on several occasions and advised him that there was the perception that he was billing his company for more than his time within access control. Even though he was warned about his T & A practices, the analysis of his access control records compared against time he billed to [redacted] and [redacted] shows that his practice of submitting false time to his company was not accidental and continued unabated over the time the OIG analyzed. There was no mitigation found to reduce any of the 285.50 discrepant hours found in the OIG's initial analysis.

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(U//FOUO) The preponderance of the evidence supports the conclusion that from 8 July 2013 to 10 July 2014 [redacted] knowingly claimed 285.50 hours (approximately \$19,037) on an NSA contract that were not actually performed. His actions violated 31 U.S.C. § 3802, and likely caused [redacted] to violate FAR 31.201-2 thereby reducing allowable costs and payments under FAR 52.216-7.

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#### IV. (U) RESPONSE TO TENTATIVE CONCLUSION(S)

(U//~~FOUO~~) On 23 October 2015, [REDACTED] responded to the tentative conclusions of the  
OIG Investigation via email and advised that "I do not have anything further to provide at this  
time." (Appendix I).

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V. (U) CONCLUSION

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(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that from 8 July 2013 to 10 July 2014 [redacted] knowingly claimed 285.50 hours on an NSA contract that were not actually performed. His actions violated 31 U.S.C. § 3802, and likely caused [redacted] to violate FAR 31.201-2 thereby reducing allowable costs and payments under FAR 52.216-7.

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**VI. (U) DISTRIBUTION OF RESULTS**

(U//~~FOUO~~) A summary memorandum will be provided to the Maryland Procurement Office (B3P) for review and any action deemed appropriate. A copy of the summary of the findings will be provided to the Associate Directorate of Security and Counterintelligence (Q242) and Acquisition, Research, & Technology Law (D25). Separately, a letter will be sent to [redacted] outlining the results of this labor mischarging investigation involving [redacted].

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[redacted]

Investigator

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Concurred by:

[redacted]

Assistant Inspector General  
for Investigations

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**APPENDIX A**

**(U) Applicable Authorities**

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**APPLICABLE AUTHORITIES:****(U) 31 U.S.C. § 3802 – False claims and statements; liability**

- (a)(1) Any person who makes, presents, or submits, or causes to be made, presented, or submitted, a claim that the person knows or has reason to know—
- (A) is false, fictitious, or fraudulent;
  - (B) includes or is supported by any written statement which asserts a material fact which is false, fictitious, or fraudulent;
  - (C) includes or is supported by any written statement that—
    - (i) omits a material fact;
    - (ii) is false, fictitious, or fraudulent as a result of such omission; and
    - (iii) is a statement in which the person making, presenting, or submitting such statement has a duty to include such material fact; or
  - (D) is payment for the provision of property or services which the person has not provided as claimed,

Shall be subject to, in addition to any other remedy that may be prescribed by law, a civil penalty of not more than \$5,000 for each such claim. Except as provided in paragraph (3) of this subsection, such person shall also be subject to an assessment, in lieu of damages sustained by the United States because of such claim, of not more than twice the amount of such claim, or the portion of such claim, which is determined under this chapter to be in violation of the preceding sentence.

- (2) Any person who makes, presents, or submits, or causes to be made, presented, or submitted, a written statement that –

- (A) the person knows or has reason to know—
  - (i) asserts a material fact which is false, fictitious, or fraudulent; or
  - (ii) (I) omits a material fact; and
  - (II) is false, fictitious, or fraudulent as a result of such omission;
- (B) in the case of a statement described in clause (ii) of subparagraph (A), is a statement in which the person making, presenting, or submitting such statement had a duty to include such material fact; and
- (C) contains or is accompanied by an express certification or affirmation of the truthfulness and accuracy of the contents of the statement,

Shall be subject to, in addition to any other remedy that may be prescribed by law, a civil penalty of not more than \$5,000 for each such statement.

**(U) Federal Acquisition Regulation 31.201-2 Determining allowability:**

- (a) A cost is allowable only when the costs complies with all of the following requirements: (1) Reasonableness. (2) Allocability. (3) Standards promulgated by the CAS Board, if applicable; otherwise generally accepted accounting principles and practice appropriate to the circumstances. (4) Terms of the contract. (5) Any limitations set forth in this subpart.

- (d) A contractor is responsible for accounting for costs appropriately and for maintaining records, including supporting documentation, adequate to demonstrate that costs claimed

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have been incurred, are allocable to the contract, and comply with applicable cost principles in this subpart and agency supplements.

**(U) Federal Acquisition Regulation 52.216-7 Allowable cost and payment (June 2013)**

(a) The Government will make payments to the Contractor when requested as work progresses, but (except for small business concerns) not more often than once every 2 weeks, in amounts determined to be allowable by the Contracting Officer in accordance with Federal Acquisition Regulation (FAR) Subpart 31.2 in effect on the date of this contract and the terms of this contract.

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**APPENDIX B**

(U//~~FOUO~~) NSA Contract

[Redacted]

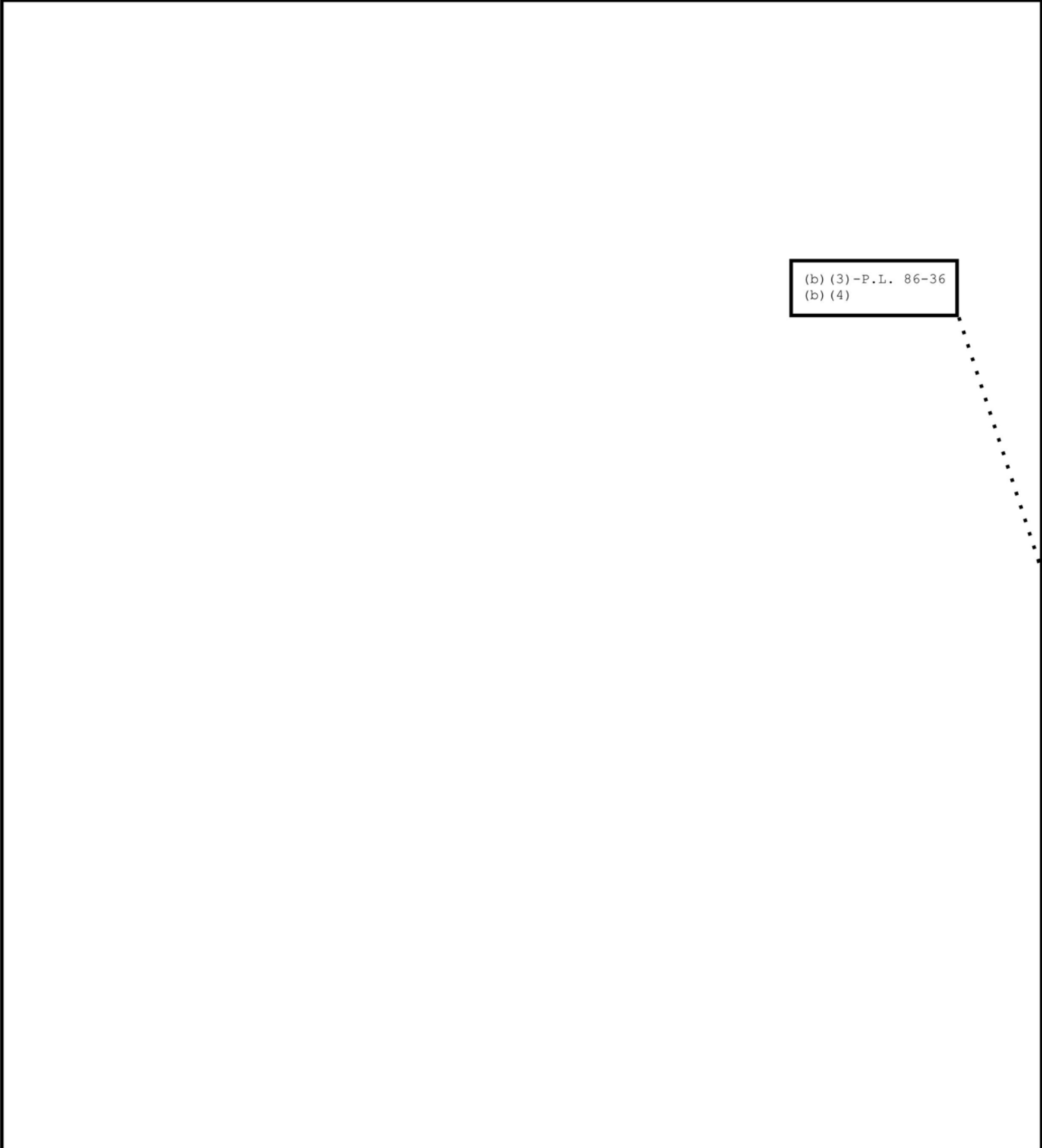
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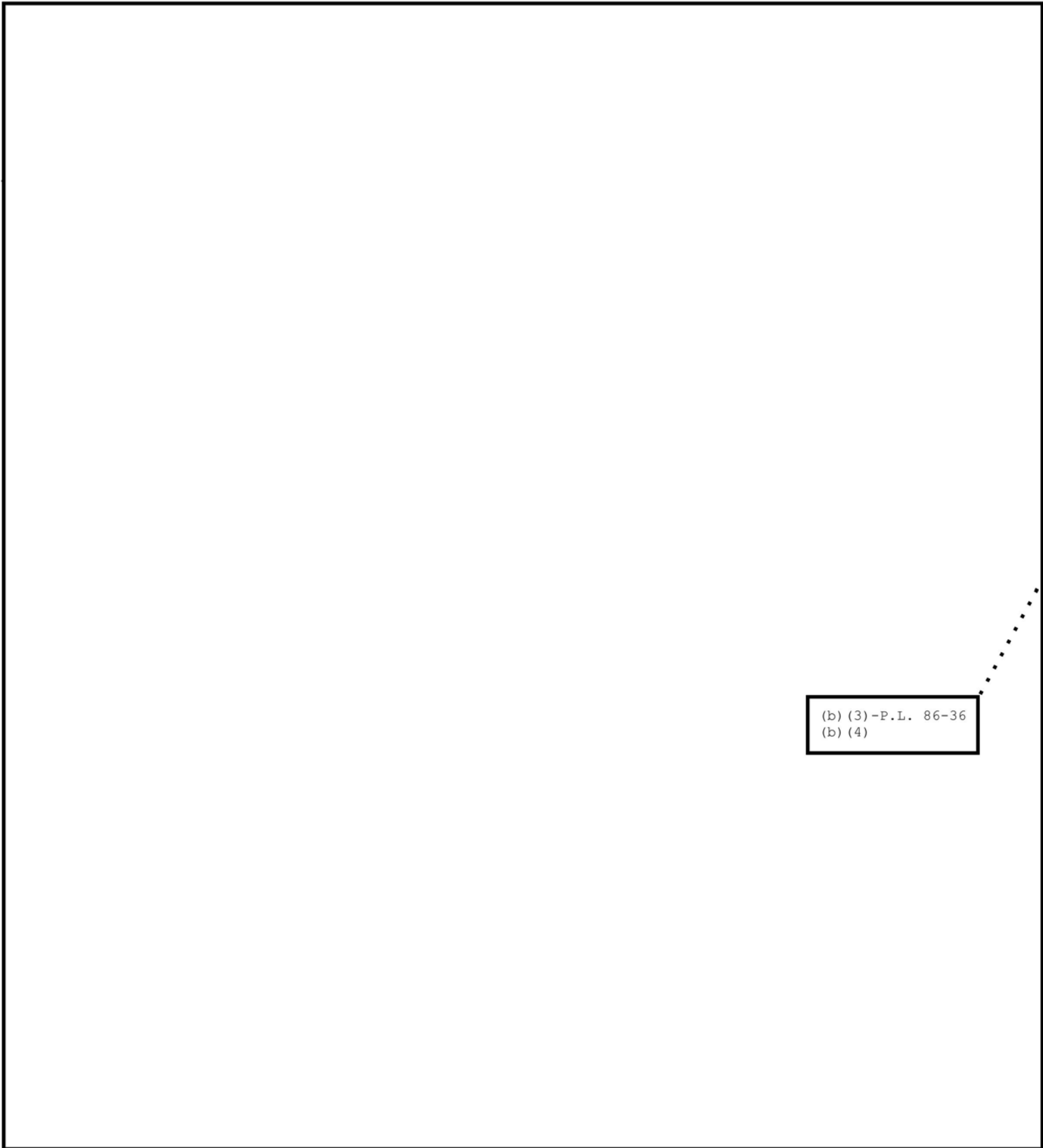
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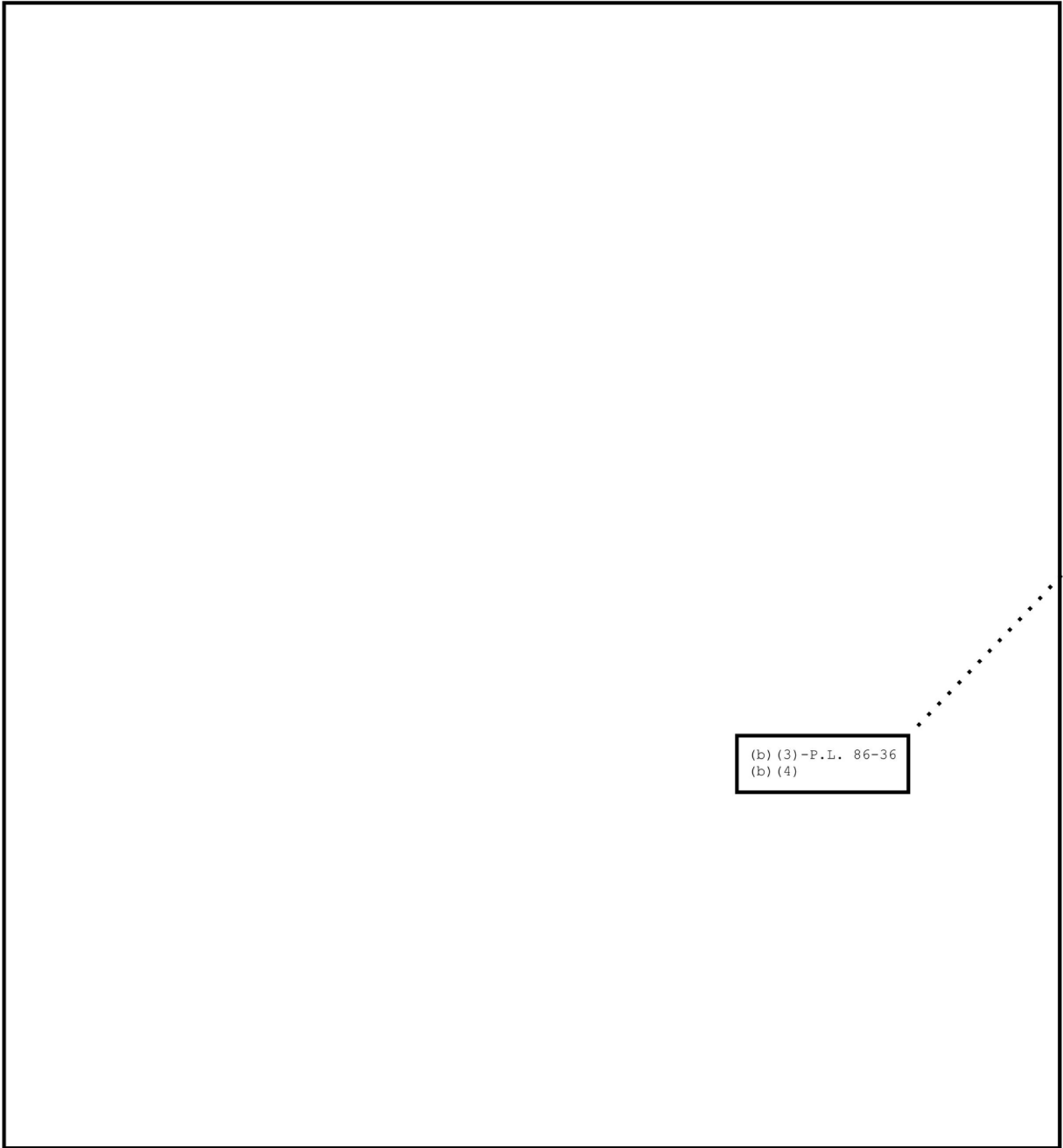
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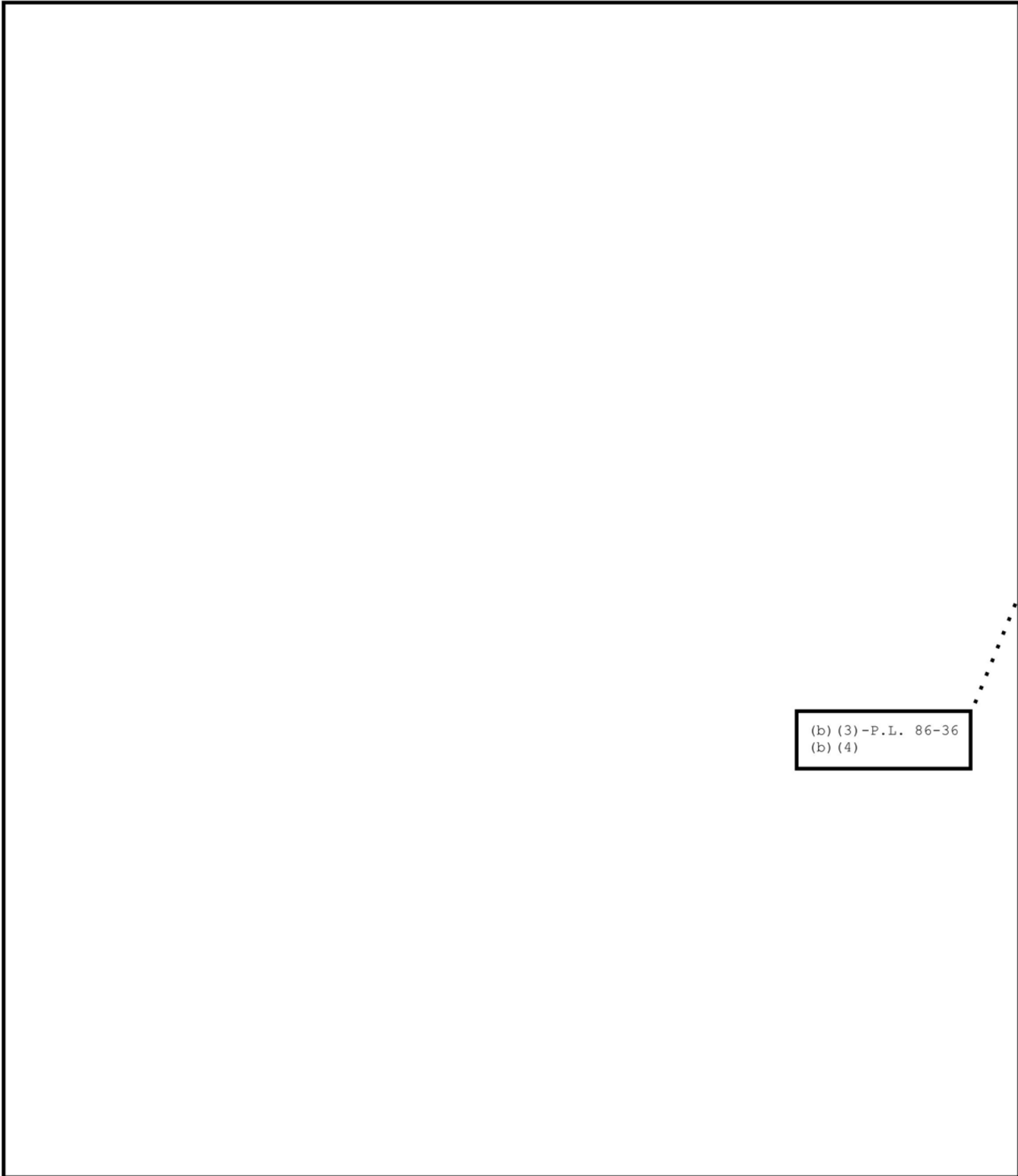
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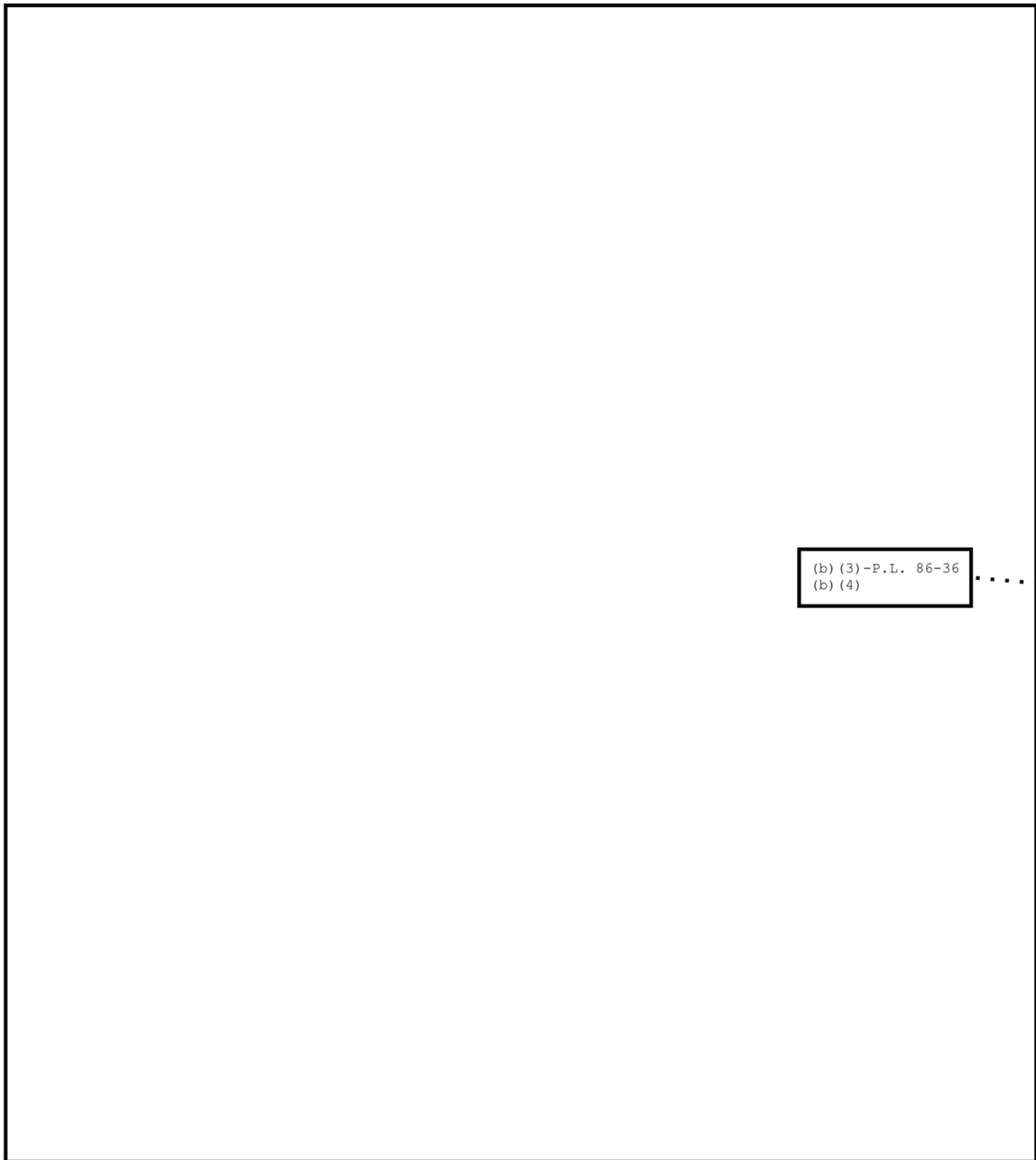


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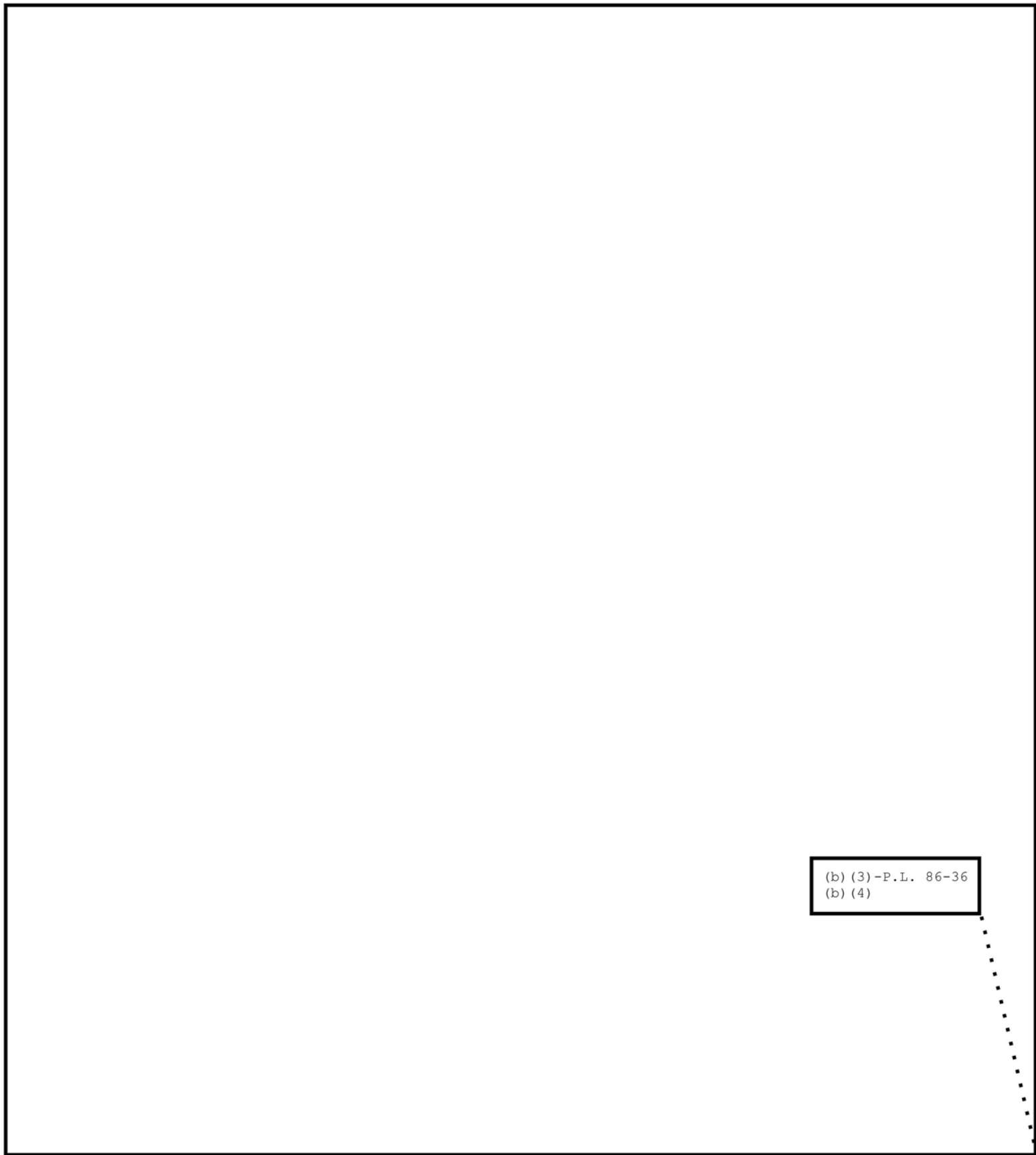


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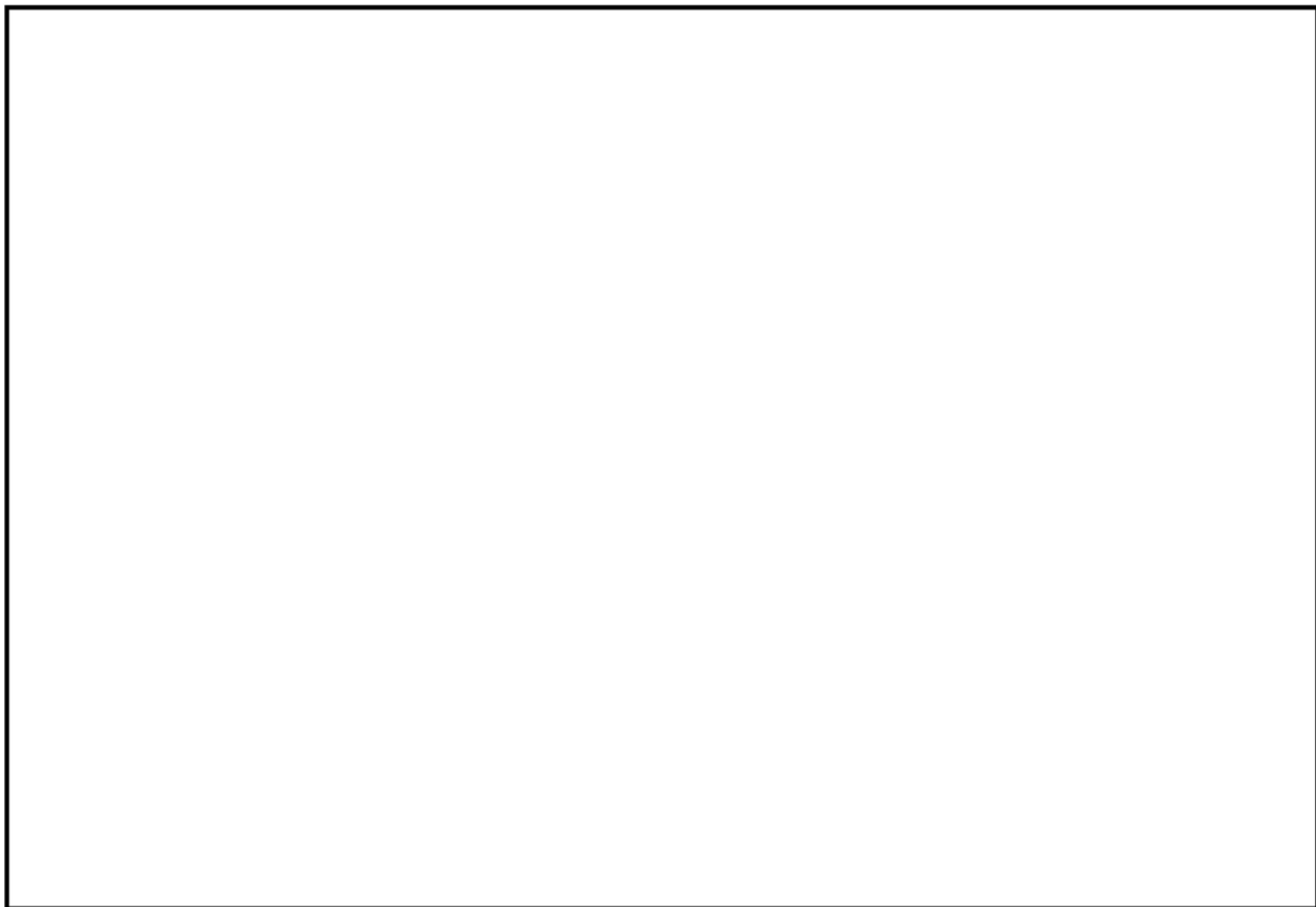




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(b) (3) - P.L. 86-36  
(b) (4)

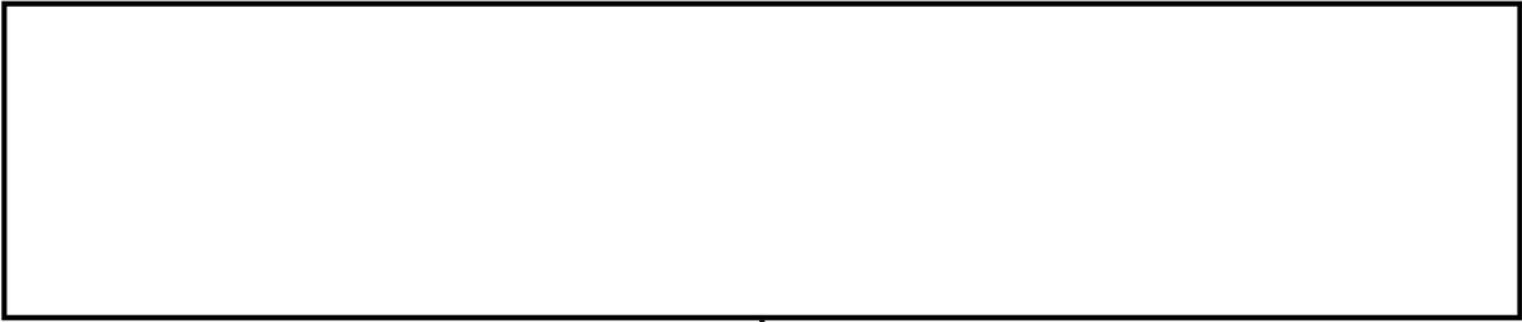


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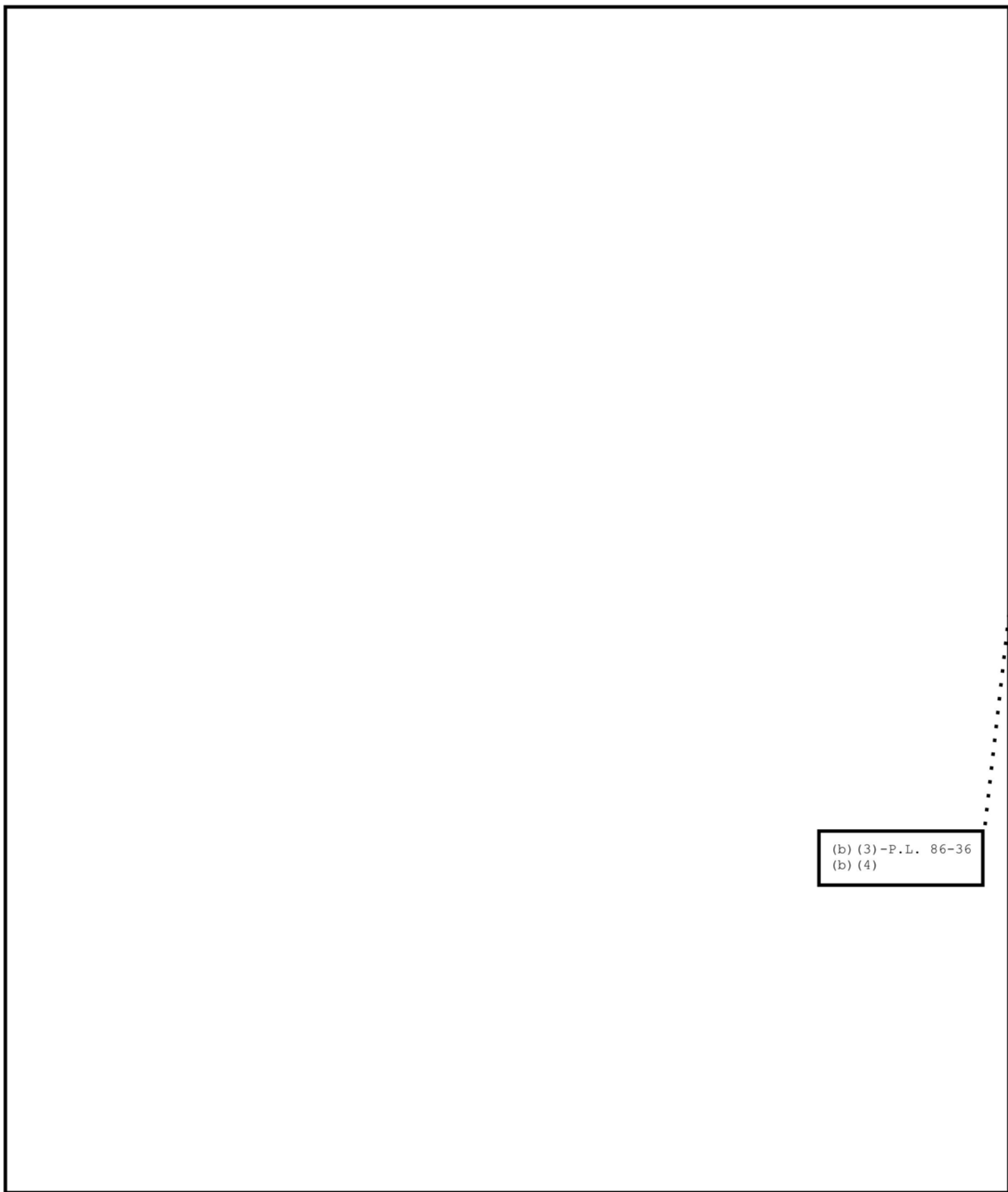
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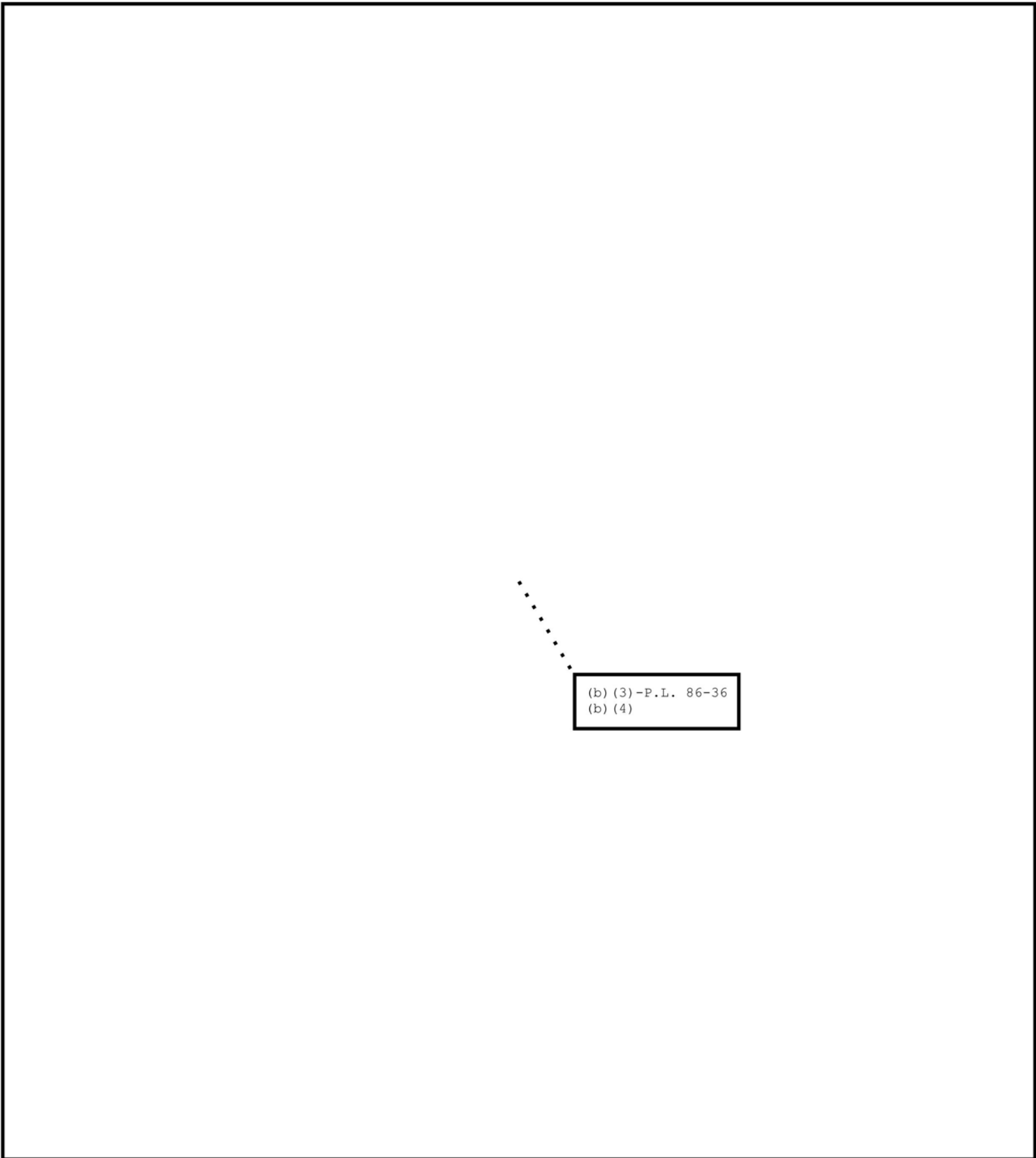


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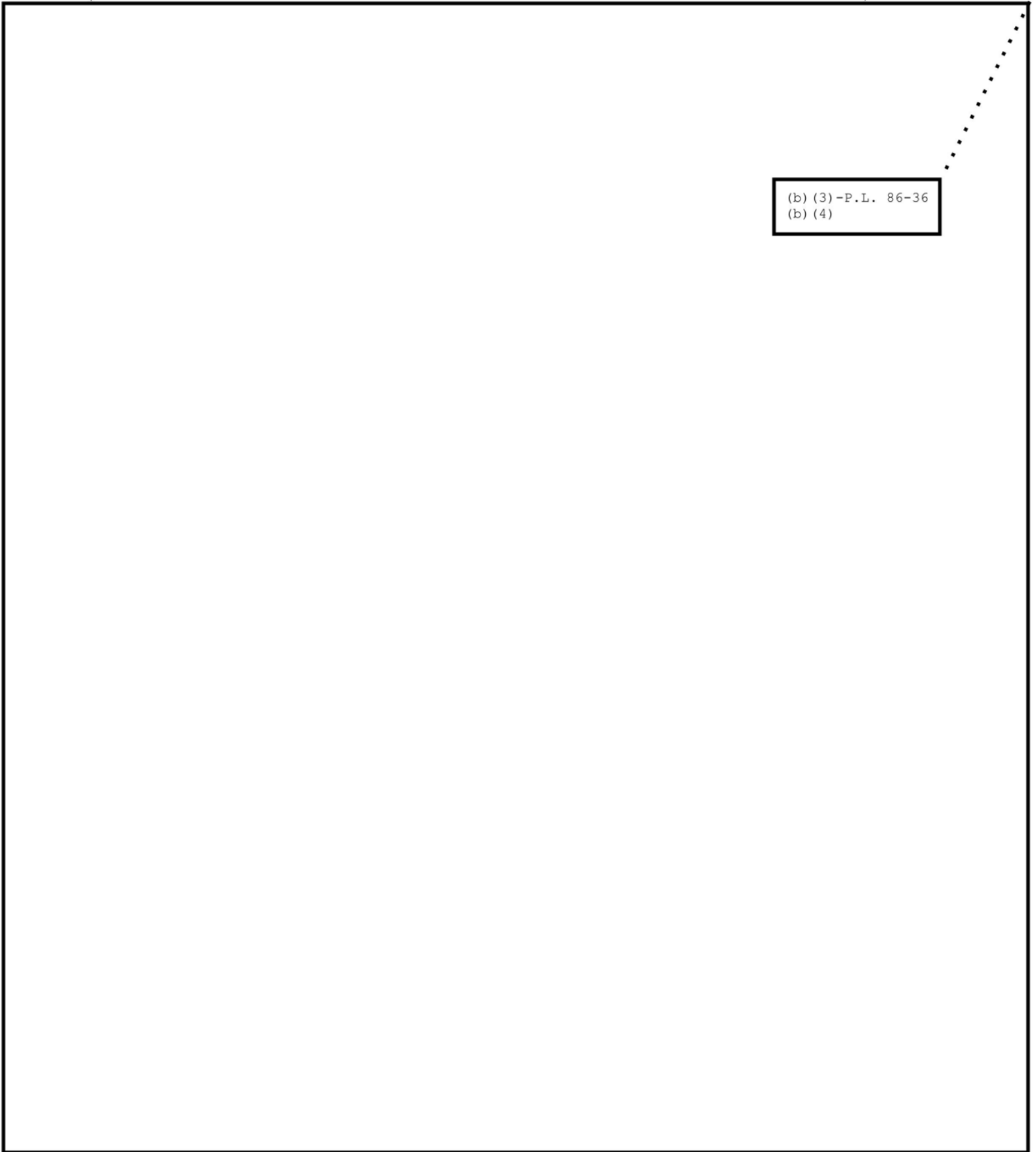


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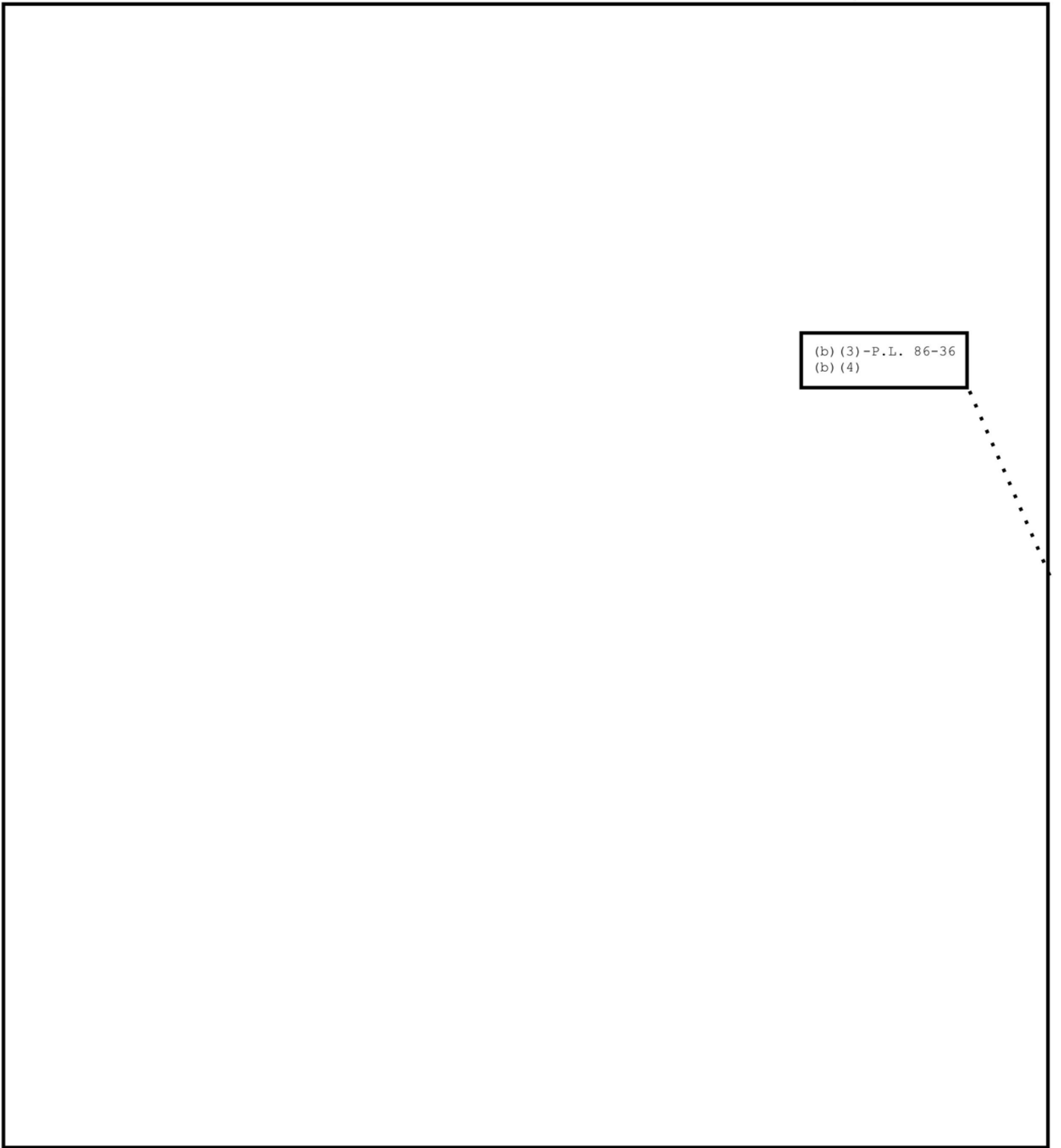
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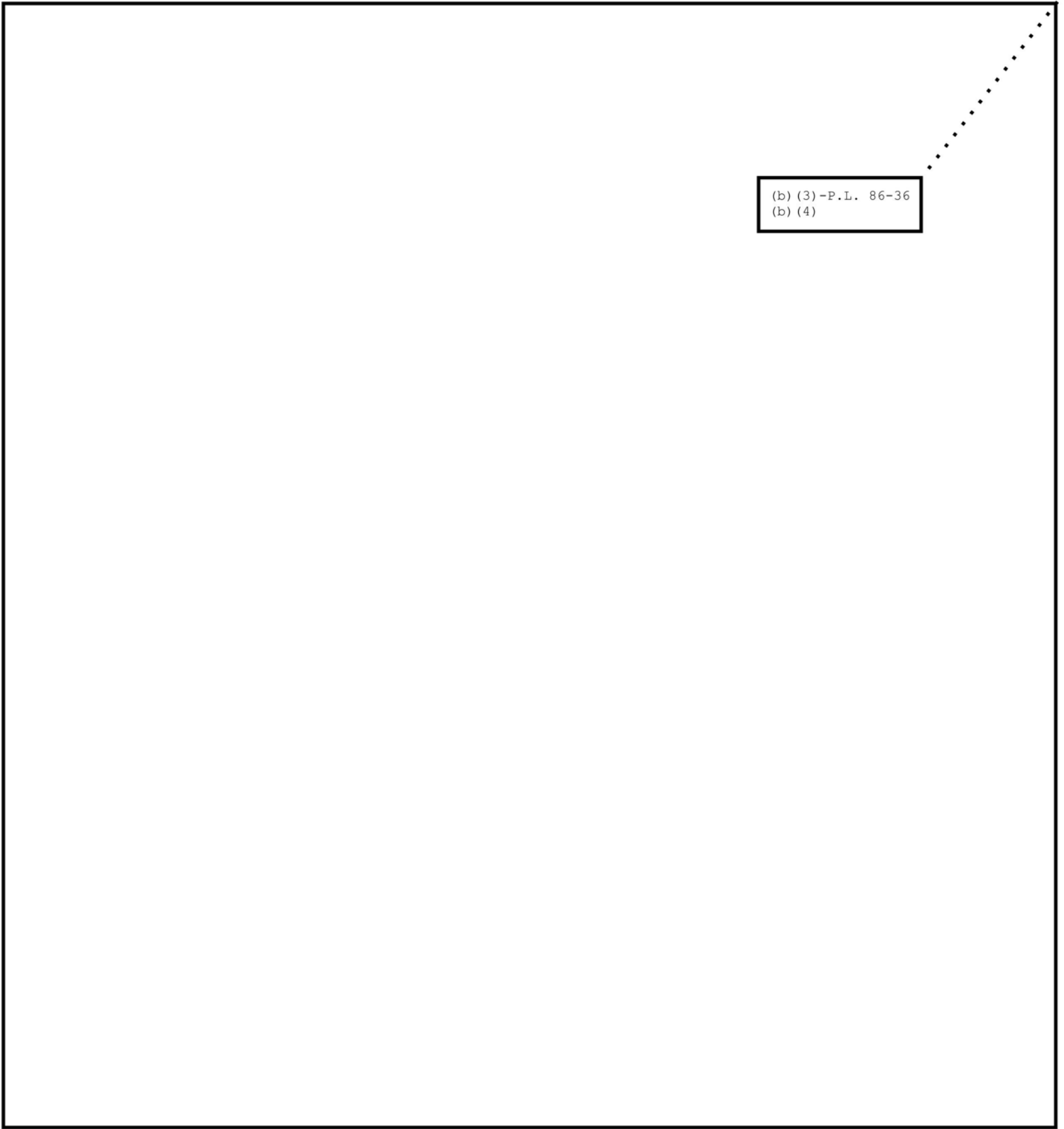
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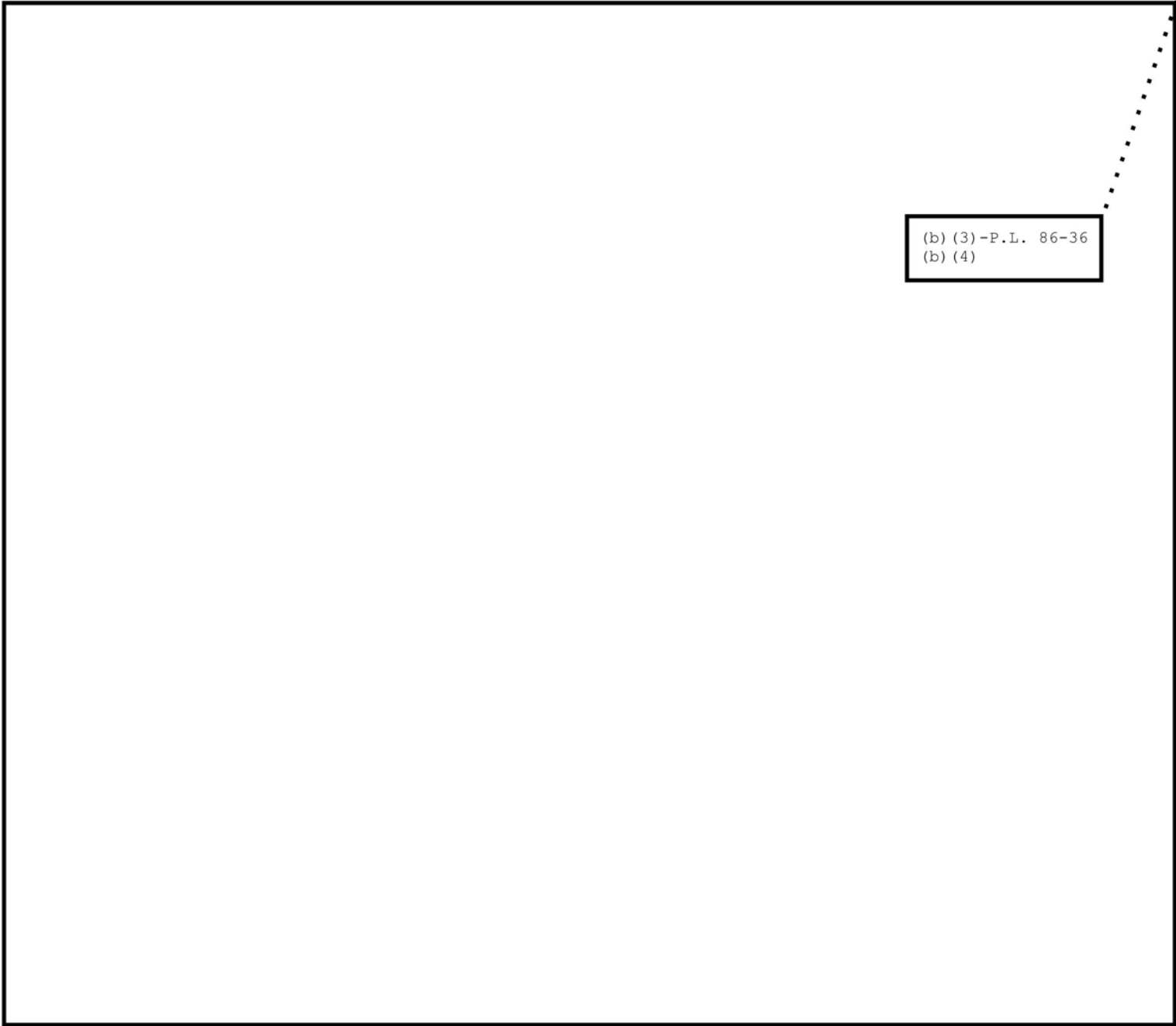
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(b) (3) - P.L. 86-36  
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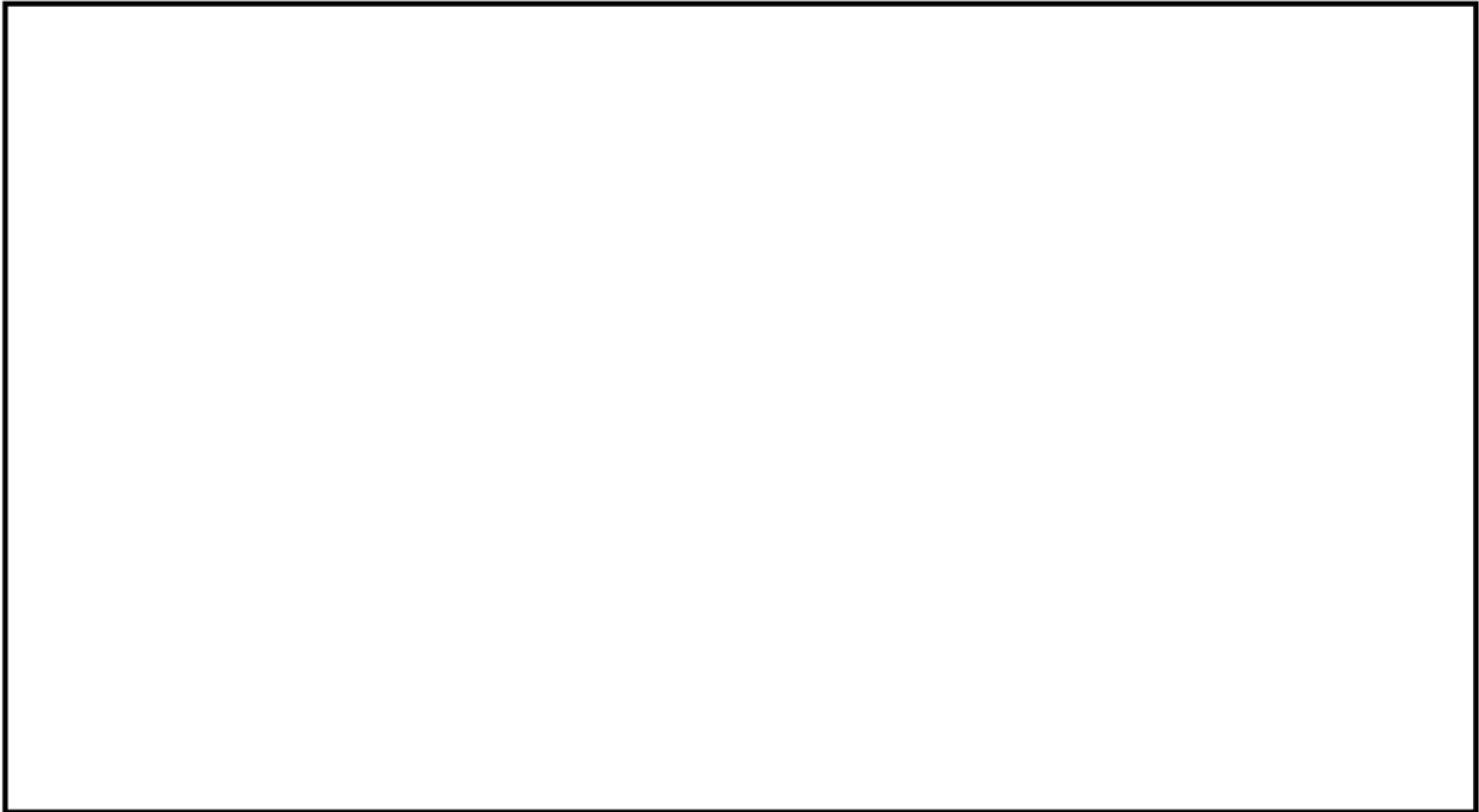
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(b) (3) - P.L. 86-36  
(b) (4)

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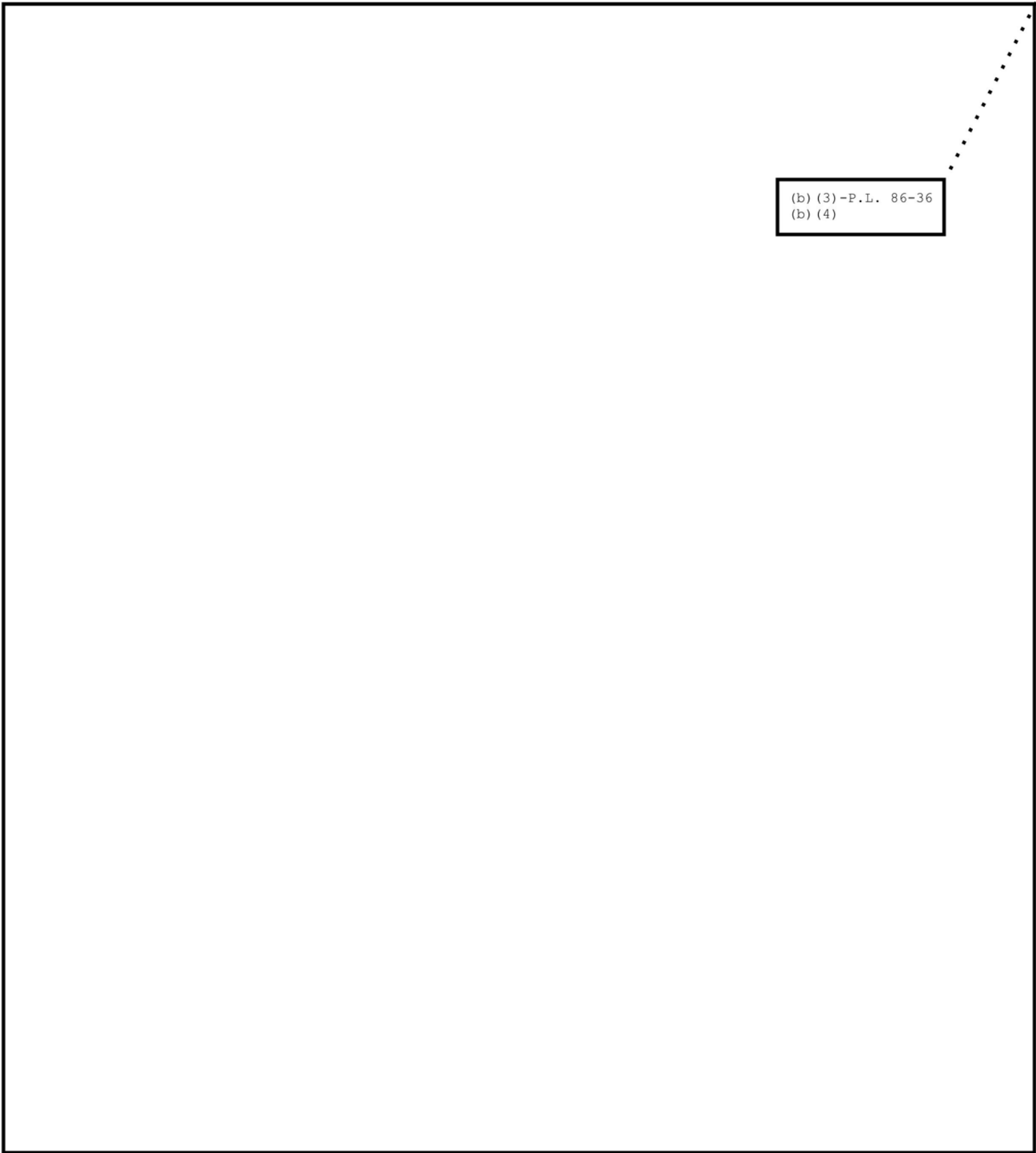


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(b) (4)

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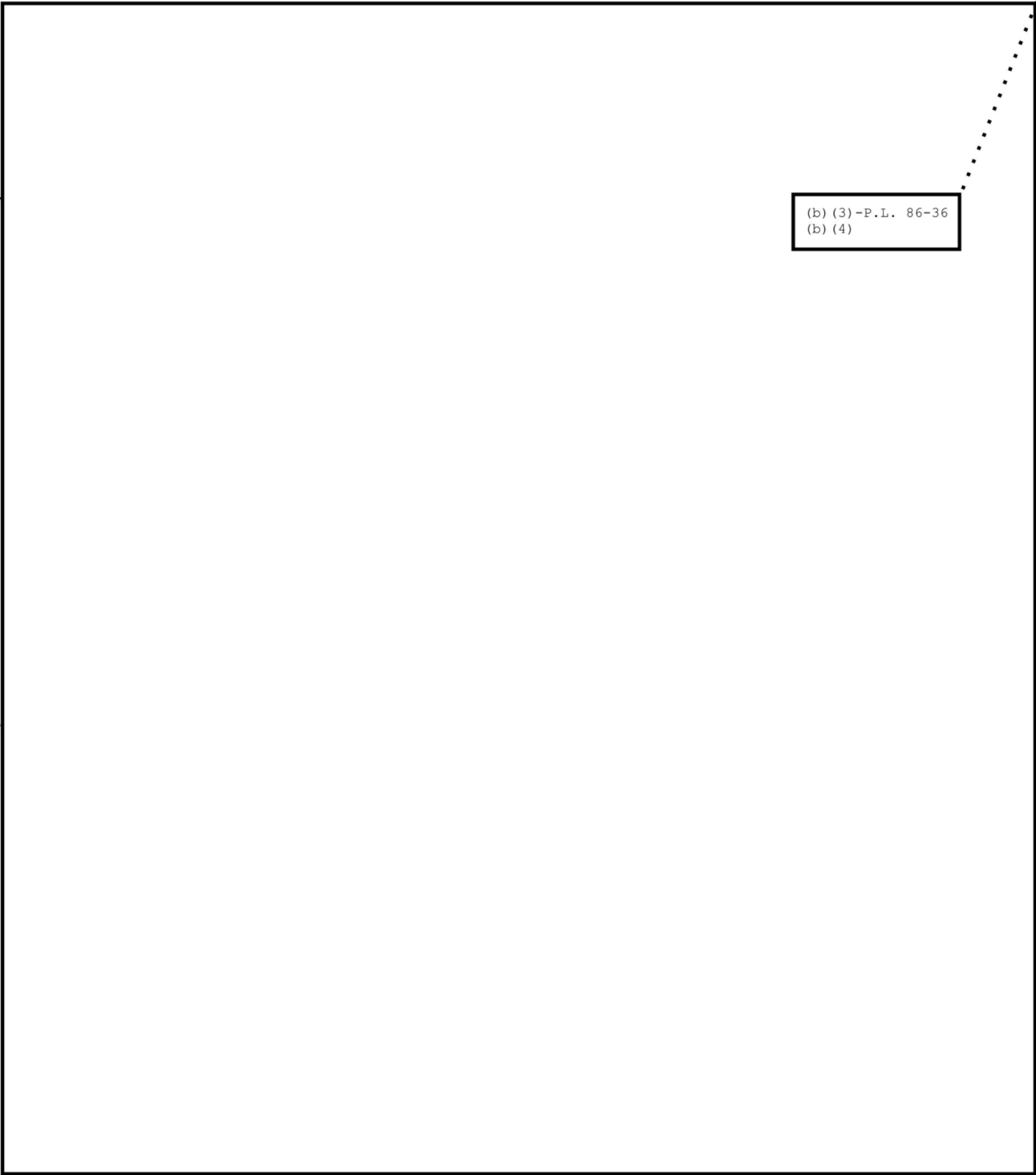
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(b) (6)



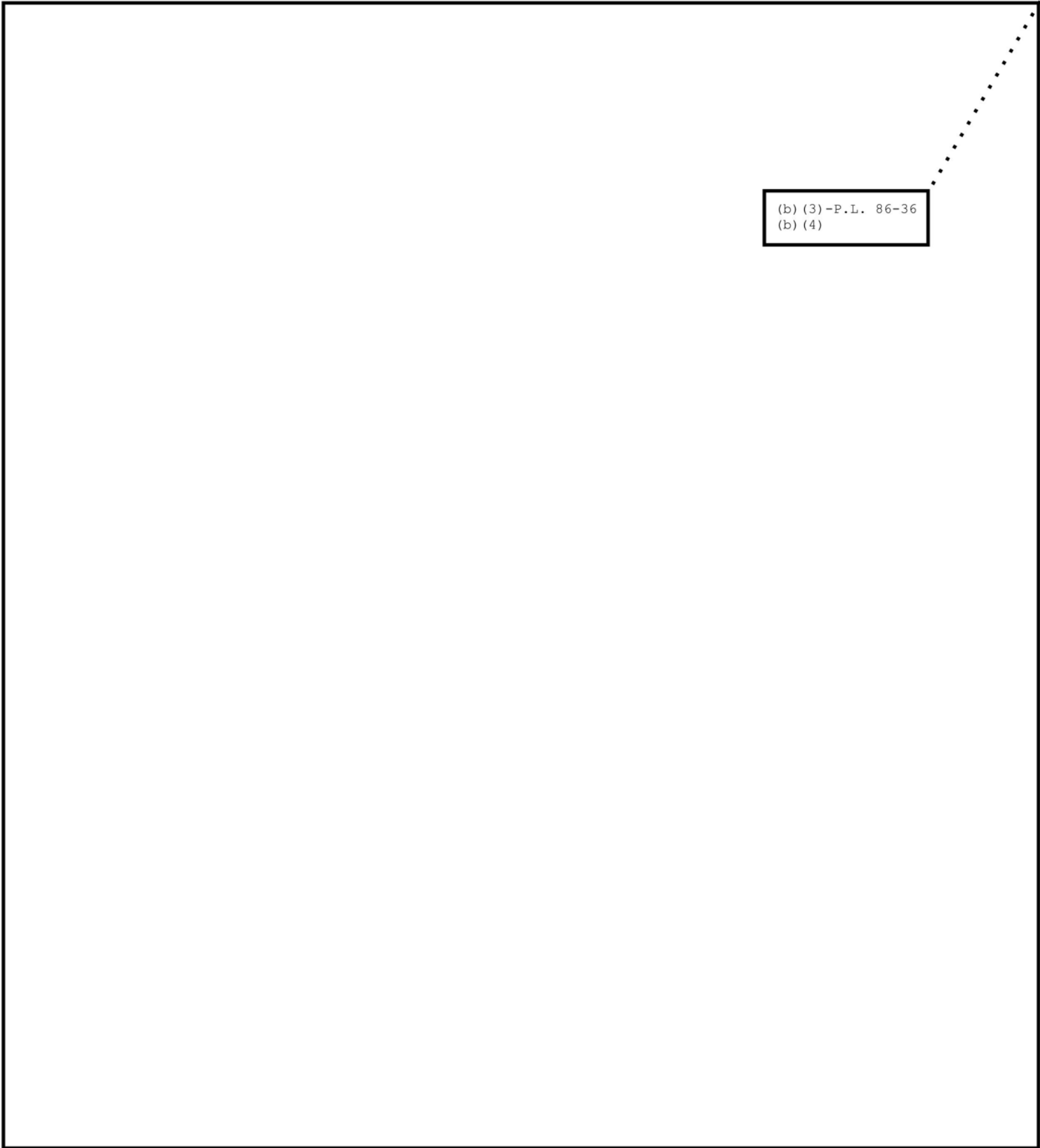
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(b) (4)



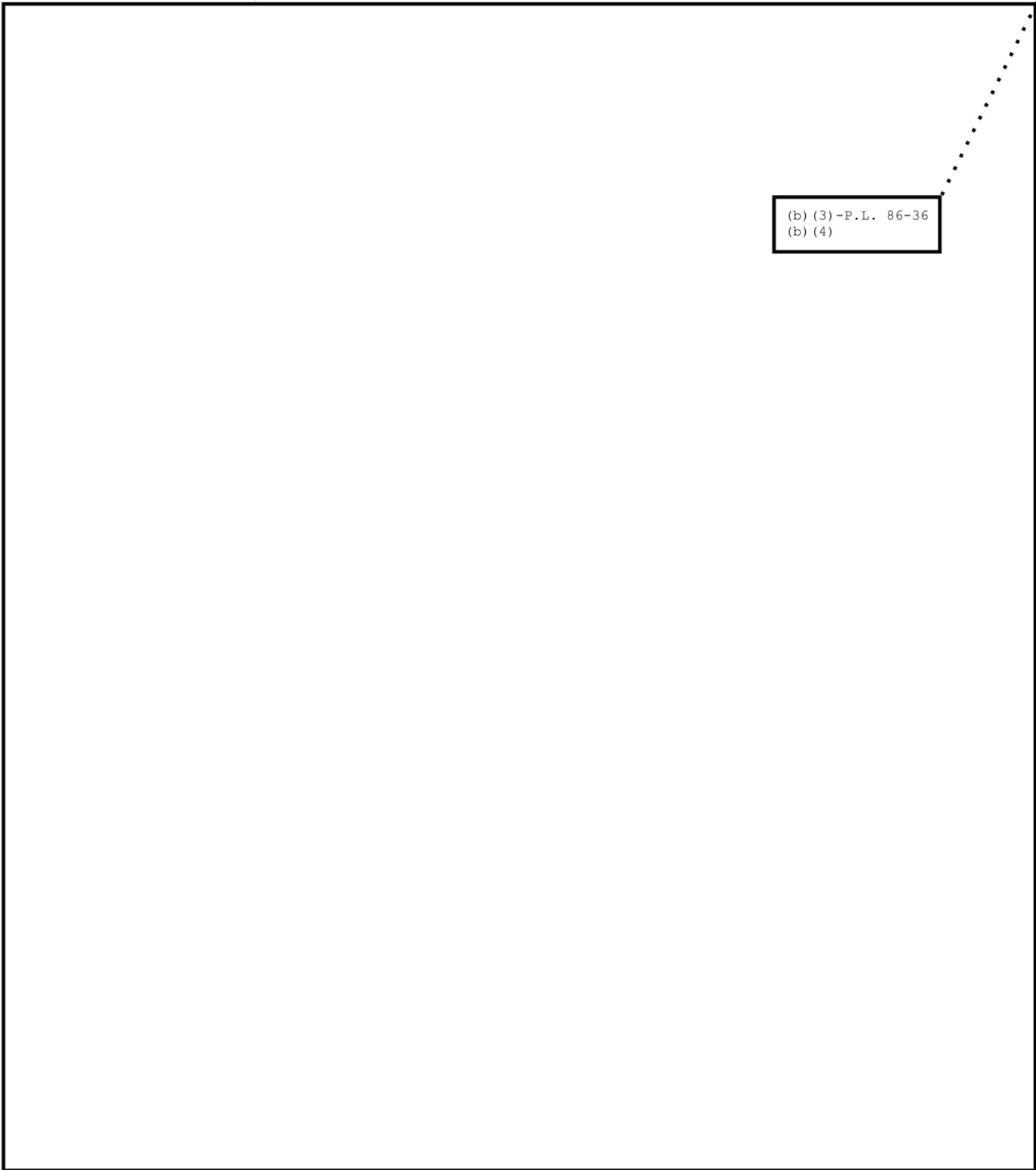
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(b) (4)



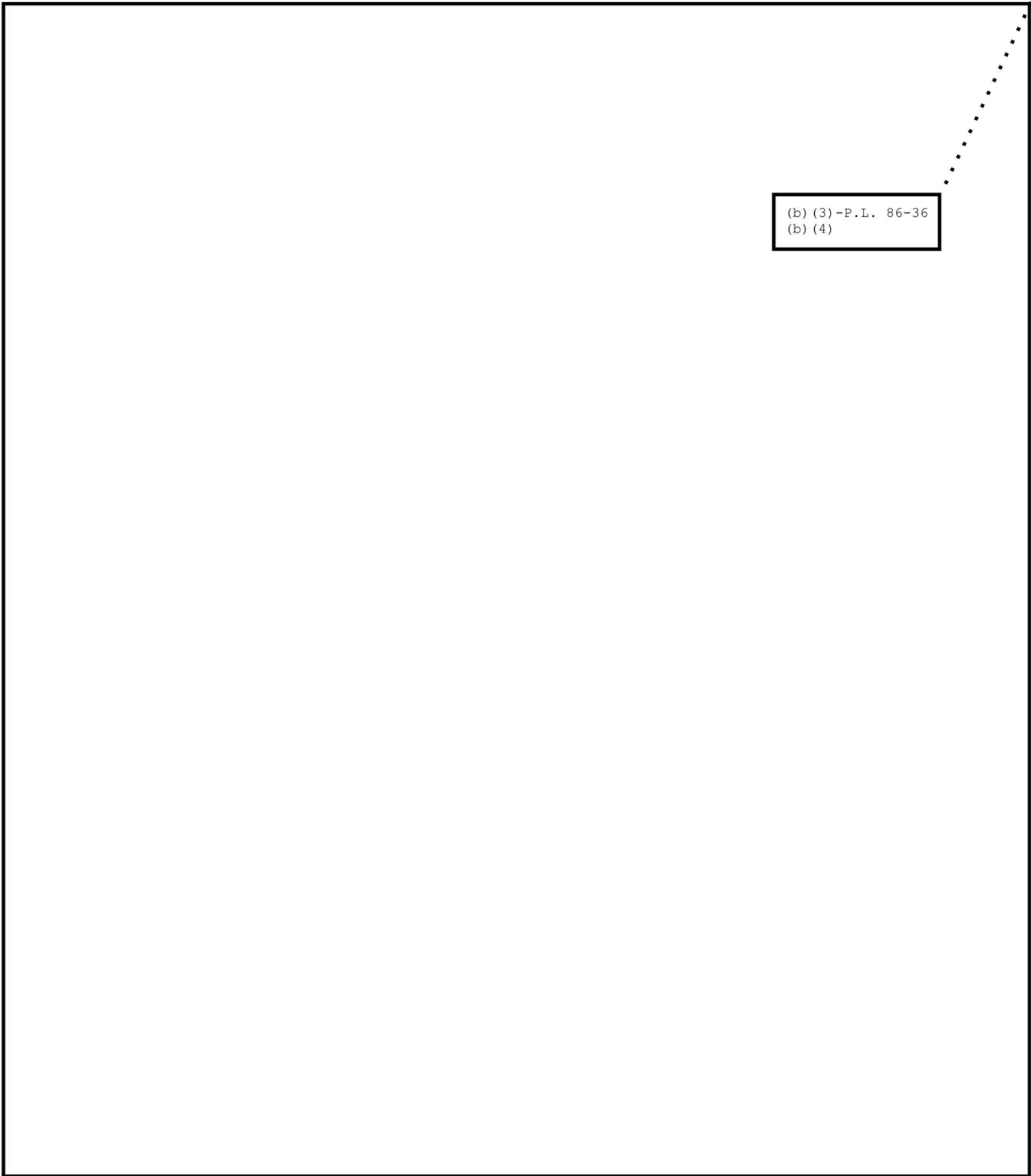
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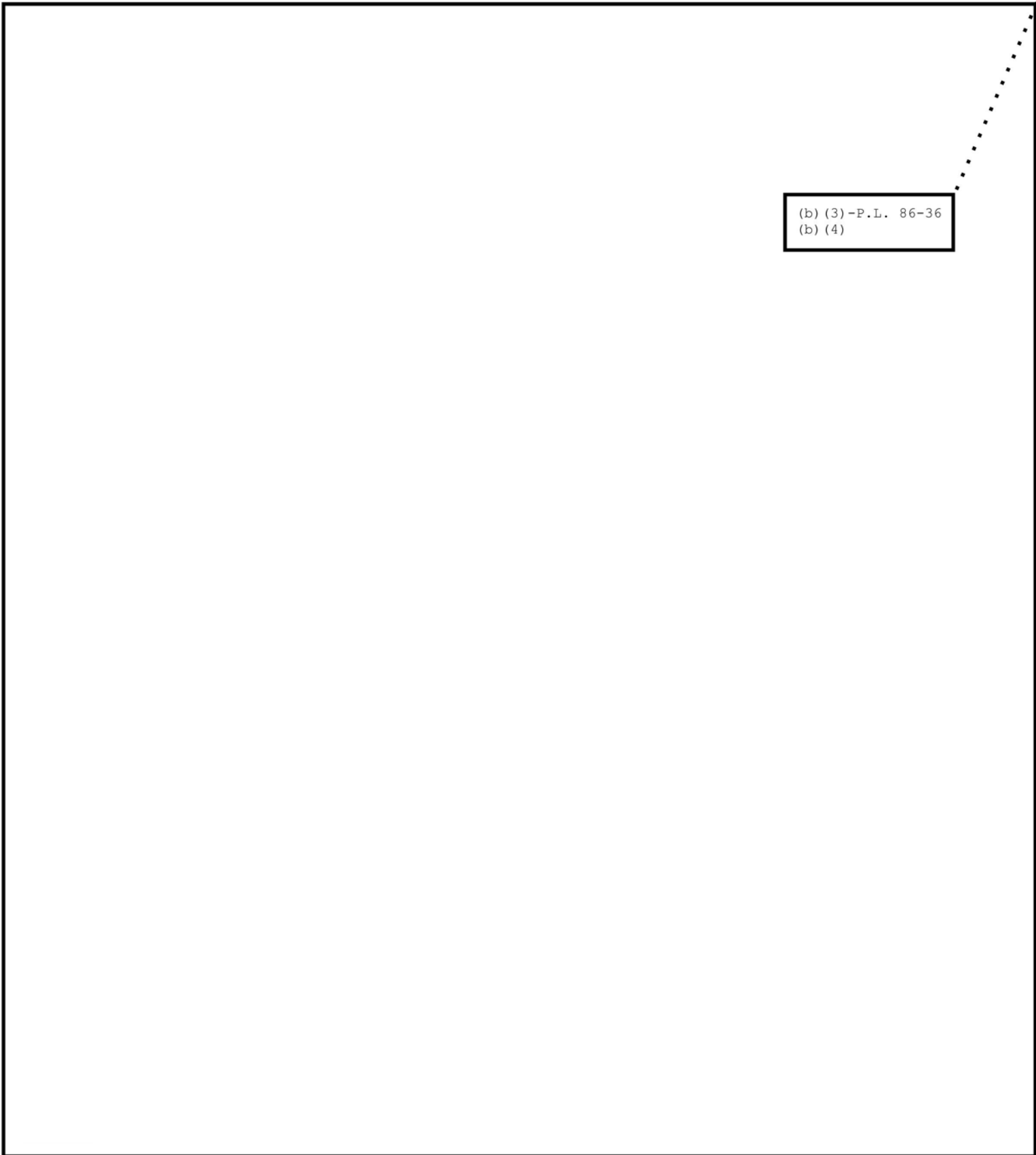
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(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)

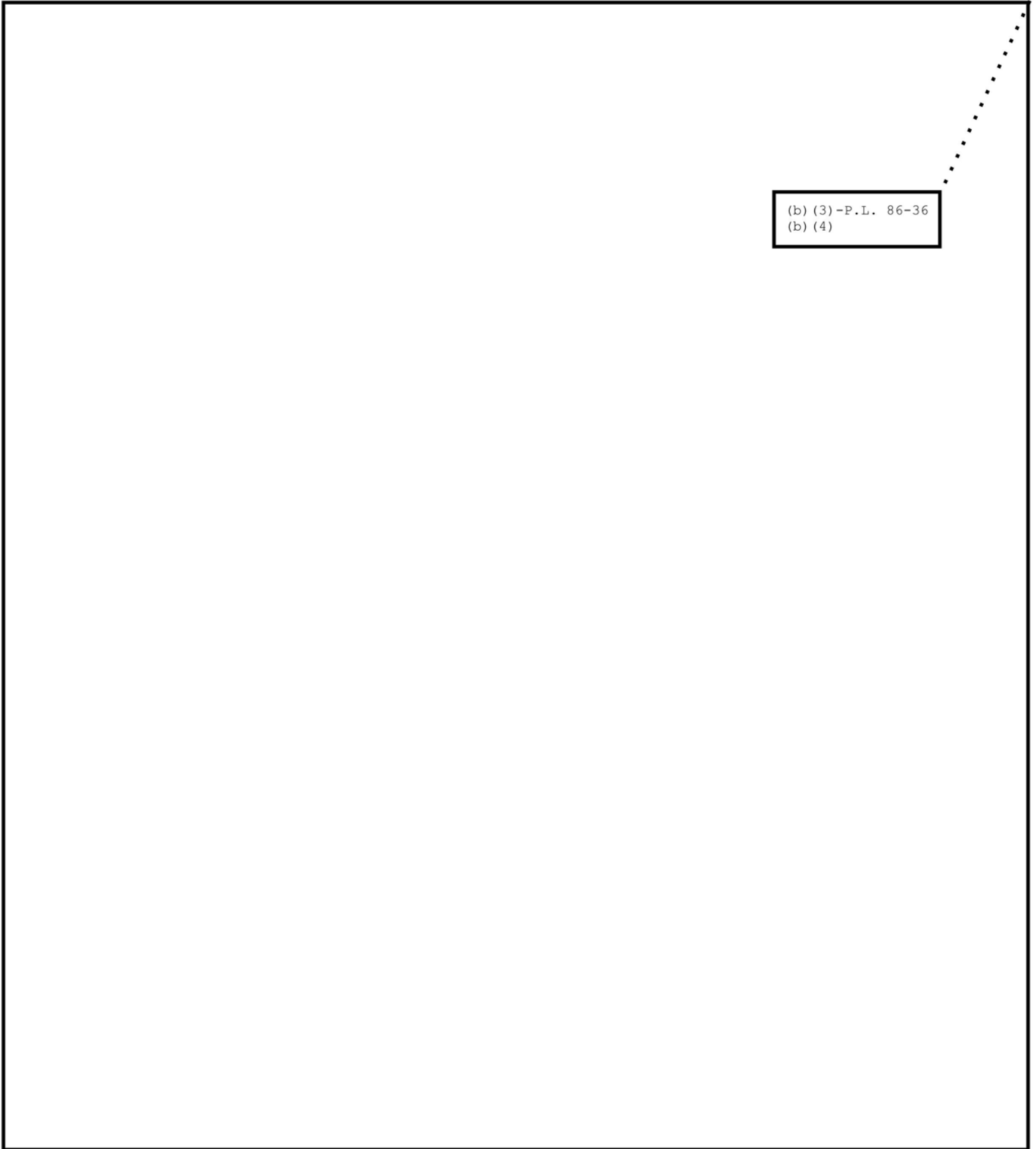


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(b) (4)

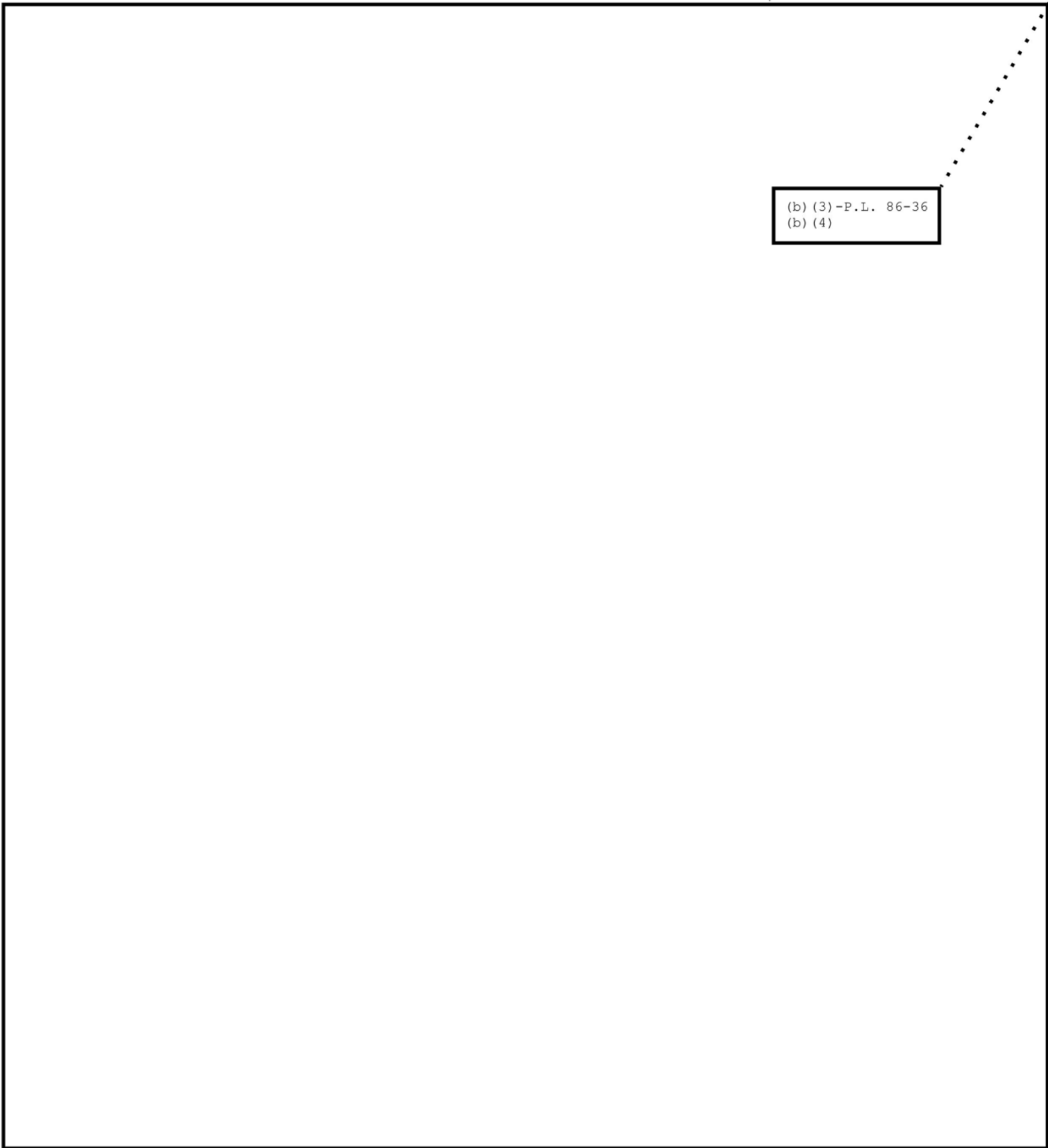


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(b) (4)

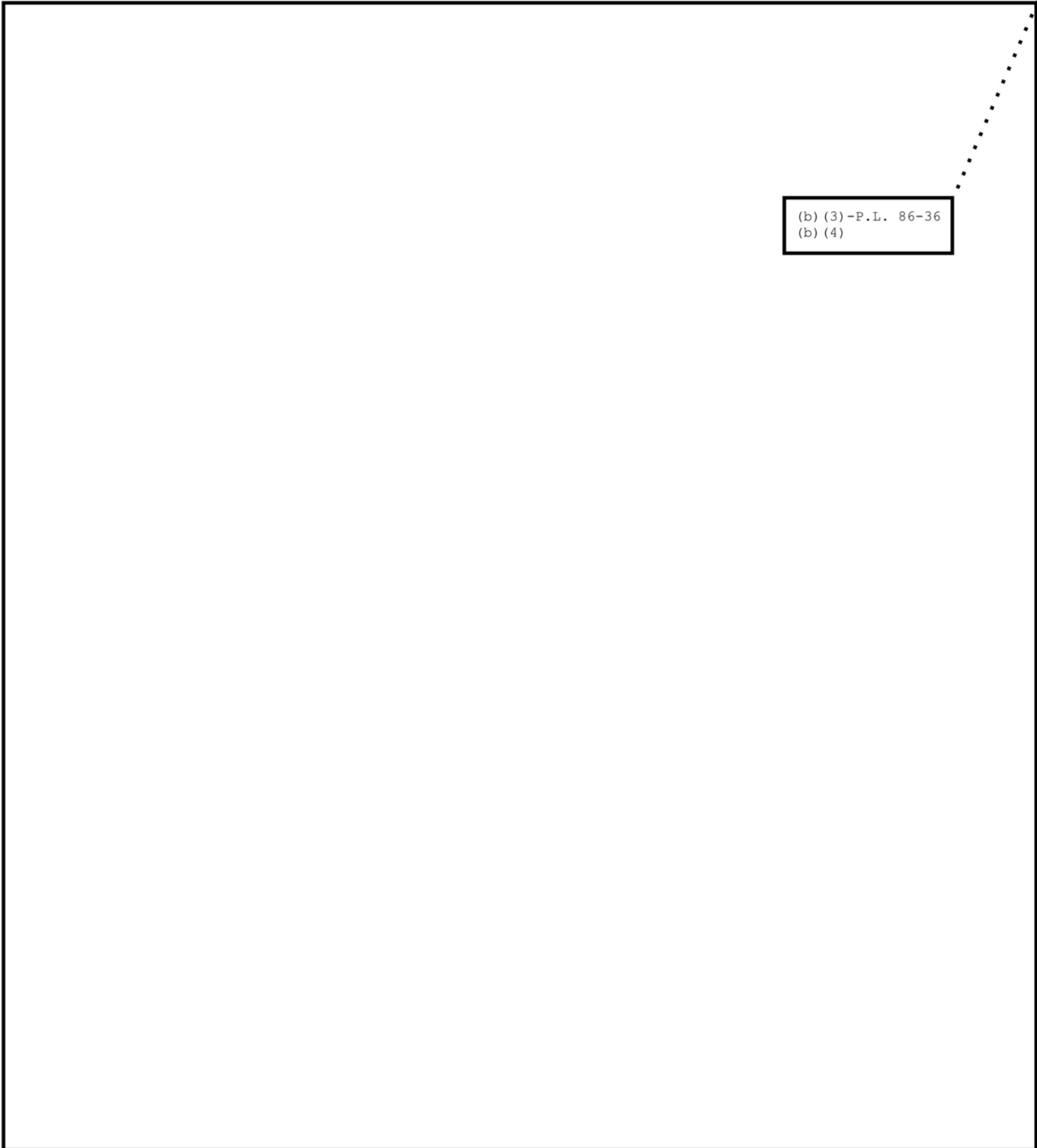




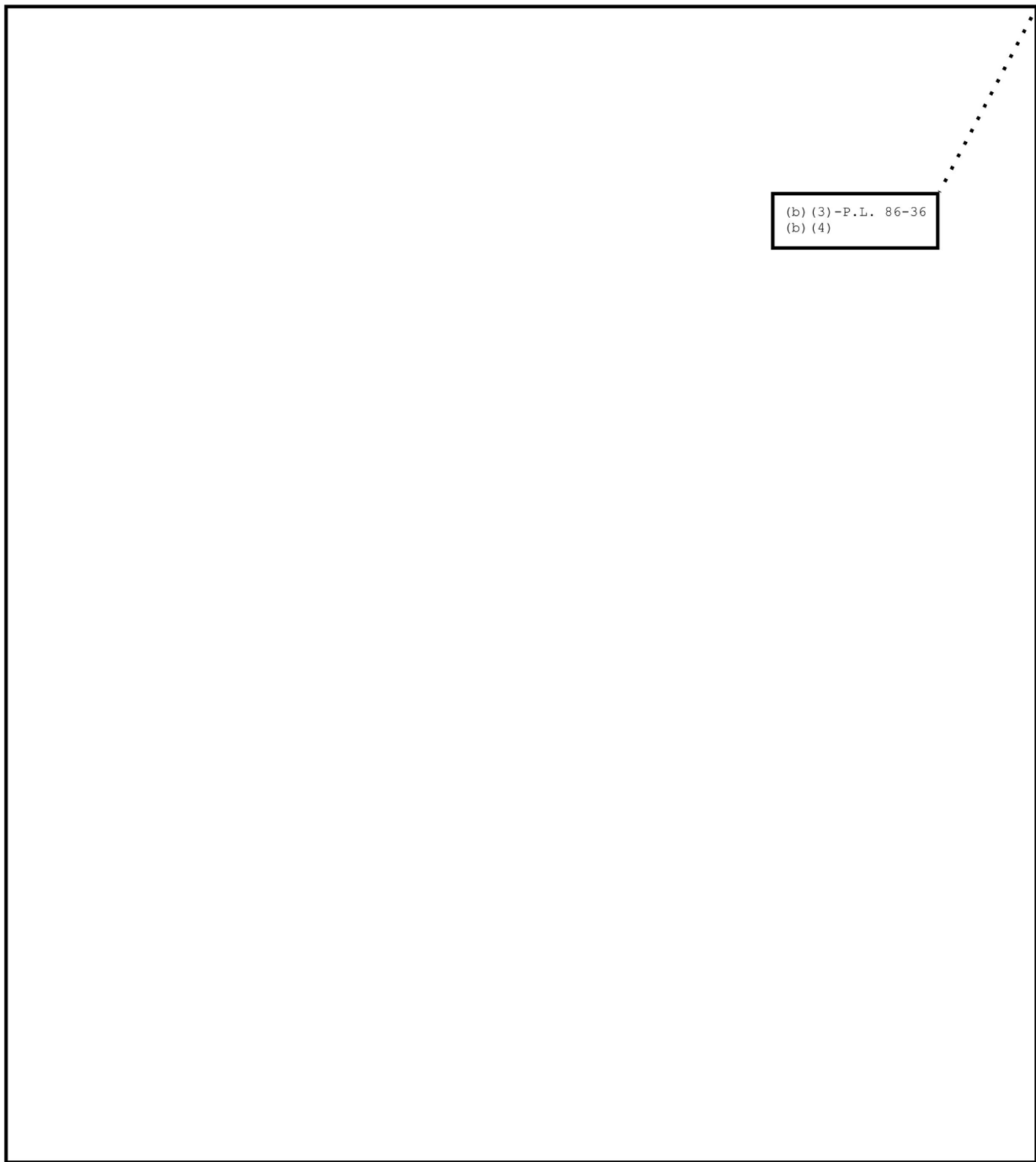
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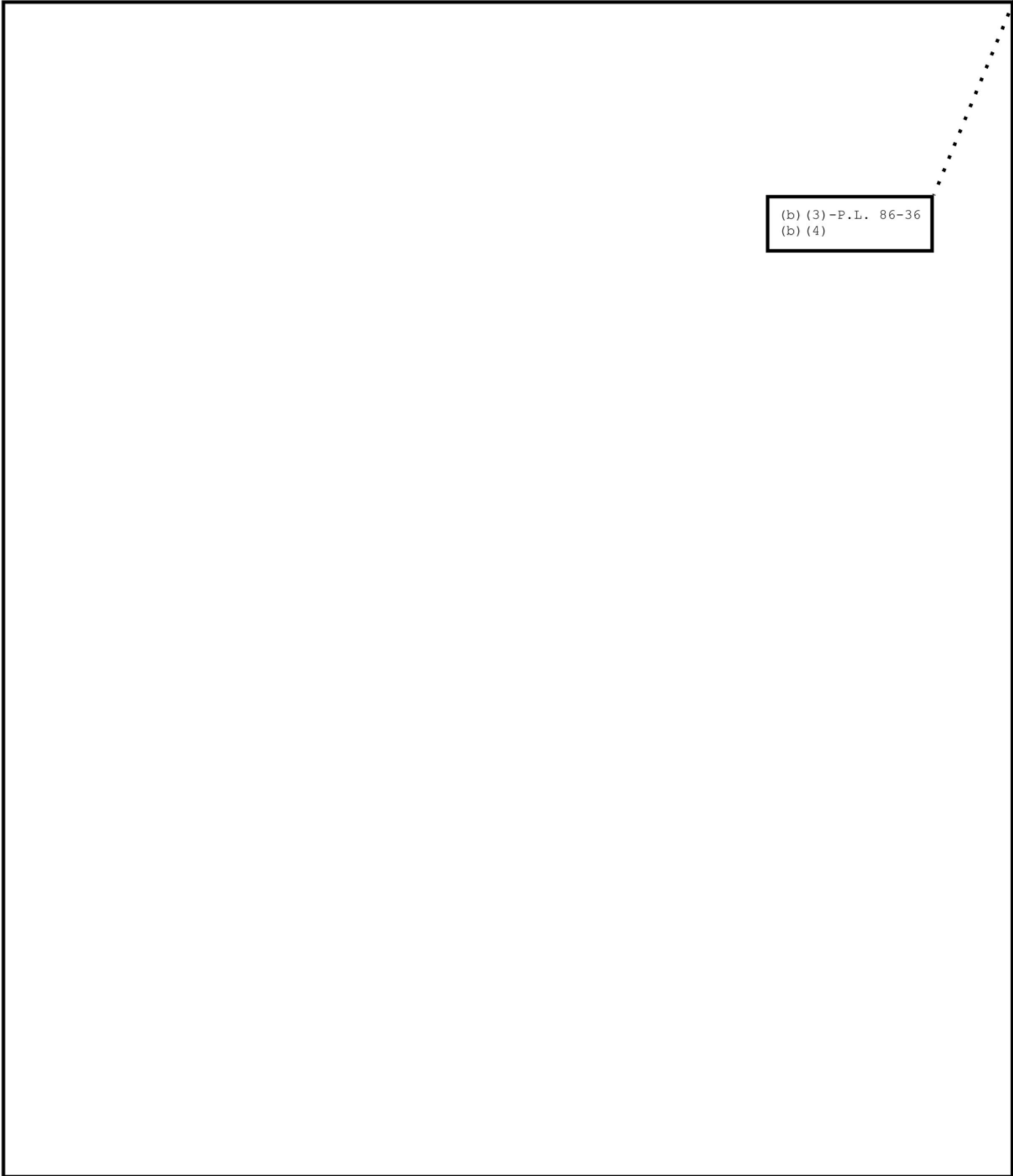
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(b) (4)



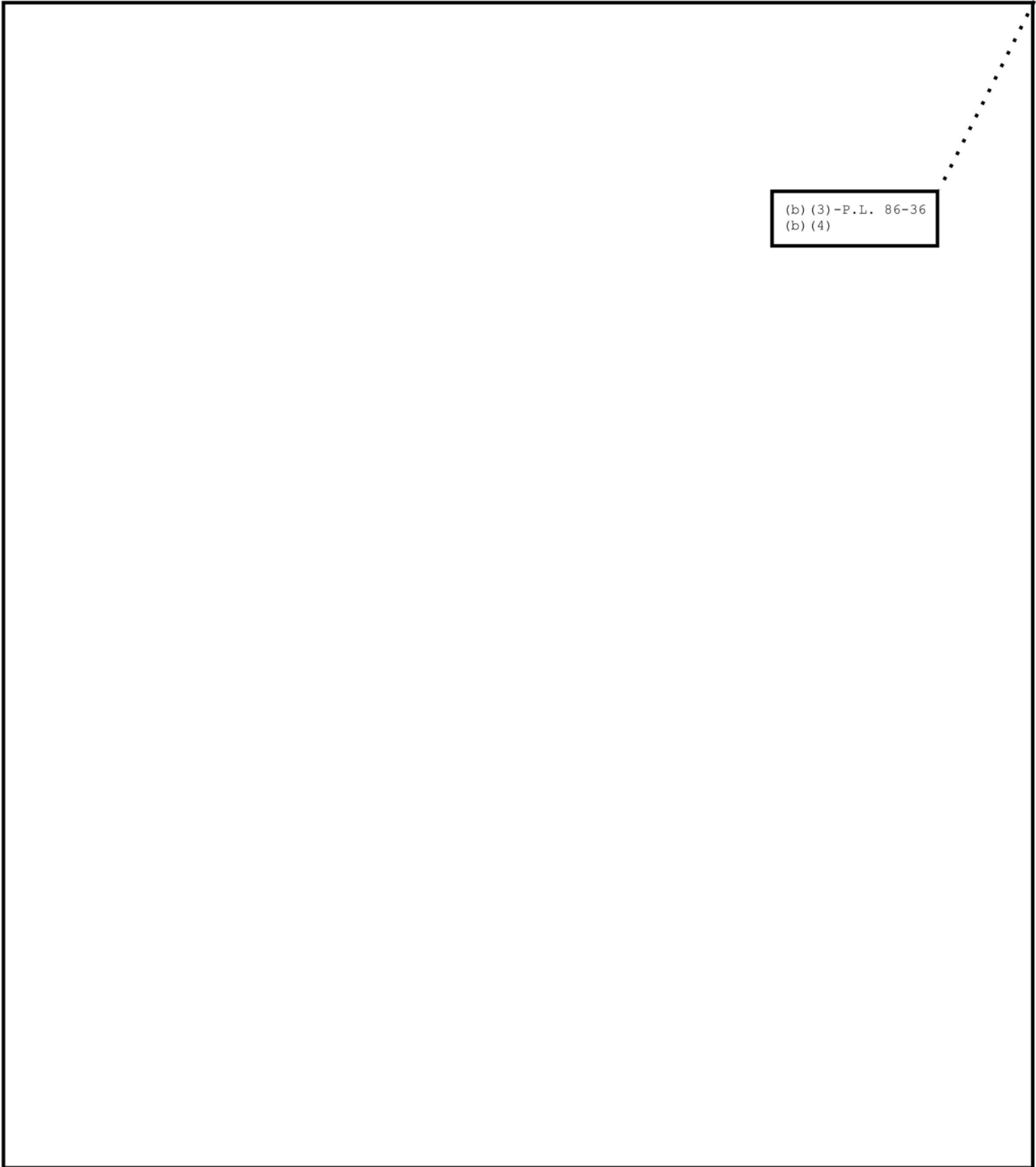
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(b) (4)



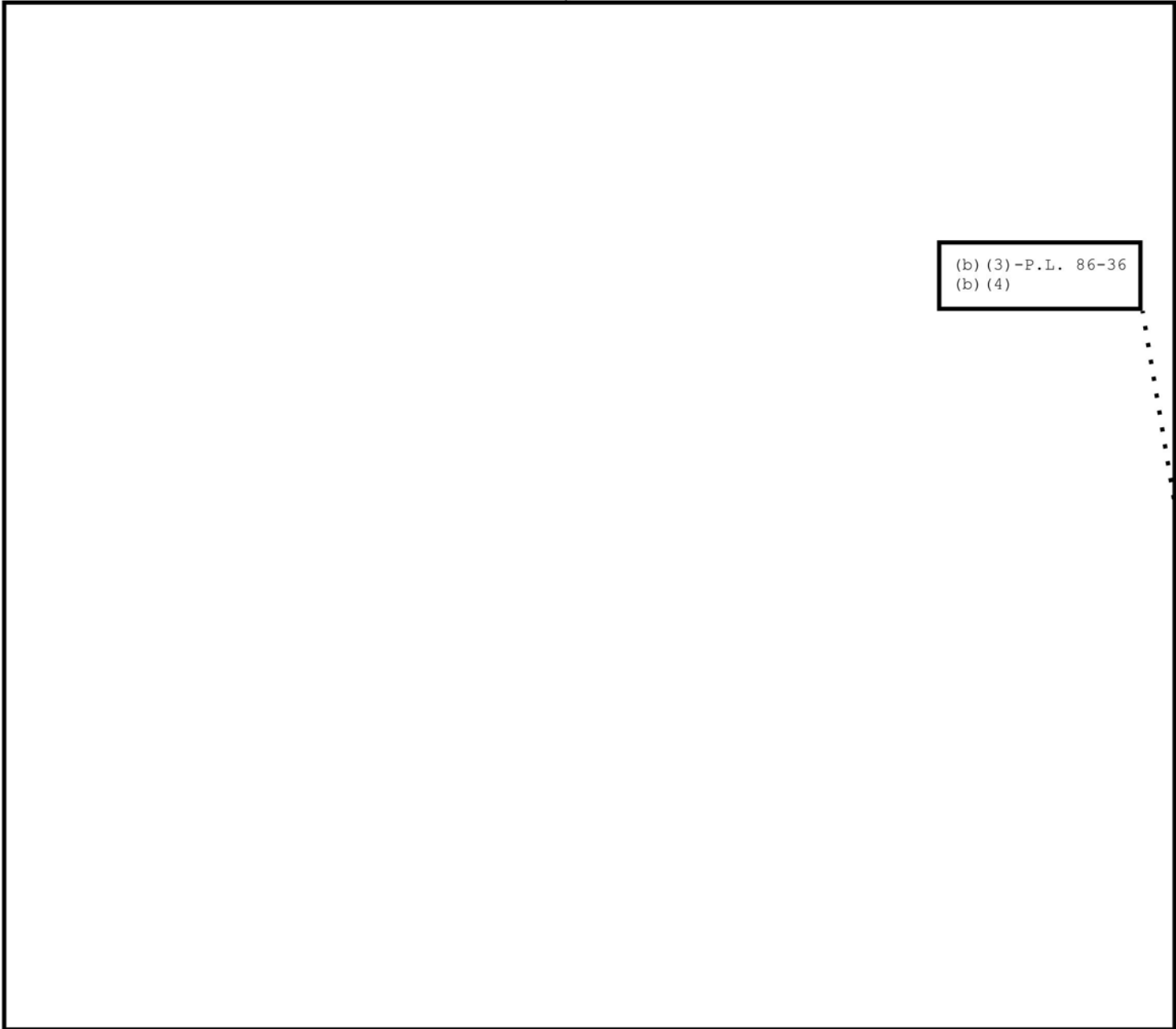
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(b) (3) - P.L. 86-36  
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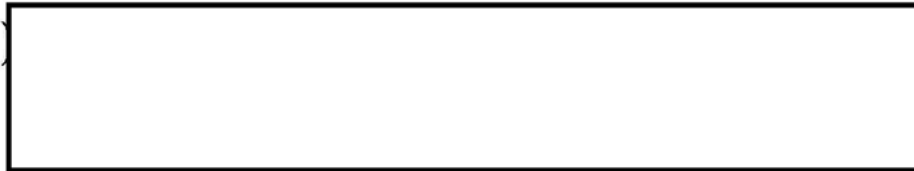


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NATIONAL SECURITY AGENCY/CENTRAL SECURITY SERVICE  
Fort George G. Meade, Maryland



(U//~~FOUO~~)




(U) Statement of Work

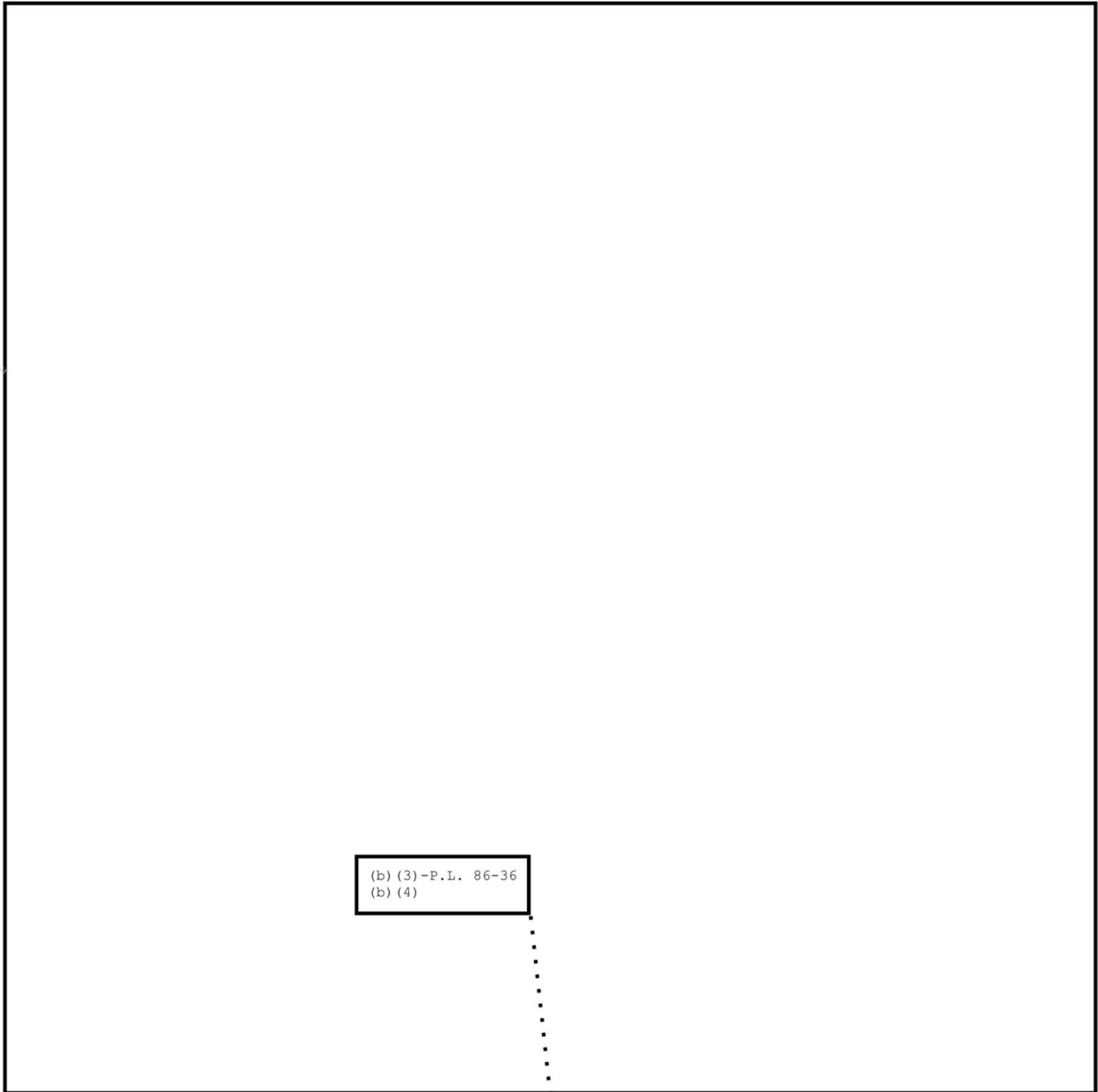
(b) (3) - P.L. 86-36

10 July 2012

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 Statement of Work

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(b) (3) - P.L. 86-36  
(b) (4)



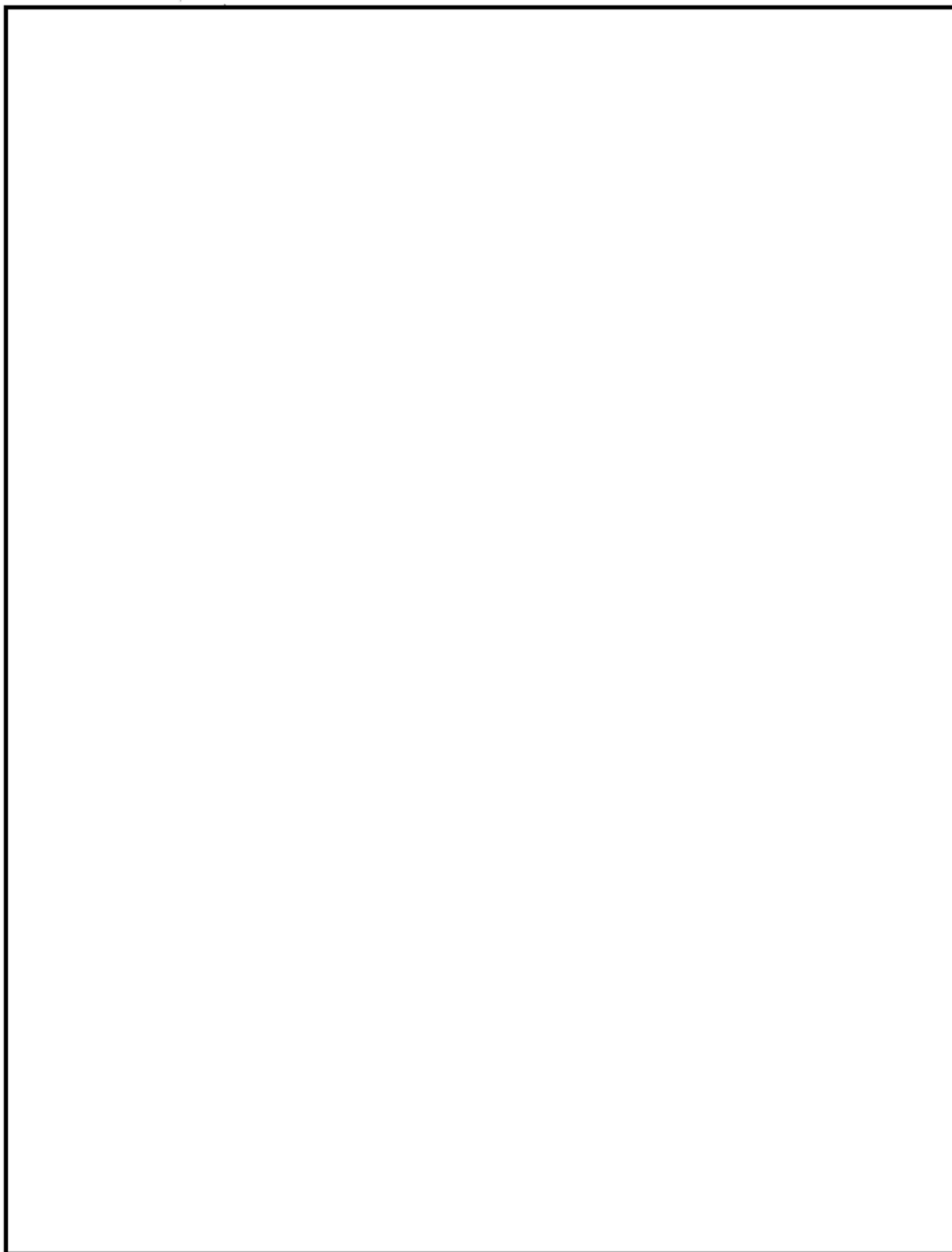
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[Redacted]

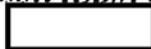
Statement of Work

(b) (3) - P.L. 86-36

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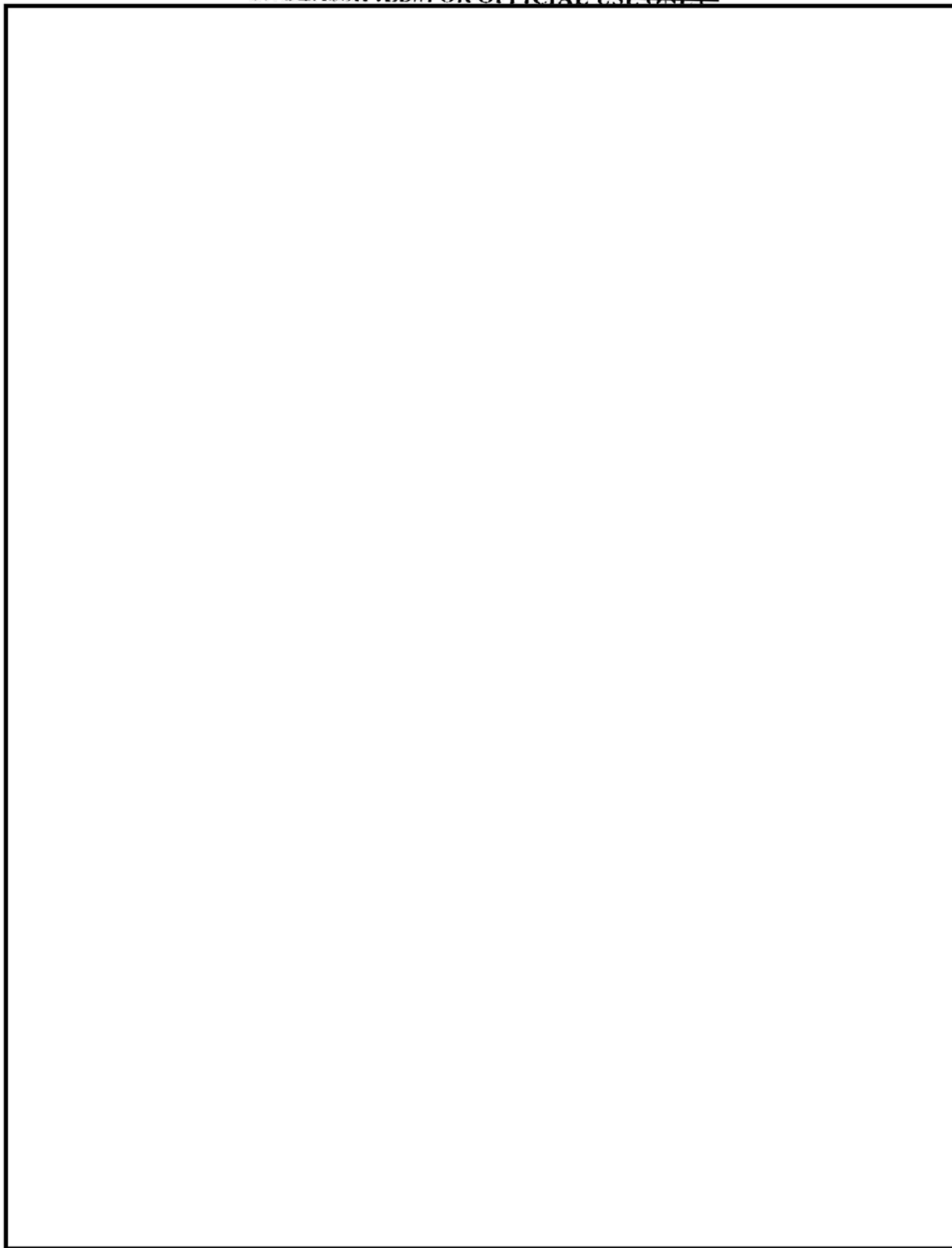


Statement of Work



(b) (3) - P.L. 86-36

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Statement of Work

(b) (3) - P.L. 86-36

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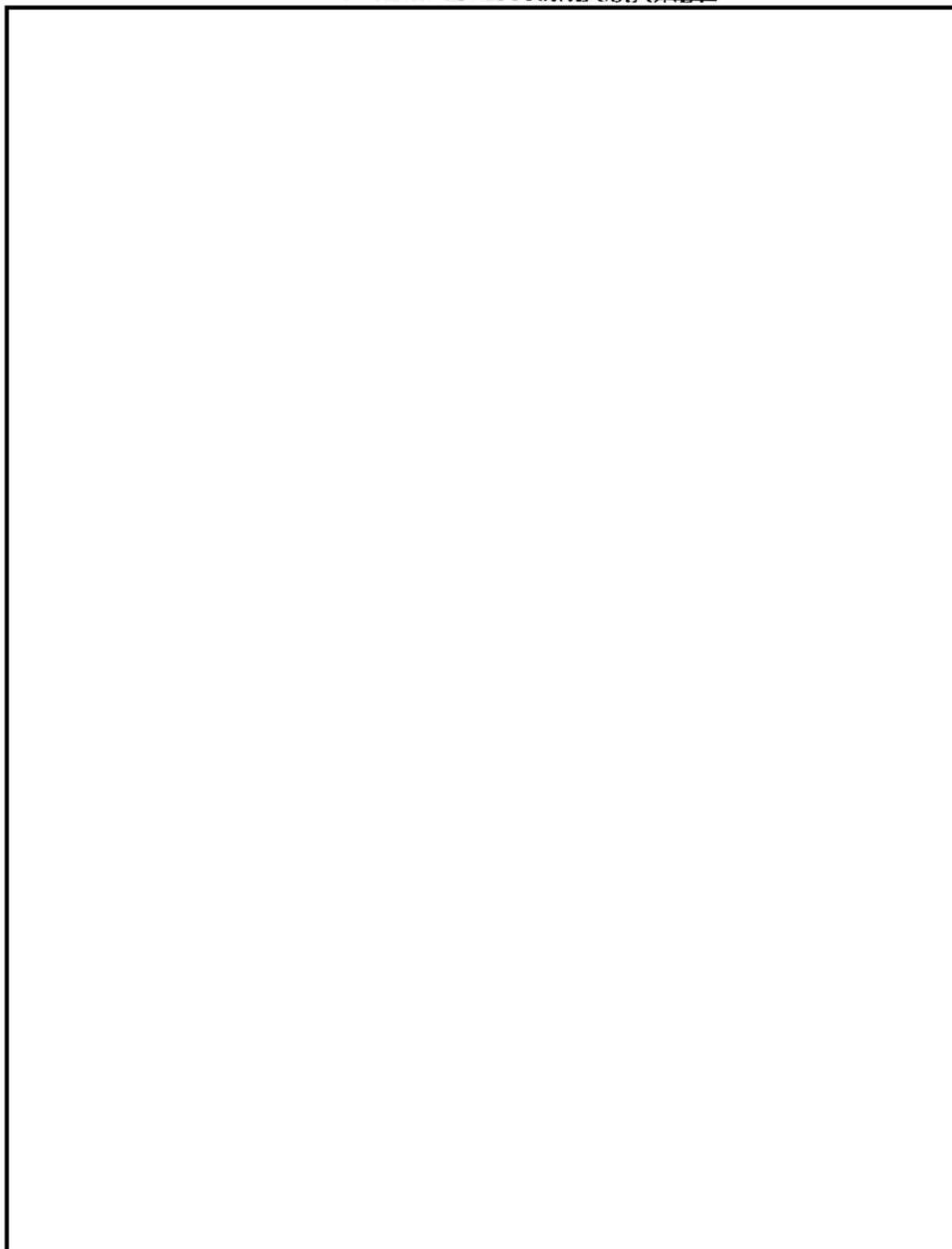
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Statement of Work

[Redacted]

(b) (3) - P.L. 86-36

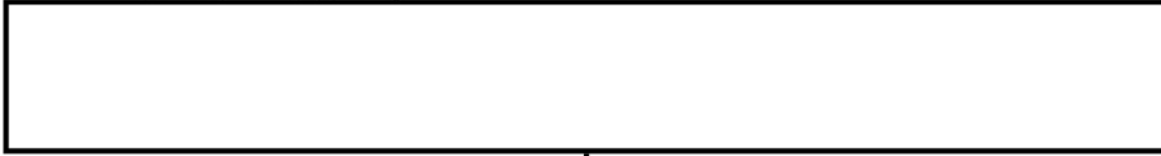
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~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~  
[redacted] Statement of Work

[redacted]  
(b) (3) - P.L. 86-36

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Statement of Work

(b) (3) - P.L. 86-36

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(b) (4)



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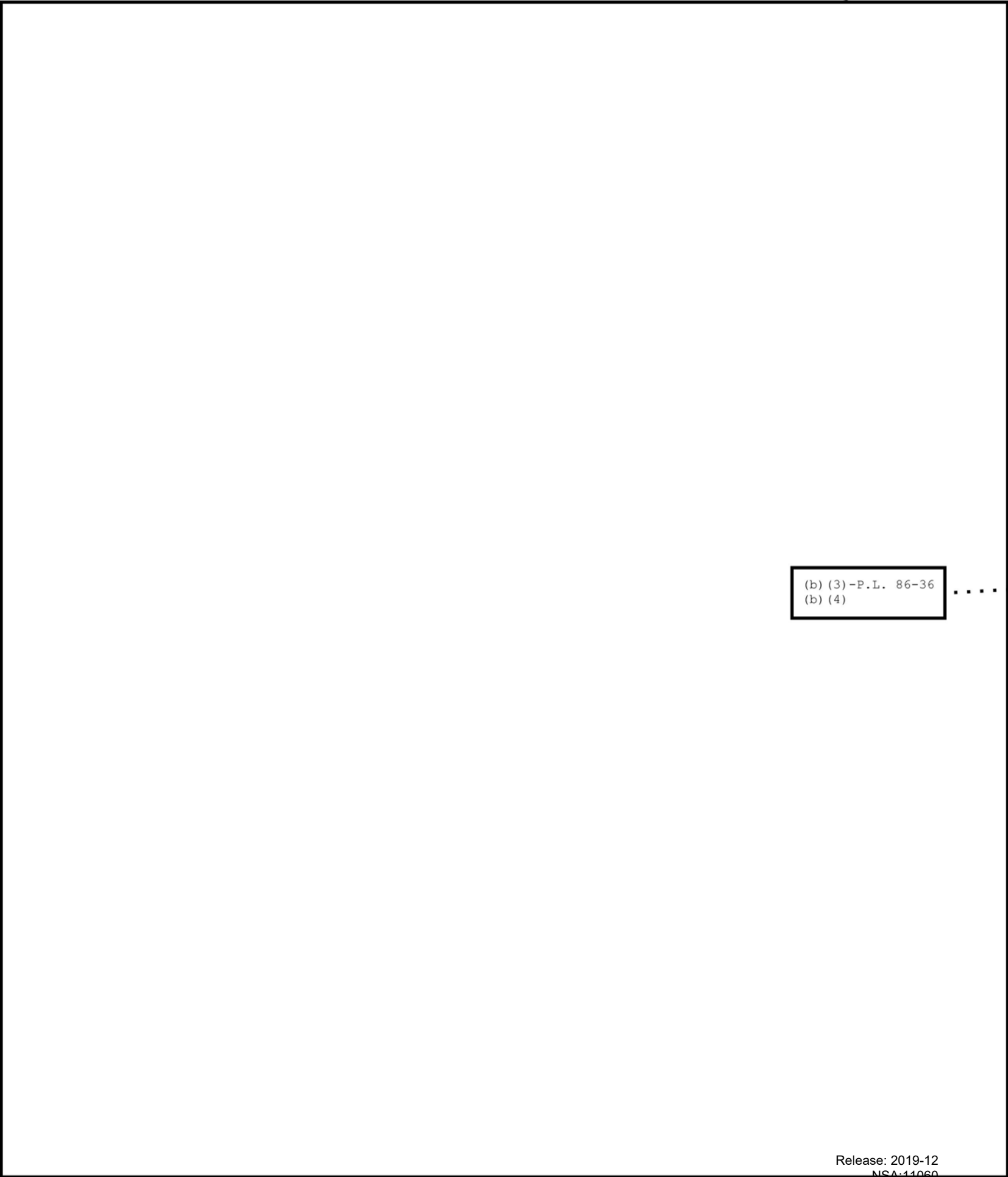
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(b) (4)





(b) (3) - P.L. 86-36  
(b) (4)

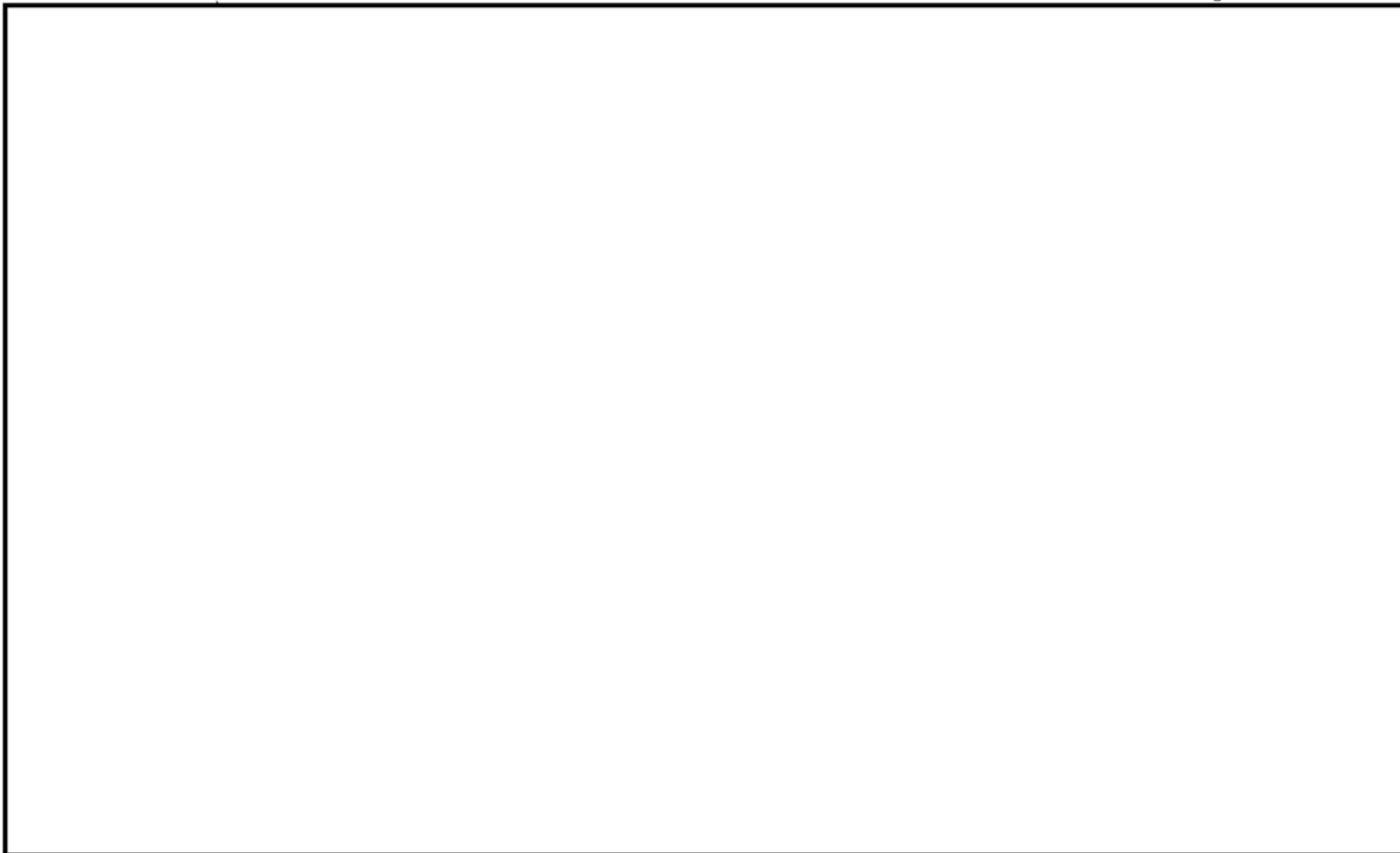
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(b) (3) - Privacy §6-36  
(b) (4)

(b) (3) - P.L. 86-36  
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(b) (3) - P.L. 86-36  
(b) (4)



(b) (3) - P.L. 86-36  
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(b) (3) - P.L. 86-36  
(b) (4)  
(b) (6)

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IV-15-0037

APPENDIX C

(U//~~FOUO~~) [redacted] loaded labor rate:

[redacted]  
.....  
[redacted]  
(b) (3) - P.L. 86-36  
(b) (6)

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(b) (3) - P.L. 86-36

[Redacted]

**From:** [Redacted]  
**Sent:** Monday, October 26, 2015 1:12 PM  
**To:** [Redacted]  
**Subject:** [Redacted] Fully Loaded Billing Rate

(b) (3) - P.L. 86-36  
(b) (6)

(b) (3) - P.L. 86-36  
(b) (4)

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Below is the information for the [Redacted] contract # [Redacted] that you requested to the best of my knowledge and ability:

[Redacted] Contractor support on TTO [Redacted] supporting [Redacted] sub-task.

Start date: [Redacted] End date: [Redacted]  
LCAT: [Redacted] Company: [Redacted]

(b) (6)

Billable hourly rate to [Redacted] Option year 2 was \$66.68 (billable hourly rate is negotiated between the Prime and Sub-Contractor).

[Redacted] (CON) is the founder [Redacted]  
[Redacted]

[Redacted] That was the last time I communicated with [Redacted]

[Redacted] (CON), Program Manager for [Redacted] contact information is attached to this email.

[Redacted] (CON) was removed from the contract in FY-14 for incompetency not timesheet fraud or abuse.

[Redacted] (CON) support also on TTO [Redacted] that sat directly in front of [Redacted] (CON).

After reviewing my person calendar and the [Redacted] shared calendar for the period of July 1, 2013 through July 1, 2014 I realized that [Redacted] did not utilize the shared calendar to record any time off. I will assume that he communicated his work schedule and leave with his Government Team Lead, [Redacted]

Off-site events that Contractors would have been invited to attend; but could not bill the contract for were:

(b) (3) - P.L. 86-36

- August 15, 2013 [Redacted] Picnic at Burba Lake Cottage, Fort Meade, MD 12:00-4:00 p.m.
- October 1-4, 2013 Government Shutdown during Furlough
- December 10, 2013 Code Red
- December 19, 2013 [Redacted] Christmas MBA at Cheesecake Factory, AA Mills. 12:00-4:00 p.m.
- February 21, 2014 [Redacted] Potluck, [Redacted] CR 11:30- 1:00 p.m.
- March 17<sup>th</sup>, 2014 Code Red

The timesheets allegations were made known to me by [redacted] per the attached emails and I communicated with [redacted] (CON) the PM of [redacted] to speak with [redacted] and the entire [redacted] contractor support team for [redacted]

If you require any additional information, please feel free to contact me.

Thank-you!

[redacted]

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36  
(b) (6)

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IV-15-0037

**APPENDIX D**

(U//~~FOUO~~) [redacted] Timesheet Information:

[redacted]  
.....  
(b) (3) - P.L. 86-36  
(b) (6)

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[Redacted]

### Charge Activity Report

[Redacted]

Date/Time: Sep 22, 2015 11:10 AM

Printed By: [Redacted]

Time Version: 9.0.1.0

Number of Pages: 12

(b) (6)

Report Options:

Charge: Account  
Function: N/A  
Filter: 1022  
Start Date: Jul 8, 2013  
End Date: Jul 10, 2014  
Level 1: Labor Category  
Level 2: Employee  
Level 3:  
Column 1: Pay Type  
Column 2:  
Charge Selection: All Charges  
Level: [Redacted]  
Details: Yes  
Interim Charges Only: No

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36  
(b) (4)

[Redacted]

(b) (3) - P.L. 86-36

### Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
[Redacted]	[Redacted]	[Redacted]	Jul 08, 2013	R	9.00	
			Jul 09, 2013	R	10.50	
			Jul 10, 2013	R	10.00	
		(b) (3) - P.L. 86-36 (b) (6)	Jul 11, 2013	R	10.50	
			Jul 12, 2013	R		
			Jul 15, 2013	R	10.00	
			Jul 16, 2013	R	10.00	
			Jul 17, 2013	R	10.00	
			Jul 18, 2013	R	10.00	
			Jul 19, 2013	R		
			Jul 23, 2013	R	10.50	
			Jul 24, 2013	R	10.50	
			Jul 25, 2013	R	10.50	
			Jul 26, 2013	R		
			Jul 29, 2013	R	10.00	
			Jul 30, 2013	R	3.50	
			Jul 31, 2013	R	10.50	
			Aug 01, 2013	R	10.50	
			Aug 02, 2013	R		
			Aug 05, 2013	R	10.50	

Cost Only hours are not included in the charge or report totals.

[Redacted]

### Charge Activity Report

[Redacted]

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Aug 06, 2013	R	10.50	
			Aug 07, 2013	R	10.50	
		(b) (3) - P.L. 86-36	Aug 08, 2013	R	10.00	
			Aug 09, 2013	R		
			Aug 12, 2013	R	10.00	
			Aug 13, 2013	R	10.00	
			Aug 14, 2013	R	10.00	
			Aug 15, 2013	R	10.00	
			Aug 16, 2013	R		
			Aug 19, 2013	R	10.00	
			Aug 20, 2013	R	9.00	
			Aug 21, 2013	R	10.00	
			Aug 22, 2013	R	10.00	
			Aug 23, 2013	R		
			Aug 27, 2013	R	10.00	
			Aug 28, 2013	R	10.00	
			Aug 29, 2013	R	10.00	
			Aug 30, 2013	R		
			Sep 04, 2013	R	10.00	
			Sep 05, 2013	R	10.00	
			Sep 06, 2013	R		
			Sep 09, 2013	R	11.00	

Cost Only hours are not included in the charge or report totals.

[Redacted] [Redacted]

### Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Sep 10, 2013	R	10.00	
			Sep 11, 2013	R	10.00	
			Sep 12, 2013	R	10.00	
	(b) (3) - P.L. 86-36		Sep 13, 2013	R		
			Sep 16, 2013	R	10.00	
			Sep 17, 2013	R	10.00	
			Sep 18, 2013	R	10.00	
			Sep 19, 2013	R	9.00	
			Sep 20, 2013	R		
			Sep 23, 2013	R	10.00	
			Sep 24, 2013	R	10.00	
			Sep 25, 2013	R	10.00	
			Sep 26, 2013	R	10.00	
			Sep 27, 2013	R		
			Sep 30, 2013	R	10.00	
			Oct 08, 2013	R	10.00	
			Oct 09, 2013	R	10.00	
			Oct 10, 2013	R	10.00	
			Oct 11, 2013	R		
			Oct 15, 2013	R	11.00	
			Oct 16, 2013	R	6.00	
			Oct 17, 2013	R	11.00	

Cost Only hours are not included in the charge or report totals.

Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Oct 21, 2013	R	10.00	
			Oct 22, 2013	R	10.00	
			Oct 23, 2013	R	10.00	
			Oct 24, 2013	R	10.00	
			Oct 24, 2013	R	-1.00	
			Oct 25, 2013	R		
			Oct 28, 2013	R	10.00	
			Oct 29, 2013	R	10.00	
			Oct 30, 2013	R	10.00	
			Oct 31, 2013	R	9.00	
			Nov 04, 2013	R	10.00	
			Nov 05, 2013	R	10.00	
			Nov 06, 2013	R	10.00	
			Nov 07, 2013	R	10.00	
			Nov 08, 2013	R		
			Nov 12, 2013	R	10.00	
			Nov 13, 2013	R	10.00	
			Nov 14, 2013	R	10.00	
			Nov 15, 2013	R		
			Nov 18, 2013	R	10.00	
			Nov 19, 2013	R	10.00	
			Nov 20, 2013	R	10.00	

(b) (3) - P.L. 86-36

Cost Only hours are not included in the charge or report totals.



Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Nov 21, 2013	R	10.00	
			Nov 22, 2013	R		
			Nov 25, 2013	R	11.00	
	(b) (3) - P.L. 86-36		Nov 26, 2013	R	11.00	
			Nov 29, 2013	R		
			Dec 03, 2013	R	10.50	
			Dec 04, 2013	R	10.00	
			Dec 05, 2013	R	10.50	
			Dec 06, 2013	R		
			Dec 09, 2013	R	10.50	
			Dec 11, 2013	R	10.50	
			Dec 12, 2013	R	10.50	
			Dec 13, 2013	R		
			Subtotal:		777.00	
					777.00	
Charge Totals:	01 Subtotal:	(b) (3) - P.L. 86-36 (b) (6)			777.00	
			Dec 16, 2013	R	10.00	
			Dec 17, 2013	R	10.00	
			Dec 18, 2013	R	10.00	
			Dec 19, 2013	R	10.00	
			Dec 20, 2013	R		

Cost Only hours are not included in the charge or report totals.

Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Dec 23, 2013	R	10.00	
			Dec 24, 2013	R	10.50	
			Dec 26, 2013	R	10.50	
			Dec 27, 2013	R		
			Dec 30, 2013	R	10.50	
			Dec 31, 2013	R	8.00	
			Jan 03, 2014	R		
			Jan 06, 2014	R	10.00	
			Jan 07, 2014	R	10.00	
			Jan 08, 2014	R	10.00	
			Jan 09, 2014	R	10.00	
			Jan 10, 2014	R		
			Jan 13, 2014	R	10.00	
			Jan 14, 2014	R	11.00	
			Jan 15, 2014	R	11.00	
			Jan 16, 2014	R	10.00	
			Jan 17, 2014	R	9.00	
			Jan 21, 2014	R		
			Jan 22, 2014	R	8.00	
			Jan 23, 2014	R	10.00	
			Jan 24, 2014	R		
			Jan 27, 2014	R	11.00	

(b) (3) - P.L. 86-36

Cost Only hours are not included in the charge or report totals.

Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Jan 28, 2014	R	11.00	
			Jan 29, 2014	R	11.00	
			Jan 30, 2014	R	11.00	
	(b) (3) - P.L. 86-36		Feb 03, 2014	R	7.00	
			Feb 04, 2014	R	11.00	
			Feb 05, 2014	R	11.00	
			Feb 06, 2014	R	11.00	
			Feb 07, 2014	R		
			Feb 10, 2014	R	10.00	
			Feb 11, 2014	R	11.00	
			Feb 12, 2014	R	11.00	
			Feb 14, 2014	R		
			Feb 18, 2014	R	10.00	
			Feb 19, 2014	R	11.00	
			Feb 20, 2014	R	11.00	
			Feb 21, 2014	R		
			Feb 24, 2014	R	11.00	
			Feb 25, 2014	R	11.00	
			Feb 26, 2014	R	7.00	
			Feb 27, 2014	R	11.00	
			Feb 28, 2014	R		
			Mar 03, 2014	R		

Cost Only hours are not included in the charge or report totals.

Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Mar 04, 2014	R	9.00	
			Mar 05, 2014	R	11.00	
			Mar 06, 2014	R	11.00	
	(b) (3) - P.L. 86-36		Mar 07, 2014	R	9.00	
			Mar 10, 2014	R	10.00	
			Mar 11, 2014	R	10.00	
			Mar 12, 2014	R	10.00	
			Mar 13, 2014	R	10.00	
			Mar 14, 2014	R		
			Mar 19, 2014	R	11.00	
			Mar 20, 2014	R	11.00	
			Mar 24, 2014	R	11.00	
			Mar 25, 2014	R	11.00	
			Mar 26, 2014	R	11.00	
			Mar 27, 2014	R	11.00	
			Mar 28, 2014	R		
			Mar 31, 2014	R	11.00	
			Apr 01, 2014	R	10.00	
			Apr 02, 2014	R	10.00	
			Apr 03, 2014	R	10.00	
			Apr 04, 2014	R		
			Apr 07, 2014	R	10.00	

Cost Only hours are not included in the charge or report totals.

Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Apr 08, 2014	R	10.00	
			Apr 09, 2014	R	11.00	
			Apr 10, 2014	R	8.00	
	(b) (3) - P.L. 86-36		Apr 11, 2014	R		
			Apr 14, 2014	R	10.00	
			Apr 15, 2014	R	9.00	
			Apr 16, 2014	R	10.00	
			Apr 17, 2014	R	8.00	
			Apr 18, 2014	R		
			Apr 21, 2014	R	11.00	
			Apr 22, 2014	R	10.00	
			Apr 23, 2014	R	10.50	
			Apr 24, 2014	R	10.00	
			Apr 25, 2014	R		
			Apr 29, 2014	R	11.00	
			Apr 30, 2014	R	11.00	
			Apr 30, 2014	R	-1.00	
			May 01, 2014	R	10.00	
			May 02, 2014	R		
			May 05, 2014	R	6.50	
			May 06, 2014	R	10.00	
			May 07, 2014	R	10.00	

Cost Only hours are not included in the charge or report totals.

[Redacted] Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
[Redacted]	[Redacted]	[Redacted]	May 08, 2014	R	10.00	
			May 09, 2014	R		
			May 12, 2014	R	10.00	
	(b) (3) - P.L. 86-36		May 13, 2014	R	10.00	
			May 15, 2014	R	10.00	
			May 16, 2014	R		
			May 19, 2014	R	10.00	
			May 20, 2014	R	10.00	
			May 21, 2014	R	10.00	
			May 22, 2014	R	10.00	
			May 23, 2014	R		
			May 27, 2014	R	10.00	
			May 28, 2014	R	10.00	
			May 29, 2014	R	10.00	
			May 30, 2014	R		
			Jun 02, 2014	R	10.00	
			Jun 03, 2014	R	10.00	
			Jun 04, 2014	R	10.00	
			Jun 05, 2014	R	10.00	
			Jun 06, 2014	R		
			Jun 09, 2014	R	10.00	
			Jun 10, 2014	R	10.00	

Cost Only hours are not included in the charge or report totals.

Charge Activity Report

Account	Labor Category	Employee	Date	Pay Type	Hours	Comments
			Jun 11, 2014	R	5.00	
			Jun 12, 2014	R	10.00	
			Jun 13, 2014	R		
		(b) (3) - P.L. 86-36	Jun 17, 2014	R	10.00	
			Jun 18, 2014	R	10.00	
			Jun 19, 2014	R	10.00	
			Jun 20, 2014	R		
			Jun 23, 2014	R	10.00	
			Jun 24, 2014	R	10.00	
			Jun 25, 2014	R	10.00	
			Jun 26, 2014	R	10.00	
			Jun 27, 2014	R		
			Jun 30, 2014	R	10.00	
			Jul 01, 2014	R	10.00	
			Jul 02, 2014	R	10.00	
			Jul 03, 2014	R		
			Jul 07, 2014	R	10.00	
			Jul 08, 2014	R	10.00	
			Jul 09, 2014	R	10.00	
			Jul 10, 2014	R	1.00	
			Subtotal:		1,064.50	
01 Subtotal:					1,064.50	
Charge Totals:					1,064.50	

Cost Only hours are not included in the charge or report totals.

(b) (3) - P.L. 86-36  
(b) (6)

Report Total: Regular Hours 1841.50 Overtime Hours 0.00

1,841.50



(b) (3)-P.L. 86-36  
(b) (6)

(b) (3)-P.L. 86-36

(b) (3)-P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task Desc	Labor_Catego	Labor_Category Desc	Work Date	Hours_W orked	Pay_Period_Begi nning_Date	Pay_Period_Endi ng_Date
					7/8/2013	9	7/1/2013	7/15/2013
					7/9/2013	10.5	7/1/2013	7/15/2013
					7/10/2013	10	7/1/2013	7/15/2013
					7/11/2013	10.5	7/1/2013	7/15/2013
					7/12/2013	0	7/1/2013	7/15/2013
					7/15/2013	10	7/1/2013	7/15/2013
					7/16/2013	10	7/16/2013	7/31/2013
					7/17/2013	10	7/16/2013	7/31/2013
					7/18/2013	10	7/16/2013	7/31/2013
					7/19/2013	0	7/16/2013	7/31/2013
					7/22/2013	0	7/16/2013	7/31/2013
					7/23/2013	10.5	7/16/2013	7/31/2013
					7/24/2013	10.5	7/16/2013	7/31/2013
					7/25/2013	10.5	7/16/2013	7/31/2013
					7/26/2013	0	7/16/2013	7/31/2013
					7/29/2013	10	7/16/2013	7/31/2013
					7/30/2013	3.5	7/16/2013	7/31/2013
					7/31/2013	10.5	7/16/2013	7/31/2013
					8/1/2013	10.5	8/1/2013	8/15/2013
					8/2/2013	0	8/1/2013	8/15/2013
					8/5/2013	10.5	8/1/2013	8/15/2013
					8/6/2013	10.5	8/1/2013	8/15/2013
					8/7/2013	10.5	8/1/2013	8/15/2013
					8/8/2013	10	8/1/2013	8/15/2013
					8/9/2013	0	8/1/2013	8/15/2013
					8/12/2013	10	8/1/2013	8/15/2013
					8/13/2013	10	8/1/2013	8/15/2013
					8/14/2013	10	8/1/2013	8/15/2013
					8/15/2013	10	8/1/2013	8/15/2013
					8/16/2013	0	8/16/2013	8/31/2013
					8/19/2013	10	8/16/2013	8/31/2013
					8/20/2013	9	8/16/2013	8/31/2013
					8/21/2013	10	8/16/2013	8/31/2013
					8/22/2013	10	8/16/2013	8/31/2013
					8/23/2013	0	8/16/2013	8/31/2013

(b) (3) -P.L. 86-36  
(b) (6)

(b) (3) -P.L. 86-36

(b) (3) -P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task_Desc	Labor_Catgo	Labor_Category_Desc	Work_Date	Hours_Worked	Pay_Period_Beg	Pay_Period_End
							nnng_Date	ng_Date
					8/26/2013	0	8/16/2013	8/31/2013
					8/27/2013	10	8/16/2013	8/31/2013
					8/28/2013	10	8/16/2013	8/31/2013
					8/29/2013	10	8/16/2013	8/31/2013
					8/30/2013	0	8/16/2013	8/31/2013
					9/2/2013	0	9/1/2013	9/15/2013
					9/3/2013	0	9/1/2013	9/15/2013
					9/4/2013	10	9/1/2013	9/15/2013
					9/5/2013	10	9/1/2013	9/15/2013
					9/6/2013	0	9/1/2013	9/15/2013
					9/9/2013	11	9/1/2013	9/15/2013
					9/10/2013	10	9/1/2013	9/15/2013
					9/11/2013	10	9/1/2013	9/15/2013
					9/12/2013	10	9/1/2013	9/15/2013
					9/13/2013	0	9/1/2013	9/15/2013
					9/16/2013	10	9/16/2013	9/30/2013
					9/17/2013	10	9/16/2013	9/30/2013
					9/18/2013	10	9/16/2013	9/30/2013
					9/19/2013	9	9/16/2013	9/30/2013
					9/20/2013	0	9/16/2013	9/30/2013
					9/23/2013	10	9/16/2013	9/30/2013
					9/24/2013	10	9/16/2013	9/30/2013
					9/25/2013	10	9/16/2013	9/30/2013
					9/26/2013	10	9/16/2013	9/30/2013
					9/27/2013	0	9/16/2013	9/30/2013
					9/30/2013	10	9/16/2013	9/30/2013
					10/1/2013	0	10/1/2013	10/15/2013
					10/2/2013	0	10/1/2013	10/15/2013
					10/3/2013	0	10/1/2013	10/15/2013
					10/4/2013	0	10/1/2013	10/15/2013
					10/7/2013	0	10/1/2013	10/15/2013
					10/8/2013	10	10/1/2013	10/15/2013
					10/9/2013	10	10/1/2013	10/15/2013
					10/10/2013	10	10/1/2013	10/15/2013
					10/11/2013	0	10/1/2013	10/15/2013

(b) (3)-P.L. 86-36  
(b) (6)

(b) (3)-P.L. 86-36

(b) (3)-P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task Desc	Labor_Catego ry	Labor Category Desc	Work Date	Hours_W orked	Pay_Period_Begi nning_Date	Pay_Period_Endi ng_Date
					10/14/2013	0	10/1/2013	10/15/2013
					10/15/2013	11	10/1/2013	10/15/2013
					10/16/2013	6	10/16/2013	10/31/2013
					10/17/2013	11	10/16/2013	10/31/2013
					10/18/2013	0	10/16/2013	10/31/2013
					10/21/2013	10	10/16/2013	10/31/2013
					10/22/2013	10	10/16/2013	10/31/2013
					10/23/2013	10	10/16/2013	10/31/2013
					10/24/2013	9	10/16/2013	10/31/2013
					10/25/2013	0	10/16/2013	10/31/2013
					10/28/2013	10	10/16/2013	10/31/2013
					10/29/2013	10	10/16/2013	10/31/2013
					10/30/2013	10	10/16/2013	10/31/2013
					10/31/2013	9	10/16/2013	10/31/2013
					11/1/2013	0	11/1/2013	11/15/2013
					11/4/2013	10	11/1/2013	11/15/2013
					11/5/2013	10	11/1/2013	11/15/2013
					11/6/2013	10	11/1/2013	11/15/2013
					11/7/2013	10	11/1/2013	11/15/2013
					11/8/2013	0	11/1/2013	11/15/2013
					11/11/2013	0	11/1/2013	11/15/2013
					11/12/2013	10	11/1/2013	11/15/2013
					11/13/2013	10	11/1/2013	11/15/2013
					11/14/2013	10	11/1/2013	11/15/2013
					11/15/2013	0	11/1/2013	11/15/2013
					11/18/2013	10	11/16/2013	11/30/2013
					11/19/2013	10	11/16/2013	11/30/2013
					11/20/2013	10	11/16/2013	11/30/2013
					11/21/2013	10	11/16/2013	11/30/2013
					11/22/2013	0	11/16/2013	11/30/2013
					11/25/2013	11	11/16/2013	11/30/2013
					11/26/2013	11	11/16/2013	11/30/2013
					11/27/2013	0	11/16/2013	11/30/2013
					11/28/2013	0	11/16/2013	11/30/2013
					11/29/2013	0	11/16/2013	11/30/2013

(b) (3) - P.L. 86-36  
(b) (6)

(b) (3) - P.L. 86-36

(b) (3) - P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task Desc	Labor_Catego	Labor Category Desc	Work Date	Hours_W orked	Pay_Period_Begi nning_Date	Pay_Period_Endi ng_Date
					12/3/2013	10.5	12/1/2013	12/15/2013
					12/4/2013	10	12/1/2013	12/15/2013
					12/5/2013	10.5	12/1/2013	12/15/2013
					12/6/2013	0	12/1/2013	12/15/2013
					12/9/2013	10.5	12/1/2013	12/15/2013
					12/10/2013	0	12/1/2013	12/15/2013
					12/11/2013	10.5	12/1/2013	12/15/2013
					12/12/2013	10.5	12/1/2013	12/15/2013
					12/13/2013	0	12/1/2013	12/15/2013
					12/16/2013	10	12/16/2013	12/31/2013
					12/17/2013	10	12/16/2013	12/31/2013
					12/18/2013	10	12/16/2013	12/31/2013
					12/19/2013	10	12/16/2013	12/31/2013
					12/20/2013	0	12/16/2013	12/31/2013
					12/23/2013	10	12/16/2013	12/31/2013
					12/24/2013	10.5	12/16/2013	12/31/2013
					12/25/2013	0	12/16/2013	12/31/2013
					12/26/2013	10.5	12/16/2013	12/31/2013
					12/27/2013	0	12/16/2013	12/31/2013
					12/30/2013	10.5	12/16/2013	12/31/2013
					12/31/2013	8	12/16/2013	12/31/2013
					1/1/2014	0	1/1/2014	1/15/2014
					1/2/2014	0	1/1/2014	1/15/2014
					1/3/2014	0	1/1/2014	1/15/2014
					1/6/2014	10	1/1/2014	1/15/2014
					1/7/2014	10	1/1/2014	1/15/2014
					1/8/2014	10	1/1/2014	1/15/2014
					1/9/2014	10	1/1/2014	1/15/2014
					1/10/2014	0	1/1/2014	1/15/2014
					1/13/2014	10	1/1/2014	1/15/2014
					1/14/2014	11	1/1/2014	1/15/2014
					1/15/2014	11	1/1/2014	1/15/2014
					1/16/2014	10	1/16/2014	1/31/2014
					1/17/2014	9	1/16/2014	1/31/2014
					1/20/2014	0	1/16/2014	1/31/2014

(b) (3)-P.L. 86-36  
(b) (6)

(b) (3)-P.L. 86-36

(b) (3)-P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task_Desc	Labor_Catego ry	Labor_Category_Desc	Work_Date	Hours_W orked	Pay_Period_Begi nning_Date	Pay_Period_Endi ng_Date
					1/21/2014	0	1/16/2014	1/31/2014
					1/22/2014	8	1/16/2014	1/31/2014
					1/23/2014	10	1/16/2014	1/31/2014
					1/24/2014	0	1/16/2014	1/31/2014
					1/27/2014	11	1/16/2014	1/31/2014
					1/28/2014	11	1/16/2014	1/31/2014
					1/29/2014	11	1/16/2014	1/31/2014
					1/30/2014	11	1/16/2014	1/31/2014
					1/31/2014	0	1/16/2014	1/31/2014
					2/3/2014	7	2/1/2014	2/15/2014
					2/4/2014	11	2/1/2014	2/15/2014
					2/5/2014	11	2/1/2014	2/15/2014
					2/6/2014	11	2/1/2014	2/15/2014
					2/7/2014	0	2/1/2014	2/15/2014
					2/10/2014	10	2/1/2014	2/15/2014
					2/11/2014	11	2/1/2014	2/15/2014
					2/12/2014	11	2/1/2014	2/15/2014
					2/13/2014	0	2/1/2014	2/15/2014
					2/14/2014	0	2/1/2014	2/15/2014
					2/17/2014	0	2/16/2014	2/28/2014
					2/18/2014	10	2/16/2014	2/28/2014
					2/19/2014	11	2/16/2014	2/28/2014
					2/20/2014	11	2/16/2014	2/28/2014
					2/21/2014	0	2/16/2014	2/28/2014
					2/24/2014	11	2/16/2014	2/28/2014
					2/25/2014	11	2/16/2014	2/28/2014
					2/26/2014	7	2/16/2014	2/28/2014
					2/27/2014	11	2/16/2014	2/28/2014
					2/28/2014	0	2/16/2014	2/28/2014
					3/3/2014	0	3/1/2014	3/15/2014
					3/4/2014	9	3/1/2014	3/15/2014
					3/5/2014	11	3/1/2014	3/15/2014
					3/6/2014	11	3/1/2014	3/15/2014
					3/7/2014	9	3/1/2014	3/15/2014
					3/10/2014	10	3/1/2014	3/15/2014

(b) (3) -P.L. 86-36  
(b) (6)

(b) (3) -P.L. 86-36

(b) (3) -P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task_Desc	Labor_Catgo	Labor_Category_Desc	Work_Date	Hours_Worked	Pay_Period_Beg	Pay_Period_End
							ning_Date	ng_Date
					3/11/2014	10	3/1/2014	3/15/2014
					3/12/2014	10	3/1/2014	3/15/2014
					3/13/2014	10	3/1/2014	3/15/2014
					3/14/2014	0	3/1/2014	3/15/2014
					3/17/2014	0	3/16/2014	3/31/2014
					3/18/2014	0	3/16/2014	3/31/2014
					3/19/2014	11	3/16/2014	3/31/2014
					3/20/2014	11	3/16/2014	3/31/2014
					3/24/2014	11	3/16/2014	3/31/2014
					3/25/2014	11	3/16/2014	3/31/2014
					3/26/2014	11	3/16/2014	3/31/2014
					3/27/2014	11	3/16/2014	3/31/2014
					3/28/2014	0	3/16/2014	3/31/2014
					3/31/2014	11	3/16/2014	3/31/2014
					4/1/2014	10	4/1/2014	4/15/2014
					4/2/2014	10	4/1/2014	4/15/2014
					4/3/2014	10	4/1/2014	4/15/2014
					4/4/2014	0	4/1/2014	4/15/2014
					4/7/2014	10	4/1/2014	4/15/2014
					4/8/2014	10	4/1/2014	4/15/2014
					4/9/2014	11	4/1/2014	4/15/2014
					4/10/2014	8	4/1/2014	4/15/2014
					4/11/2014	0	4/1/2014	4/15/2014
					4/14/2014	10	4/1/2014	4/15/2014
					4/15/2014	9	4/1/2014	4/15/2014
					4/16/2014	10	4/16/2014	4/30/2014
					4/17/2014	8	4/16/2014	4/30/2014
					4/18/2014	0	4/16/2014	4/30/2014
					4/21/2014	11	4/16/2014	4/30/2014
					4/22/2014	10	4/16/2014	4/30/2014
					4/23/2014	10.5	4/16/2014	4/30/2014
					4/24/2014	10	4/16/2014	4/30/2014
					4/25/2014	0	4/16/2014	4/30/2014
					4/28/2014	0	4/16/2014	4/30/2014
					4/29/2014	11	4/16/2014	4/30/2014

(b) (3)-P.L. 86-36  
(b) (6)

(b) (3)-P.L. 86-36

(b) (3)-P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task_Desc	Labor_Catego ry	Labor_Category_Desc	Work_Date	Hours_W orked	Pay_Period_Begi nning_Date	Pay_Period_Endi ng_Date
					4/30/2014	10	4/16/2014	4/30/2014
					5/1/2014	10	5/1/2014	5/15/2014
					5/2/2014	0	5/1/2014	5/15/2014
					5/5/2014	6.5	5/1/2014	5/15/2014
					5/6/2014	10	5/1/2014	5/15/2014
					5/7/2014	10	5/1/2014	5/15/2014
					5/8/2014	10	5/1/2014	5/15/2014
					5/9/2014	0	5/1/2014	5/15/2014
					5/12/2014	10	5/1/2014	5/15/2014
					5/13/2014	10	5/1/2014	5/15/2014
					5/14/2014	0	5/1/2014	5/15/2014
					5/15/2014	10	5/1/2014	5/15/2014
					5/16/2014	0	5/16/2014	5/31/2014
					5/19/2014	10	5/16/2014	5/31/2014
					5/20/2014	10	5/16/2014	5/31/2014
					5/21/2014	10	5/16/2014	5/31/2014
					5/22/2014	10	5/16/2014	5/31/2014
					5/23/2014	0	5/16/2014	5/31/2014
					5/26/2014	0	5/16/2014	5/31/2014
					5/27/2014	10	5/16/2014	5/31/2014
					5/28/2014	10	5/16/2014	5/31/2014
					5/29/2014	10	5/16/2014	5/31/2014
					5/30/2014	0	5/16/2014	5/31/2014
					6/2/2014	10	6/1/2014	6/15/2014
					6/3/2014	10	6/1/2014	6/15/2014
					6/4/2014	10	6/1/2014	6/15/2014
					6/5/2014	10	6/1/2014	6/15/2014
					6/6/2014	0	6/1/2014	6/15/2014
					6/9/2014	10	6/1/2014	6/15/2014
					6/10/2014	10	6/1/2014	6/15/2014
					6/11/2014	5	6/1/2014	6/15/2014
					6/12/2014	10	6/1/2014	6/15/2014
					6/13/2014	0	6/1/2014	6/15/2014
					6/16/2014	0	6/16/2014	6/30/2014
					6/17/2014	10	6/16/2014	6/30/2014

(b) (3)-P.L. 86-36  
(b) (6)

(b) (3)-P.L. 86-36

(b) (3)-P.L. 86-36  
(b) (4)

Timesheet 8-Jul-13 to 10-Jul-14

Name	Task	Task_Desc	Labor_Catgory	Labor_Category_Desc	Work_Date	Hours_W orked	Pay_Period_Begi nning_Date	Pay_Period_Endi ng_Date
					6/18/2014	10	6/16/2014	6/30/2014
					6/19/2014	10	6/16/2014	6/30/2014
					6/20/2014	0	6/16/2014	6/30/2014
					6/23/2014	10	6/16/2014	6/30/2014
					6/24/2014	10	6/16/2014	6/30/2014
					6/25/2014	10	6/16/2014	6/30/2014
					6/26/2014	10	6/16/2014	6/30/2014
					6/27/2014	0	6/16/2014	6/30/2014
					6/30/2014	10	6/16/2014	6/30/2014
					7/1/2014	10	7/1/2014	7/15/2014
					7/2/2014	10	7/1/2014	7/15/2014
					7/3/2014	0	7/1/2014	7/15/2014
					7/4/2014	0	7/1/2014	7/15/2014
					7/7/2014	10	7/1/2014	7/15/2014
					7/8/2014	10	7/1/2014	7/15/2014
					7/9/2014	10	7/1/2014	7/15/2014
					7/10/2014	1	7/1/2014	7/15/2014
						1841.5		



## Timesheet Summary

Timesheet	
Hours	Month
135.5	2013-7
161.0	2013-8
150.0	2013-9
136.0	2013-10
132.0	2013-11
152.0	2013-12
153.0	2014-1
144.0	2014-2
157.0	2014-3
168.5	2014-4
146.5	2014-5
155.0	2014-6
51.0	2014-7
<b>1,841.5</b>	<b>Total</b>

Fully Burdened Cost

2013  
2014



(b) (3) - P.L. 86-36  
(b) (4)  
(b) (6)

[Redacted]

**From:** [Redacted]  
**Sent:** Friday, July 10, 2015 2:29 PM  
**To:** [Redacted]  
**Subject:** IV-15-0037 [Redacted]  
**Attachments:** [Redacted] Spreadsheet and Fully Burndened Cost Information.xlsx  
**Importance:** High

[Redacted]

Here's the email and attachment I received from [Redacted]. The spreadsheet (with columns hidden) is printed and in the hardcopy folder.

-----Original Message-----

**From:** [Redacted]  
**Sent:** Thursday, April 23, 2015 9:13 PM  
**To:** [Redacted]  
**Cc:** [Redacted]  
**Subject:** RE: OIG Inquiry  
**Importance:** High

(b) (6)

(b) (3) - P.L. 86-36  
(b) (6)

[Redacted]

Attached is the information that we have. Please let me know if you need anything else.

[Redacted]

(b) (3) - P.L. 86-36

-----Original Message-----

**From:** [Redacted]  
**Sent:** Wednesday, April 22, 2015 9:29 AM  
**To:** [Redacted]  
**Subject:** RE: OIG Inquiry

Ok, good point. Thank you for your help!

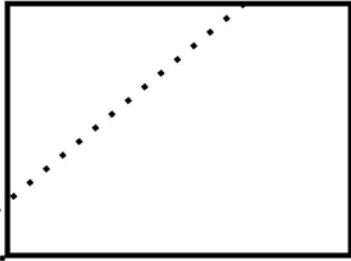
[Redacted]

-----Original Message-----

**From:** [Redacted]  
**Sent:** Wednesday, April 22, 2015 9:22 AM  
**To:** [Redacted]

Subject: RE: OIG Inquiry

The POC I have for [redacted] We will provide you the data we have as well, I just wanted to ensure if you needed the "timesheets of record" it would be [redacted]



(b) (6)

-----Original Message-----

From: [redacted]  
Sent: Wednesday, April 22, 2015 8:04 AM  
To: [redacted]  
Subject: RE: OIG Inquiry

(b) (3) - P.L. 86-36

[redacted]  
Yes, he was a sub to [redacted] Even though he was a sub wouldn't you still have the hours he claimed he worked? I don't have a [redacted] POC but looking at our database, it shows [redacted] as a POC for [redacted] His title is Director of Business Management. It also lists the Partners and Co-founders but they all have the same phone number as [redacted]

-----Original Message-----

From: [redacted]  
Sent: Wednesday, April 22, 2015 7:52 AM  
To: [redacted]  
Subject: RE: OIG Inquiry

[redacted]  
I am told that he is actually a [redacted] employee, not a [redacted] employee. Do you the POC information for [redacted]

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: [redacted]  
Date: 04/22/2015 7:39 AM (GMT-05:00)  
To: [redacted]  
Subject: RE: OIG Inquiry

A report will suffice for now. It's possible I'll need the timesheets later though. Also, please let me know what his loaded labor rate was during that period.

Thank you,

[redacted]

-----Original Message-----

From: [redacted]  
Sent: Tuesday, April 21, 2015 5:05 PM  
To: [redacted]  
Subject: RE: OIG Inquiry

Will a report suffice or do you need actual copies of timecards?

[redacted]

(b) (3) - P.L. 86-36

(b) (6)

-----Original Message-----

From: [redacted]  
Sent: Tuesday, April 21, 2015 5:02 PM  
To: [redacted]  
Subject: RE: OIG Inquiry

(b) (3) - P.L. 86-36  
(b) (4)

OK, great. We have an open inquiry on a former [redacted] employee, [redacted] He was assigned to [redacted] until July 2014. I need his timecard entries for the period of 8 July 2013 through 10 July 2014. Could you provide this by next Tuesday, April 28th?

Thank you,

[redacted]

(b) (3) - P.L. 86-36  
(b) (6)

-----Original Message-----

From: [redacted]  
Sent: Tuesday, April 21, 2015 4:50 PM  
To: [redacted]  
Subject: RE: OIG Inquiry

Yes I am. What can I help you with?

[redacted]

-----Original Message-----

From: [redacted]  
Sent: Tuesday, April 21, 2015 4:40 PM  
To: [redacted]

(b) (6)

Subject: OIG Inquiry

[Redacted]

Are you still an appropriate POC for [Redacted] employee information? Thank you,

[Redacted]

[Redacted]

(b) (3) - P.L. 86-36

NSA/CSS Office of the Inspector General Investigator

[Redacted]

"PRIVACY SENSITIVE - Any misuse or unauthorized disclosure may lead to disciplinary action."

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IV-15-0037

APPENDIX E

(U//~~FOUO~~) OIG Spreadsheet Analysis for



(b) (3) - P.L. 86-36  
(b) (6)

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(b) (3) - P.L. 86-36  
(b) (6)

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					> 30 min.						285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
8-Jul-13	Mon	6:32	[REDACTED]						-		-		
8-Jul-13		8:29								-		-	
8-Jul-13		8:43			0:14					-		-	
8-Jul-13		14:32				8:00		8:00	9:00	0.75		0.75	
9-Jul-13	Tue	6:18								-		-	
9-Jul-13		8:25								-		-	
9-Jul-13		8:44			0:18					-		-	
9-Jul-13		16:02				9:43		9:43	10:30	0.75		0.75	
10-Jul-13	Wed	6:29								-		-	
10-Jul-13		8:39								-		-	
10-Jul-13		8:52			0:12					-		-	
10-Jul-13		13:47								-		-	
10-Jul-13		14:17			0:29					-		-	
10-Jul-13		16:04				9:34	0:42	8:52	10:00	1.00		1.00	
11-Jul-13	Thu	6:29								-		-	
11-Jul-13		10:53								-		-	
11-Jul-13		11:14			0:21					-		-	
11-Jul-13		15:11								-		-	
11-Jul-13		15:23			0:11					-		-	
11-Jul-13		16:03				9:34	0:33	9:01	10:30	1.25		1.25	
15-Jul-13	Mon	6:28							-		-		
15-Jul-13		7:54							-		-		
15-Jul-13		8:32		0:38					-		-		
15-Jul-13		11:51							-		-		
15-Jul-13		12:14		0:23					-		-		
15-Jul-13		14:10							-		-		
15-Jul-13		14:52		0:41					-		-		
15-Jul-13		16:03			9:34	1:43	7:51	10:00	2.00		2.00		
16-Jul-13	Tue	6:23							-		-		
16-Jul-13		8:29							-		-		
16-Jul-13		8:56		0:27					-		-		
16-Jul-13		12:15							-		-		
16-Jul-13		12:33		0:17					-		-		
16-Jul-13		15:25							-		-		
16-Jul-13		15:34		0:09					-		-		
16-Jul-13		16:04			9:41	0:53	8:47	10:00	1.00		1.00		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

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Date	DOW	Time	Location	Gaps	Confirm Total	> 30 min. MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
											Empl. Disc. HOURS (NET)		
17-Jul-13	Wed	6:30	[REDACTED]						-		-		
17-Jul-13		9:53								-		-	
17-Jul-13		10:05		0:12						-		-	
17-Jul-13		12:59								-		-	
17-Jul-13		13:14		0:15						-		-	
17-Jul-13		15:52			9:22			9:22	10:00	0.50		0.50	
18-Jul-13	Thu	6:31								-		-	
18-Jul-13		7:45								-		-	
18-Jul-13		7:58		0:13						-		-	
18-Jul-13		12:03								-		-	
18-Jul-13		12:37		0:33						-		-	
18-Jul-13		15:50			9:18	0:47		8:31	10:00	1.25		1.25	
23-Jul-13	Tue	6:23								-		-	
23-Jul-13		7:56								-		-	
23-Jul-13		8:14		0:18						-		-	
23-Jul-13		12:40							-		-		
23-Jul-13		13:00	0:20						-		-		
23-Jul-13		15:02							-		-		
23-Jul-13		15:26	0:23						-		-		
23-Jul-13		15:59		9:36	1:02		8:33	10:30	1.75		1.75		
24-Jul-13	Wed	6:30							-		-		
24-Jul-13		8:55							-		-		
24-Jul-13		9:33	0:37						-		-		
24-Jul-13		12:09							-		-		
24-Jul-13		12:26	0:17						-		-		
24-Jul-13		15:45		9:14	0:54		8:19	10:30	2.00		2.00		
25-Jul-13	Thu	6:20							-		-		
25-Jul-13		8:40							-		-		
25-Jul-13		8:59	0:19						-		-		
25-Jul-13		11:26							-		-		
25-Jul-13		11:42	0:15						-		-		
25-Jul-13		13:30							-		-		
25-Jul-13		13:54	0:23						-		-		
25-Jul-13		15:51		9:31	0:58		8:32	10:30	1.75		1.75		
29-Jul-13	Mon	6:19							-		-		
29-Jul-13		8:03							-		-		
29-Jul-13		8:18	0:14						-		-		
29-Jul-13		9:28							-		-		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

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Date	DOW	Time	Location	Gaps	> 30 min.			COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
					Confirm Total	MID-DAY GAP	Total Hours				Empl. Disc. HOURS (NET)		
29-Jul-13		9:52		0:23					-		-		
29-Jul-13		13:22								-		-	
29-Jul-13		13:55		0:32						-		-	
29-Jul-13		15:55			9:35	1:11	8:24	10:00	1.50			1.50	
										-		-	
30-Jul-13	Tue	12:37								-		-	
30-Jul-13		16:03			3:25		3:25	3:30	0.00			0.00	
										-		-	
31-Jul-13	Wed	6:33								-		-	
31-Jul-13		9:11								-		-	
31-Jul-13		9:26		0:15						-		-	
31-Jul-13		11:07								-		-	
31-Jul-13		11:22		0:14						-		-	
31-Jul-13		13:37								-		-	
31-Jul-13		14:18		0:41						-		-	
31-Jul-13		16:04		9:30	1:11	8:19	10:30	2.00			2.00		
									-		-		
1-Aug-13	Thu	6:36							-		-		
1-Aug-13		9:30							-		-		
1-Aug-13		9:48	0:18						-		-		
1-Aug-13		12:02							-		-		
1-Aug-13		12:22	0:19						-		-		
1-Aug-13		16:01		9:25	0:37	8:47	10:30	1.50			1.50		
									-		-		
5-Aug-13	Mon	6:30							-		-		
5-Aug-13		9:20							-		-		
5-Aug-13		9:37	0:17						-		-		
5-Aug-13		12:21							-		-		
5-Aug-13		12:31	0:10						-		-		
5-Aug-13		16:08		9:37		9:37	10:30	0.75			0.75		
									-		-		
6-Aug-13	Tue	6:35							-		-		
6-Aug-13		8:09							-		-		
6-Aug-13		8:24	0:15						-		-		
6-Aug-13		10:39							-		-		
6-Aug-13		11:08	0:28						-		-		
6-Aug-13		14:40							-		-		
6-Aug-13		15:02	0:22						-		-		
6-Aug-13		16:01		9:26	1:05	8:20	10:30	2.00			2.00		
									-		-		
7-Aug-13	Wed	6:32							-		-		
7-Aug-13		10:39							-		-		
7-Aug-13		11:09	0:30						-		-		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

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Date	DOW	Time	Location	Gaps	> 30 min.			COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
					Confirm Total	MID-DAY GAP	Total Hours				Empl. Disc. HOURS (NET)		
7-Aug-13		16:01	[REDACTED]		9:28	0:30	8:58	10:30	1.50		1.50		
8-Aug-13	Thu	6:38							-		-		
8-Aug-13		10:19							-		-		
8-Aug-13		11:04		0:45					-		-		
8-Aug-13		11:42							-		-		
8-Aug-13		14:51		3:08					-		-		
8-Aug-13		16:00				9:22	3:54	5:28	10:00	4.50		4.50	
12-Aug-13	Mon	6:23								-		-	
12-Aug-13		9:05								-		-	
12-Aug-13		9:27		0:21						-		-	
12-Aug-13		11:31								-		-	
12-Aug-13		12:03		0:31						-		-	
12-Aug-13		12:03								-		-	
12-Aug-13		12:37								-		-	
12-Aug-13		12:40		0:02						-		-	
12-Aug-13		16:05				9:42	0:53	8:49	10:00	1.00		1.00	
13-Aug-13	Tue	6:33								-		-	
13-Aug-13		10:21								-		-	
13-Aug-13		10:42		0:21						-		-	
13-Aug-13		13:57								-		-	
13-Aug-13		14:18	0:20						-		-		
13-Aug-13		16:03			9:29	0:42	8:46	10:00	1.00		1.00		
14-Aug-13	Wed	6:36							-		-		
14-Aug-13		8:32							-		-		
14-Aug-13		8:58	0:25						-		-		
14-Aug-13		12:07							-		-		
14-Aug-13		12:39	0:31						-		-		
14-Aug-13		16:06			9:30	0:57	8:32	10:00	1.25		1.25		
15-Aug-13	Thu	6:33							-		-		
15-Aug-13		8:25							-		-		
15-Aug-13		8:49	0:23						-		-		
15-Aug-13		13:50			7:16		7:16	10:00	2.50		2.50		
19-Aug-13	Mon	6:21							-		-		
19-Aug-13		8:00							-		-		
19-Aug-13		8:21	0:21						-		-		
19-Aug-13		9:30							-		-		
19-Aug-13		9:56	0:25						-		-		

(b) (3) - P.L. 86-36

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(b) (6)

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Date	DOW	Time	Location	Gaps	Confirm Total	> 30 min.	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
						MID-DAY GAP					Empl. Disc. HOURS (NET)		
19-Aug-13		12:12	[REDACTED]						-		-		
19-Aug-13		12:46		0:33						-		-	
19-Aug-13		13:51								-		-	
19-Aug-13		14:14		0:22						-		-	
19-Aug-13		16:02				9:41	1:43	7:58	10:00	2.00		2.00	
20-Aug-13	Tue	6:31								-		-	
20-Aug-13		8:29								-		-	
20-Aug-13		9:06		0:36						-		-	
20-Aug-13		10:59								-		-	
20-Aug-13		11:15		0:15						-		-	
20-Aug-13		14:00				7:29	0:52	6:37	9:00	2.25		2.25	
21-Aug-13	Wed	6:31								-		-	
21-Aug-13		8:50								-		-	
21-Aug-13		9:01		0:11						-		-	
21-Aug-13		12:13								-		-	
21-Aug-13		12:33		0:20						-		-	
21-Aug-13		13:42				7:11	0:31	6:39	10:00	3.25		3.25	
22-Aug-13	Thu	6:38								-		-	
22-Aug-13		7:46								-		-	
22-Aug-13		8:20		0:33						-		-	
22-Aug-13		10:17							-		-		
22-Aug-13		10:54	0:37						-		-		
22-Aug-13		15:13			8:35	1:11	7:24	10:00	2.50		2.50		
27-Aug-13	Tue	6:40							-		-		
27-Aug-13		7:35							-		-		
27-Aug-13		7:51	0:15						-		-		
27-Aug-13		10:25							-		-		
27-Aug-13		10:44	0:18						-		-		
27-Aug-13		13:26							-		-		
27-Aug-13		13:40	0:14						-		-		
27-Aug-13		16:00			9:20	0:47	8:32	10:00	1.25		1.25		
28-Aug-13	Wed	6:23							-		-		
28-Aug-13		12:27							-		-		
28-Aug-13		12:53	0:26						-		-		
28-Aug-13		15:03							-		-		
28-Aug-13		15:16	0:13						-		-		
28-Aug-13		16:00			9:36	0:40	8:56	10:00	1.00		1.00		

(b) (3) - P.L. 86-36

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

						> 30 min.	Total	COMPANY	DISCREPANT	285.50			
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Hours	BILLED	HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
29-Aug-13	Thu	6:34							-		-		
29-Aug-13		11:55							-		-		
29-Aug-13		12:24			0:28					-		-	
29-Aug-13		15:41				9:07		9:07	10:00	0.75		0.75	
4-Sep-13	Wed	6:36							-		-		
4-Sep-13		8:04								-		-	
4-Sep-13		8:23			0:18					-		-	
4-Sep-13		10:44								-		-	
4-Sep-13		11:10			0:26					-		-	
4-Sep-13		14:56								-		-	
4-Sep-13		15:23			0:26					-		-	
4-Sep-13		16:01				9:25	1:11	8:13	10:00	1.75		1.75	
5-Sep-13	Thu	6:46								-		-	
5-Sep-13		7:52								-		-	
5-Sep-13		8:33			0:41					-		-	
5-Sep-13		10:35								-		-	
5-Sep-13		10:58			0:22					-		-	
5-Sep-13		12:43								-		-	
5-Sep-13		13:01			0:17					-		-	
5-Sep-13		15:59				9:12	1:21	7:50	10:00	2.00		2.00	
9-Sep-13	Mon	6:29								-		-	
9-Sep-13		7:49								-		-	
9-Sep-13		8:16			0:26					-		-	
9-Sep-13		13:25								-		-	
9-Sep-13		13:43			0:17					-		-	
9-Sep-13		16:30				10:01	0:44	9:16	11:00	1.50		1.50	
10-Sep-13	Tue	6:40							-		-		
10-Sep-13		8:02								-		-	
10-Sep-13		8:36			0:34					-		-	
10-Sep-13		10:58								-		-	
10-Sep-13		11:17			0:19					-		-	
10-Sep-13		16:02				9:21	0:53	8:27	10:00	1.50		1.50	
11-Sep-13	Wed	6:37							-		-		
11-Sep-13		10:55								-		-	
11-Sep-13		12:54			1:59					-		-	
11-Sep-13		15:58				9:21	1:59	7:21	10:00	2.50		2.50	
12-Sep-13	Thu	6:39							-		-		

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Date	DOW	Time	Location	Gaps	Confirm Total	> 30 min.	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
						MID-DAY GAP					Empl. Disc. HOURS (NET)		
12-Sep-13		10:12	[REDACTED]						-		-		
12-Sep-13		10:34		0:21					-		-		
12-Sep-13		13:55			7:15		7:15	10:00	2.50			2.50	
16-Sep-13	Mon	6:38							-			-	
16-Sep-13		9:22							-			-	
16-Sep-13		9:45		0:23					-			-	
16-Sep-13		11:58							-			-	
16-Sep-13		12:24		0:25					-			-	
16-Sep-13		15:59			9:20	0:48	8:31	10:00	1.25			1.25	
17-Sep-13	Tue	6:38							-			-	
17-Sep-13		8:12							-			-	
17-Sep-13		8:32		0:20					-			-	
17-Sep-13		11:16							-			-	
17-Sep-13		11:39		0:23					-			-	
17-Sep-13		14:58							-			-	
17-Sep-13		15:14		0:15					-			-	
17-Sep-13		15:59			9:20	0:59	8:21	10:00	1.50			1.50	
18-Sep-13	Wed	6:40							-			-	
18-Sep-13		12:28							-			-	
18-Sep-13		12:43		0:14					-			-	
18-Sep-13		15:54			9:13		9:13	10:00	0.75			0.75	
19-Sep-13	Thu	6:39							-			-	
19-Sep-13		8:40							-			-	
19-Sep-13		8:59		0:19					-			-	
19-Sep-13		12:01						-			-		
19-Sep-13		12:20	0:19					-			-		
19-Sep-13		14:29		7:50	0:38	7:11	9:00	1.75			1.75		
23-Sep-13	Mon	6:26						-			-		
23-Sep-13		6:26						-			-		
23-Sep-13		6:26						-			-		
23-Sep-13		10:53						-			-		
23-Sep-13		11:21	0:27					-			-		
23-Sep-13		15:46		9:20		9:20	10:00	0.50			0.50		
24-Sep-13	Tue	6:41						-			-		
24-Sep-13		11:26						-			-		
24-Sep-13		11:55	0:29					-			-		
24-Sep-13		16:01		9:20		9:20	10:00	0.50			0.50		

(b) (3) - P.L. 86-36

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

						> 30 min.	Total	COMPANY	DISCREPANT		285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Hours	BILLED	HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
25-Sep-13	Wed	6:29	[REDACTED]						-		-		
25-Sep-13		11:33								-		-	
25-Sep-13		11:56			0:23					-		-	
25-Sep-13		14:29								-		-	
25-Sep-13		14:42			0:13					-		-	
25-Sep-13		16:02				9:32	0:36	8:55	10:00	1.00		1.00	
26-Sep-13	Thu	6:36								-		-	
26-Sep-13		12:47								-		-	
26-Sep-13		13:18			0:31					-		-	
26-Sep-13		16:01				9:24	0:31	8:53	10:00	1.00		1.00	
30-Sep-13	Mon	6:34								-		-	
30-Sep-13		10:39								-		-	
30-Sep-13		10:51			0:12					-		-	
30-Sep-13		16:02				9:27		9:27	10:00	0.50		0.50	
8-Oct-13	Tue	6:38								-		-	
8-Oct-13		12:00							-		-		
8-Oct-13		12:41		0:41					-		-		
8-Oct-13		16:02			9:24	0:41	8:42	10:00	1.25		1.25		
9-Oct-13	Wed	6:56							-		-		
9-Oct-13		10:48							-		-		
9-Oct-13		10:53		0:05					-		-		
9-Oct-13		10:57							-		-		
9-Oct-13		11:30		0:33					-		-		
9-Oct-13		14:48							-		-		
9-Oct-13		15:16		0:28					-		-		
9-Oct-13		16:03			9:06	1:07	7:59	10:00	2.00		2.00		
10-Oct-13	Thu	6:32							-		-		
10-Oct-13		10:57							-		-		
10-Oct-13		11:19		0:22					-		-		
10-Oct-13		15:51			9:18		9:18	10:00	0.50		0.50		
15-Oct-13	Tue	6:32							-		-		
15-Oct-13		8:26							-		-		
15-Oct-13		9:21		0:54					-		-		
15-Oct-13		10:13							-		-		
15-Oct-13		12:27		2:14					-		-		
15-Oct-13		13:56							-		-		

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) -P.L. 86-36  
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

					> 30 min.	Total	COMPANY	DISCREPANT	285.50			
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	BILLED	HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
15-Oct-13		14:32	[REDACTED]	0:35				-		-		
15-Oct-13		15:38			9:06	3:44	5:22	10:00	4.50		4.50	
16-Oct-13	Wed	11:46							-		-	
16-Oct-13		14:20							-		-	
16-Oct-13		14:33			0:13				-		-	
16-Oct-13		15:55				4:08	4:08	6:00	1.75		1.75	
17-Oct-13	Thu	6:39							-		-	
17-Oct-13		9:10							-		-	
17-Oct-13		9:43			0:33				-		-	
17-Oct-13		13:23							-		-	
17-Oct-13		14:07			0:44				-		-	
17-Oct-13		15:42				9:02	1:17	7:45	11:00	3.00	3.00	
21-Oct-13	Mon	6:41							-		-	
21-Oct-13		10:16							-		-	
21-Oct-13		10:47			0:31				-		-	
21-Oct-13		13:32							-		-	
21-Oct-13		13:55			0:23				-		-	
21-Oct-13		16:04				9:23	0:54	8:28	10:00	1.50	1.50	
22-Oct-13	Tue	6:29							-		-	
22-Oct-13		10:28							-		-	
22-Oct-13		10:51			0:22				-		-	
22-Oct-13		14:27							-		-	
22-Oct-13		14:43			0:16				-		-	
22-Oct-13		15:50				9:20	0:38	8:42	10:00	1.25	1.25	
23-Oct-13	Wed	6:39							-		-	
23-Oct-13		11:20							-		-	
23-Oct-13		11:43			0:23				-		-	
23-Oct-13		15:59				9:19		9:19	10:00	0.50	0.50	
24-Oct-13	Thu	6:32							-		-	
24-Oct-13		10:28							-		-	
24-Oct-13		11:12		0:43				-		-		
24-Oct-13		13:31						-		-		
24-Oct-13		13:57		0:26				-		-		
24-Oct-13		14:48			8:16	1:10	7:05	9:00	1.75	1.75		
28-Oct-13	Mon	6:39						-		-		
28-Oct-13		10:51						-		-		

(b) (3) -P.L. 86-36

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~



(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

					> 30 min.						285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
28-Oct-13		11:12		0:20					-		-		
28-Oct-13		13:46								-		-	
28-Oct-13		14:27			0:41					-		-	
28-Oct-13		15:48				9:09	1:02	8:06	10:00	1.75		1.75	
29-Oct-13	Tue	6:40							-		-		
29-Oct-13		10:18								-		-	
29-Oct-13		11:01			0:42					-		-	
29-Oct-13		13:43								-		-	
29-Oct-13		14:32			0:48					-		-	
29-Oct-13		16:01				9:20	1:30	7:49	10:00	2.00		2.00	
29-Oct-13										-		-	
30-Oct-13	Wed	6:44							-		-		
30-Oct-13		10:53								-		-	
30-Oct-13		11:16			0:23					-		-	
30-Oct-13		15:02								-		-	
30-Oct-13		15:06			0:03					-		-	
30-Oct-13		15:43				8:59		8:59	10:00	1.00		1.00	
30-Oct-13										-		-	
31-Oct-13	Thu	6:43							-		-		
31-Oct-13		10:59								-		-	
31-Oct-13		11:31			0:32					-		-	
31-Oct-13		12:36								-		-	
31-Oct-13		14:09			1:32					-		-	
31-Oct-13		15:01				8:18	2:04	6:13	9:00	2.75		2.75	
31-Oct-13										-		-	
4-Nov-13	Mon	6:33							-		-		
4-Nov-13		11:43								-		-	
4-Nov-13		12:16			0:33					-		-	
4-Nov-13		15:25								-		-	
4-Nov-13		15:38			0:13					-		-	
4-Nov-13		15:57				9:23	0:46	8:36	10:00	1.25		1.25	
4-Nov-13										-		-	
5-Nov-13	Tue	6:36							-		-		
5-Nov-13		11:45								-		-	
5-Nov-13		12:17			0:32					-		-	
5-Nov-13		13:47								-		-	
5-Nov-13		14:08			0:20					-		-	
5-Nov-13		15:47				9:10	0:52	8:17	10:00	1.50		1.50	
5-Nov-13										-		-	
6-Nov-13	Wed	6:35							-		-		
6-Nov-13		8:22								-		-	
6-Nov-13		8:45			0:22					-		-	

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

Date	DOW	Time	Location	Gaps	Confirm Total	> 30 min. MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
											Empl. Disc. HOURS (NET)		
6-Nov-13		11:36	[REDACTED]										
6-Nov-13		12:01		0:25									
6-Nov-13		15:51			9:16		9:16	10:00	0.50			0.50	
7-Nov-13	Thu	6:34											
7-Nov-13		10:54											
7-Nov-13		11:42		0:48									
7-Nov-13		14:01											
7-Nov-13		14:27		0:26									
7-Nov-13		15:55			9:20	1:14	8:06	10:00	1.75			1.75	
12-Nov-13	Tue	6:40											
12-Nov-13		12:52											
12-Nov-13		13:31		0:39									
12-Nov-13		15:49			9:09	0:39	8:29	10:00	1.50			1.50	
13-Nov-13	Wed	6:40											
13-Nov-13		15:54			9:14		9:14	10:00	0.75			0.75	
14-Nov-13	Thu	6:36											
14-Nov-13		14:43			8:06		8:06	10:00	1.75			1.75	
18-Nov-13	Mon	6:28											
18-Nov-13		12:05											Confirmed a fire alarm
18-Nov-13		12:34		0:28									occurred in morning &
18-Nov-13		14:55										occupants evac'd	
18-Nov-13		15:15	0:20									Event completed by	
18-Nov-13		15:54		9:25	0:48	8:36	10:00	1.25			1.25	1004 and had no impact on [REDACTED] T&A.	
19-Nov-13	Tue	6:44											
19-Nov-13		10:54											
19-Nov-13		11:29	0:34										
19-Nov-13		15:41		8:57	0:34	8:22	10:00	1.50			1.50		
20-Nov-13	Wed	6:39											
20-Nov-13		14:13											
20-Nov-13		14:54	0:40										
20-Nov-13		16:00		9:20	0:40	8:39	10:00	1.25			1.25		
21-Nov-13	Thu	6:36											
21-Nov-13		15:56		9:19		9:19	10:00	0.50			0.50		
25-Nov-13	Mon	6:37											

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
25-Nov-13		16:02	[REDACTED]		9:24		9:24	11:00	1.50		1.50		
26-Nov-13	Tue	6:37								-		-	
26-Nov-13		14:11								-		-	
26-Nov-13		14:41		0:29						-		-	
26-Nov-13		15:46				9:09		9:09	11:00	1.75		1.75	
3-Dec-13	Tue	6:40								-		-	
3-Dec-13		13:26								-		-	
3-Dec-13		14:03		0:37						-		-	
3-Dec-13		16:01				9:21	0:37	8:44	10:30	1.75		1.75	
4-Dec-13	Wed	7:00								-		-	
4-Dec-13		11:00								-		-	
4-Dec-13		11:36		0:36						-		-	
4-Dec-13		14:01								-		-	
4-Dec-13		14:33		0:32						-		-	
4-Dec-13		15:46				8:46	1:08	7:38	10:00	2.25		2.25	
5-Dec-13	Thu	6:32								-		-	
5-Dec-13		12:02								-		-	
5-Dec-13		12:39		0:37						-		-	
5-Dec-13		15:54				9:21	0:37	8:44	10:30	1.75		1.75	
9-Dec-13	Mon	6:49								-		-	
9-Dec-13		13:46								-		-	
9-Dec-13		14:26		0:39						-		-	
9-Dec-13		15:47				8:57	0:39	8:17	10:30	2.00		2.00	
11-Dec-13	Wed	6:48								-		-	
11-Dec-13		11:39							-		-		
11-Dec-13		12:09	0:30						-		-		
11-Dec-13		14:46							-		-		
11-Dec-13		15:16	0:30						-		-		
11-Dec-13		15:45			8:57	1:00	7:56	10:30	2.50		2.50		
12-Dec-13	Thu	6:34							-		-		
12-Dec-13		11:16							-		-		
12-Dec-13		11:49	0:32						-		-		
12-Dec-13		14:11							-		-		
12-Dec-13		14:42	0:31						-		-		
12-Dec-13		15:59			9:24	1:04	8:20	10:30	2.00		2.00		

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

						> 30 min.				285.50			
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
16-Dec-13	Mon	6:36							-		-		
16-Dec-13		14:06								-		-	
16-Dec-13		14:55			0:49					-		-	
16-Dec-13		15:59				9:23	0:49	8:34	10:00	1.25		1.25	
17-Dec-13	Tue	6:39							-		-		
17-Dec-13		13:45								-		-	
17-Dec-13		14:31			0:45					-		-	
17-Dec-13		16:00				9:21	0:45	8:35	10:00	1.25		1.25	
18-Dec-13	Wed	6:36							-		-		
18-Dec-13		14:36								-		-	
18-Dec-13		15:16			0:39					-		-	
18-Dec-13		16:04				9:27	0:39	8:48	10:00	1.00		1.00	
19-Dec-13	Thu	6:44							-		-		
19-Dec-13		15:56				9:12		9:12	10:00	0.75		0.75	
23-Dec-13	Mon	6:33								-		-	
23-Dec-13		12:53								-		-	
23-Dec-13		13:38							-		-		
23-Dec-13		15:09			0:44					-		-	
24-Dec-13	Tue	6:34				8:36	0:44	7:51	10:00	2.00		2.00	
24-Dec-13		10:52								-		-	
24-Dec-13		11:25							-		-		
24-Dec-13		12:20			0:33					-		-	
26-Dec-13	Thu	10:18				5:45	0:33	5:12	10:30	5.25		5.25	
26-Dec-13		13:12								-		-	
30-Dec-13	Mon	6:39							-		-		
30-Dec-13		12:15								-		-	
30-Dec-13		13:36			1:20					-		-	
30-Dec-13		14:32				7:53	1:20	6:32	10:30	3.75		3.75	
31-Dec-13	Tue	6:39							-		-		
31-Dec-13		11:13				4:34		4:34	8:00	3.25		3.25	
6-Jan-14	Mon	6:42								-		-	
6-Jan-14		15:40				8:57		8:57	10:00	1.00		1.00	
7-Jan-14	Tue	6:38							-		-		

(b) (3) - P.L. 86-36

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

					> 30 min.	Total	COMPANY	DISCREPANT	285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	BILLED	HOURS	ADJ.	Empl. Disc.	NOTES
										HOURS (NET)	
7-Jan-14		15:26	[REDACTED]		8:48		10:00	1.00		1.00	
8-Jan-14	Wed	9:21						-		-	
8-Jan-14		16:05				6:43	10:00	3.25		3.25	
9-Jan-14	Thu	6:44						-		-	
9-Jan-14		6:44						-		-	
9-Jan-14		6:44						-		-	
9-Jan-14		6:45						-		-	
9-Jan-14		7:13						-		-	
9-Jan-14		7:46			0:32			-		-	
9-Jan-14		7:49						-		-	
9-Jan-14		11:33						-		-	
9-Jan-14		11:36			0:03			-		-	
9-Jan-14		11:48			0:11			-		-	
9-Jan-14		11:48						-		-	
9-Jan-14		11:51						-		-	
9-Jan-14		14:55				8:10	10:00	1.75		1.75	
13-Jan-14	Mon	6:39						-		-	
13-Jan-14		14:16						-		-	
13-Jan-14		14:41			0:24			-		-	
13-Jan-14		15:54				9:15	10:00	0.50		0.50	
14-Jan-14	Tue	6:43						-		-	
14-Jan-14		13:23						-		-	
14-Jan-14		14:00			0:36			-		-	
14-Jan-14		15:42				8:59	11:00	2.50		2.50	
15-Jan-14	Wed	6:39					-		-		
15-Jan-14		15:48			9:09	11:00	1.75		1.75		
16-Jan-14	Thu	6:54					-		-		
16-Jan-14		13:50					-		-		
16-Jan-14		14:13		0:22			-		-		
16-Jan-14		15:56			9:02	10:00	0.75		0.75		
17-Jan-14	Fri	6:41					-		-		
17-Jan-14		13:59			7:18	9:00	1.50		1.50		
22-Jan-14	Wed	10:20					-		-		
22-Jan-14		14:27			4:07	8:00	3.75		3.75		

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
23-Jan-14	Thu	7:02	[REDACTED]						-		-		
23-Jan-14		15:59			8:56		8:56	10:00	1.00		1.00		
27-Jan-14	Mon	6:30								-		-	
27-Jan-14		12:34								-		-	
27-Jan-14		13:03			0:29					-		-	
27-Jan-14		14:15								-		-	
27-Jan-14		16:02				9:32		9:32	11:00	1.25		1.25	
28-Jan-14	Tue	6:40								-		-	
28-Jan-14		8:12								-		-	
28-Jan-14		8:15			0:03					-		-	
28-Jan-14		16:27				9:46		9:46	11:00	1.00		1.00	
29-Jan-14	Wed	6:44								-		-	
29-Jan-14		16:06				9:21		9:21	11:00	1.50		1.50	
30-Jan-14	Thu	6:55								-		-	
30-Jan-14		15:58				9:03		9:03	11:00	1.75		1.75	
3-Feb-14	Mon	10:54								-		-	
3-Feb-14		16:04				5:10		5:10	7:00	1.75		1.75	
4-Feb-14	Tue	6:42								-		-	
4-Feb-14		16:06				9:24		9:24	11:00	1.50		1.50	
5-Feb-14	Wed	6:49								-		-	
5-Feb-14		16:01				9:11		9:11	11:00	1.75		1.75	
6-Feb-14	Thu	6:41								-		-	
6-Feb-14		16:02				9:20		9:20	11:00	1.50		1.50	
10-Feb-14	Mon	6:39								-		-	
10-Feb-14		15:53				9:14		9:14	10:00	0.75		0.75	
11-Feb-14	Tue	6:38								-		-	
11-Feb-14		15:59				9:21		9:21	11:00	1.50		1.50	
12-Feb-14	Wed	6:39								-		-	
12-Feb-14		14:24							-		-		
12-Feb-14		14:54		0:30					-		-		
12-Feb-14		15:31			8:51	0:30	8:21	11:00	2.50		2.50		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
18-Feb-14	Tue	6:42	[REDACTED]										
18-Feb-14		13:51			7:08		7:08	10:00	2.75			2.75	
19-Feb-14	Wed	6:44											Confirmed a fire alarm
19-Feb-14		12:56											occurred in morning &
19-Feb-14		13:25			0:28								[REDACTED] occupants evac'd
19-Feb-14		15:55				9:10		9:10	11:00	1.75		1.75	Event completed by
20-Feb-14	Thu	6:46											0815 and had no impact
20-Feb-14		12:03											or [REDACTED] &A.
20-Feb-14		12:41			0:37								
20-Feb-14		15:57				9:10	0:37	8:33	11:00	2.25		2.25	
24-Feb-14	Mon	6:40											
24-Feb-14		10:58											
24-Feb-14		11:42			0:44								
24-Feb-14		12:52				6:12	0:44	5:27	11:00	5.50		5.50	
25-Feb-14	Tue	7:06											
25-Feb-14		13:47											
25-Feb-14		14:53			1:06								
25-Feb-14		16:02				8:55	1:06	7:48	11:00	3.00		3.00	
26-Feb-14	Wed	6:43											
26-Feb-14		11:33				4:50		4:50	7:00	2.00		2.00	
27-Feb-14	Thu	6:43											
27-Feb-14		15:56			9:13		9:13	11:00	1.75		1.75		
4-Mar-14	Tue	9:25											
4-Mar-14		16:00			6:34		6:34	9:00	2.25		2.25		
5-Mar-14	Wed	6:46											
5-Mar-14		14:03											
5-Mar-14		14:27		0:23									
5-Mar-14		15:55			9:09		9:09	11:00	1.75		1.75		
6-Mar-14	Thu	6:44											
6-Mar-14		16:00			9:15		9:15	11:00	1.50		1.50		
7-Mar-14	Fri	6:41											
7-Mar-14		11:59			5:18		5:18	9:00	3.50		3.50		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

					> 30 min.						285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
10-Mar-14	Mon	6:44	[REDACTED]						-		-		
10-Mar-14		15:42			8:58		8:58	10:00	1.00		1.00		
11-Mar-14	Tue	6:39								-		-	
11-Mar-14		13:49								-		-	
11-Mar-14		14:12			0:22					-		-	
11-Mar-14		15:44				9:05	9:05	10:00	0.75		0.75		
12-Mar-14	Wed	6:40								-		-	
12-Mar-14		11:39								-		-	
12-Mar-14		12:05			0:26					-		-	
12-Mar-14		14:34								-		-	
12-Mar-14		14:51			0:17					-		-	
12-Mar-14		15:14				8:33	0:43	7:50	10:00	2.00		2.00	
13-Mar-14	Thu	6:45								-		-	
13-Mar-14		15:10				8:24		8:24	10:00	1.50		1.50	
19-Mar-14	Wed	6:50								-		-	
19-Mar-14		16:02				9:11		9:11	11:00	1.75		1.75	
20-Mar-14	Thu	6:49								-		-	
20-Mar-14		13:10								-		-	
20-Mar-14		13:35			0:24					-		-	
20-Mar-14		15:52				9:03		9:03	11:00	1.75		1.75	
24-Mar-14	Mon	6:48								-		-	
24-Mar-14		14:24								-		-	
24-Mar-14		15:00			0:35					-		-	
24-Mar-14		15:57				9:08	0:35	8:33	11:00	2.25		2.25	
25-Mar-14	Tue	6:47								-		-	
25-Mar-14		15:45				8:57		8:57	11:00	2.00		2.00	
26-Mar-14	Wed	6:49								-		-	
26-Mar-14		15:58				9:09		9:09	11:00	1.75		1.75	
27-Mar-14	Thu	6:41							-		-		
27-Mar-14		7:09							-		-		
27-Mar-14		7:18		0:09					-		-		
27-Mar-14		15:55			9:13		9:13	11:00	1.75		1.75		
31-Mar-14	Mon	6:46							-		-		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
31-Mar-14		14:08							-		-		
31-Mar-14		14:26		0:18						-		-	
31-Mar-14		16:00			9:13		9:13	11:00	1.75			1.75	
1-Apr-14	Tue	6:43								-		-	
1-Apr-14		14:50								-		-	
1-Apr-14		15:12		0:21						-		-	
1-Apr-14		15:18			8:34		8:34	10:00	1.25			1.25	
2-Apr-14	Wed	6:43								-		-	
2-Apr-14		12:06								-		-	
2-Apr-14		12:32		0:25						-		-	
2-Apr-14		15:40			8:56		8:56	10:00	1.00			1.00	
3-Apr-14	Thu	6:53								-		-	
3-Apr-14		11:56			5:03		5:03	10:00	4.75			4.75	
7-Apr-14	Mon	6:45								-		-	
7-Apr-14		14:03								-		-	
7-Apr-14		14:40		0:37						-		-	
7-Apr-14		15:05			8:20	0:37	7:42	10:00	2.25			2.25	
8-Apr-14	Tue	6:44								-		-	
8-Apr-14		10:09								-		-	
8-Apr-14		10:44		0:35						-		-	
8-Apr-14		14:06							-		-		
8-Apr-14		14:24	0:17						-		-		
8-Apr-14		15:52		9:08	0:52	8:15	10:00	1.50			1.50		
9-Apr-14	Wed	6:43							-		-		
9-Apr-14		11:01							-		-		
9-Apr-14		11:19	0:17						-		-		
9-Apr-14		15:07		8:23		8:23	11:00	2.50			2.50		
10-Apr-14	Thu	6:43							-		-		
10-Apr-14		13:02		6:18		6:18	8:00	1.50			1.50		
14-Apr-14	Mon	7:13							-		-		
14-Apr-14		12:37							-		-		
14-Apr-14		13:21	0:43						-		-		
14-Apr-14		16:07		8:53	0:43	8:10	10:00	1.75			1.75		
15-Apr-14	Tue	6:50							-		-		

(b) (3) - P.L. 86-36

UNCLASSIFIED//FOR OFFICIAL USE ONLY

(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Date	DOW	Time	Location	Gaps	Confirm	> 30 min.	Total	COMPANY	DISCREPANT	ADJ.	285.50	NOTES	
					Total	MID-DAY	Hours	BILLED	HOURS		Empl. Disc.		
15-Apr-14		15:06	[REDACTED]		8:15		8:15	9:00	0.50		0.50		
16-Apr-14	Wed	6:43								-		-	
16-Apr-14		15:56				9:13		9:13	10:00	0.75		0.75	
17-Apr-14	Thu	6:46								-		-	
17-Apr-14		12:55				6:09		6:09	8:00	1.75		1.75	
21-Apr-14	Mon	6:41								-		-	
21-Apr-14		12:52								-		-	
21-Apr-14		13:50			0:57					-		-	
21-Apr-14		15:47				9:06	0:57	8:08	11:00	2.75		2.75	
22-Apr-14	Tue	6:47								-		-	
22-Apr-14		11:47								-		-	
22-Apr-14		12:14			0:26					-		-	
22-Apr-14		15:57				9:10		9:10	10:00	0.75		0.75	
23-Apr-14	Wed	6:43								-		-	
23-Apr-14		14:16								-		-	
23-Apr-14		14:32			0:15					-		-	
23-Apr-14		15:44				9:00		9:00	10:30	1.25		1.25	
24-Apr-14	Thu	6:40								-		-	
24-Apr-14		12:37								-		-	
24-Apr-14		13:07			0:29					-		-	
24-Apr-14		15:35				8:54		8:54	10:00	1.00		1.00	
29-Apr-14	Tue	6:48								-		-	
29-Apr-14		16:00				9:12		9:12	11:00	1.75		1.75	
30-Apr-14	Wed	6:42								-		-	
30-Apr-14		16:16				9:33		9:33	10:00	0.25		0.25	
1-May-14	Thu	6:46								-		-	
1-May-14		14:38								-		-	
1-May-14		15:02			0:23					-		-	
1-May-14		15:50				9:03		9:03	10:00	0.75		0.75	
5-May-14	Mon	6:25								-		-	
5-May-14		11:28							-		-		
5-May-14		11:42		0:13					-		-		
5-May-14		12:59			6:34		6:34	6:30	0.00		0.00		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

UNCLASSIFIED//FOR OFFICIAL USE ONLY

						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
6-May-14	Tue	6:33	[REDACTED]						-		-		
6-May-14		8:09								-		-	
6-May-14		8:28		0:19						-		-	
6-May-14		12:42								-		-	
6-May-14		12:51		0:08						-		-	
6-May-14		16:09				9:36		9:36	10:00	0.25		0.25	
7-May-14	Wed	6:24								-		-	
7-May-14		13:35								-		-	
7-May-14		13:48		0:13						-		-	
7-May-14		16:03				9:38		9:38	10:00	0.25		0.25	
8-May-14	Thu	6:28								-		-	
8-May-14		16:03				9:35		9:35	10:00	0.25		0.25	
12-May-14	Mon	6:26								-		-	
12-May-14		15:23								-		-	
12-May-14		15:33		0:10						-		-	
12-May-14		15:59				9:33		9:33	10:00	0.25		0.25	
13-May-14	Tue	6:29								-		-	
13-May-14		12:04								-		-	
13-May-14		12:34		0:30						-		-	
13-May-14		14:17								-		-	
13-May-14		14:24	0:07						-		-		
13-May-14		16:03			9:34	0:37	8:56	10:00	1.00		1.00		
15-May-14	Thu	6:29							-		-		
15-May-14		12:18							-		-		
15-May-14		12:31	0:12						-		-		
15-May-14		16:00			9:31		9:31	10:00	0.25		0.25		
19-May-14	Mon	6:27							-		-		
19-May-14		12:19							-		-		
19-May-14		12:36	0:16						-		-		
19-May-14		16:01			9:34		9:34	10:00	0.25		0.25		
20-May-14	Tue	6:30							-		-		
20-May-14		10:59							-		-		
20-May-14		11:17	0:18						-		-		
20-May-14		16:00			9:30		9:30	10:00	0.25		0.25		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

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Date	DOW	Time	Location	Gaps	Confirm Total	> 30 min.	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	285.50	NOTES	
						MID-DAY GAP					Empl. Disc. HOURS (NET)		
21-May-14	Wed	6:33	[REDACTED]						-		-		
21-May-14		11:35							-		-		
21-May-14		11:49		0:13					-		-		
21-May-14		16:02			9:28		9:28	10:00	0.50			0.50	
22-May-14	Thu	6:31							-			-	
22-May-14		14:19							-			-	
22-May-14		14:38		0:18					-			-	
22-May-14		15:59			9:28		9:28	10:00	0.50			0.50	
27-May-14	Tue	6:27							-			-	
27-May-14		12:22							-			-	
27-May-14		12:37		0:14					-			-	
27-May-14		16:03			9:35		9:35	10:00	0.25			0.25	
28-May-14	Wed	6:36							-			-	
28-May-14		11:13							-			-	
28-May-14		11:27		0:14					-			-	
28-May-14		15:57			9:20		9:20	10:00	0.50			0.50	
29-May-14	Thu	6:35							-			-	
29-May-14		13:44							-			-	
29-May-14		14:02		0:18					-			-	
29-May-14		16:03			9:28		9:28	10:00	0.50			0.50	
2-Jun-14	Mon	6:28						-			-		
2-Jun-14		10:59						-			-		
2-Jun-14		11:16	0:16					-			-		
2-Jun-14		16:02		9:33		9:33	10:00	0.25			0.25		
3-Jun-14	Tue	6:36						-			-		
3-Jun-14		11:40						-			-		
3-Jun-14		11:57	0:16					-			-		
3-Jun-14		16:06		9:29		9:29	10:00	0.50			0.50		
4-Jun-14	Wed	6:27						-			-		
4-Jun-14		8:31						-			-		
4-Jun-14		8:50	0:19					-			-		
4-Jun-14		14:20						-			-		
4-Jun-14		14:38	0:17					-			-		
4-Jun-14		16:04		9:37	0:36	9:00	10:00	0.75			0.75		
5-Jun-14	Thu	6:32						-			-		

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

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						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
5-Jun-14		15:59	[REDACTED]		9:26		9:26	10:00	0.50		0.50		
9-Jun-14	Mon	6:28							-		-		
9-Jun-14		11:21							-		-		
9-Jun-14		11:44		0:22					-		-		
9-Jun-14		16:02			9:34		9:34	10:00	0.25			0.25	
10-Jun-14	Tue	6:35							-		-		
10-Jun-14		11:44							-		-		
10-Jun-14		12:11		0:27					-		-		
10-Jun-14		16:02			9:27		9:27	10:00	0.50			0.50	
11-Jun-14	Wed	6:37							-		-		
11-Jun-14		10:17			3:40		3:40	5:00	1.25			1.25	
12-Jun-14	Thu	6:42							-		-		
12-Jun-14		8:58							-		-		
12-Jun-14		9:32		0:33					-		-		
12-Jun-14		11:40							-		-		
12-Jun-14		12:11		0:31					-		-		
12-Jun-14		16:02			9:20	1:05	8:15	10:00	1.50			1.50	
17-Jun-14	Tue	6:32							-		-		
17-Jun-14		11:32							-		-		
17-Jun-14		11:54		0:21					-		-		
17-Jun-14		16:00			9:28		9:28	10:00	0.50			0.50	
18-Jun-14	Wed	6:26							-		-		
18-Jun-14		11:41							-		-		
18-Jun-14		12:09		0:27					-		-		
18-Jun-14		13:57		7:30		7:30	10:00	2.25			2.25		
19-Jun-14	Thu	6:29						-		-			
19-Jun-14		11:51						-		-			
19-Jun-14		12:14	0:22					-		-			
19-Jun-14		16:02		9:32		9:32	10:00	0.25			0.25		
23-Jun-14	Mon	6:31						-		-			
23-Jun-14		11:57						-		-			
23-Jun-14		12:18	0:20					-		-			
23-Jun-14		15:59		9:27		9:27	10:00	0.50			0.50		
24-Jun-14	Tue	6:35						-		-			

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36  
(b) (6)

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						> 30 min.					285.50		
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Total Hours	COMPANY BILLED	DISCREPANT HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
24-Jun-14		7:30	[REDACTED]						-		-		
24-Jun-14		7:54		0:24						-		-	
24-Jun-14		12:36								-		-	
24-Jun-14		13:06		0:29						-		-	
24-Jun-14		15:55			9:20	0:54	8:26	10:00	1.50			1.50	
25-Jun-14	Wed	6:33								-		-	
25-Jun-14		12:00								-		-	
25-Jun-14		12:22		0:21						-		-	
25-Jun-14		15:55			9:21		9:21	10:00	0.50			0.50	
26-Jun-14	Thu	6:33								-		-	
26-Jun-14		12:48								-		-	
26-Jun-14		13:42		0:53						-		-	
26-Jun-14		15:53			9:20	0:53	8:27	10:00	1.50			1.50	
30-Jun-14	Mon	6:32								-		-	
30-Jun-14		6:32								-		-	
30-Jun-14		6:32								-		-	
30-Jun-14		7:58								-		-	
30-Jun-14		8:31		0:33						-		-	
30-Jun-14		11:55								-		-	
30-Jun-14		12:19		0:24						-		-	
30-Jun-14		14:18								-		-	
30-Jun-14		14:48		0:30						-		-	
30-Jun-14		15:56			9:23	1:27	7:55	10:00	2.00			2.00	
1-Jul-14	Tue	6:27								-		-	
1-Jul-14		14:08							-		-		
1-Jul-14		14:34	0:25						-		-		
1-Jul-14		14:34							-		-		
1-Jul-14		14:34							-		-		
1-Jul-14		15:15							-		-		
1-Jul-14		15:22	0:06						-		-		
1-Jul-14		15:55		9:27	0:32	8:55	10:00	1.00			1.00		
2-Jul-14	Wed	6:34							-		-		
2-Jul-14		9:35							-		-		
2-Jul-14		10:01	0:25						-		-		
2-Jul-14		13:48							-		-		
2-Jul-14		14:01	0:13						-		-		
2-Jul-14		16:06		9:31	0:39	8:51	10:00	1.00			1.00		

(b) (3) - P.L. 86-36

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(b) (6)

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						> 30 min.	Total	COMPANY	DISCREPANT	285.50			
Date	DOW	Time	Location	Gaps	Confirm Total	MID-DAY GAP	Hours	BILLED	HOURS	ADJ.	Empl. Disc. HOURS (NET)	NOTES	
7-Jul-14	Mon	6:37	[REDACTED]						-		-		
7-Jul-14		12:31							-		-		
7-Jul-14		14:08			1:36				-		-		
7-Jul-14		15:56							-		-		
						9:19	1:36	7:43	10:00	2.25		2.25	
8-Jul-14	Tue	6:30								-		-	
8-Jul-14		9:50								-		-	
8-Jul-14		10:20			0:30					-		-	
8-Jul-14		15:59								-		-	
						9:28	0:30	8:57	10:00	1.00		1.00	
9-Jul-14	Wed	6:51							-		-		
9-Jul-14		7:35							-		-		
9-Jul-14		10:02							-		-		
9-Jul-14		12:35		2:33					-		-		
9-Jul-14		15:58							-		-		
					9:07	2:33	6:34	10:00	3.25		3.25		
10-Jul-14	Thu	7:19							-		-		
10-Jul-14		7:21							-		-		
10-Jul-14		7:36							-		-		
10-Jul-14		7:54							-		-		
10-Jul-14		7:58		0:03	0:38		0:38	1:00	0.25		0.25		
<b>Total Discrepant Hours</b>											285.50		

(b) (3) - P.L. 86-36

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IV-15-0037

**APPENDIX F**

(U)  **Timekeeping Policy**



(b) (3) - P.L. 86-36

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Appendix F

[Redacted]

---

**From:** [Redacted]  
**Sent:** Tuesday, July 14, 2015 3:22 PM  
**To:** [Redacted]  
**Cc:** Leadership Team  
**Subject:** RE: Employee Timekeeping/recording practices [Redacted]  
**Attachments:** Final [Redacted] standard-handbook-051514 (2).pdf; [Redacted] Handbook Ack.pdf

[Redacted]  
Thanks for the email. As promised, I've attached two items:

(b) (3) - P.L. 86-36  
(b) (6)

1. Our employee handbook with timekeeping policies/procedures.
2. [Redacted] electronic signed acknowledgement of our our policies

With regard to the handbook, the timekeeping section is found on pages 15 and 16. The first two paragraphs on page 16 explain that employees should only record hours worked in service to the customer on their timesheet and outlines possible disciplinary measures (including termination) for falsifying timesheets. Additionally, page 33 of the handbook outlines basic "Workplace Guidelines" for employees, and the 2nd paragraph on that page explains that lunch breaks are typically one half hour and non-paid (i.e. non-billable):

The last item you requested is a confirmation that none of [Redacted] lunch breaks were recorded as billable time in service to the contract. The best I can offer on this item is that I don't believe any lunch breaks were recorded as billable time based upon my review of his timesheets and discussions with his supervisors. While his supervisors would stop by his work location on occasion to ensure everything was going well and the customer was satisfied with his work, they generally avoided stopping by during lunch hours so they could catch him at his desk.

I hope this helps with your investigation. Please let me know if you have any other questions or want to discuss any of the materials I've provided.

v/r,

[Redacted Signature Block]

(b) (3) - P.L. 86-36

(b) (6)

From [Redacted]  
 Sent: Monday, July 13, 2015 3:58 PM  
 To [Redacted]  
 Subject: Employee Timekeeping/recording practices [Redacted]

INSPECTOR GENERAL SENSITIVE INFORMATION: This email is intended only for authorized recipients. This email may contain information that is confidential, sensitive, and/or protected by Federal law, including the Privacy Act of 1974, as amended.

[redacted] (b) (6)

(b) (3) - P.L. 86-36  
(b) (6)

Per our discussions, the NSA OIG has a labor mischarging investigation concerning Mr. [redacted] formerly employed by [redacted]

He previously worked under contract [redacted]

I am interested in acquiring a copy of [redacted] employee handbook, particularly sections discussing employee timekeeping and record keeping practices as well as a signed acknowledgement that he understood [redacted] policy.

Also, could you confirm that lunch breaks (typically 30 minutes) and any break period were not to be recorded as billable time spent in service to the contract?

Thank-you!

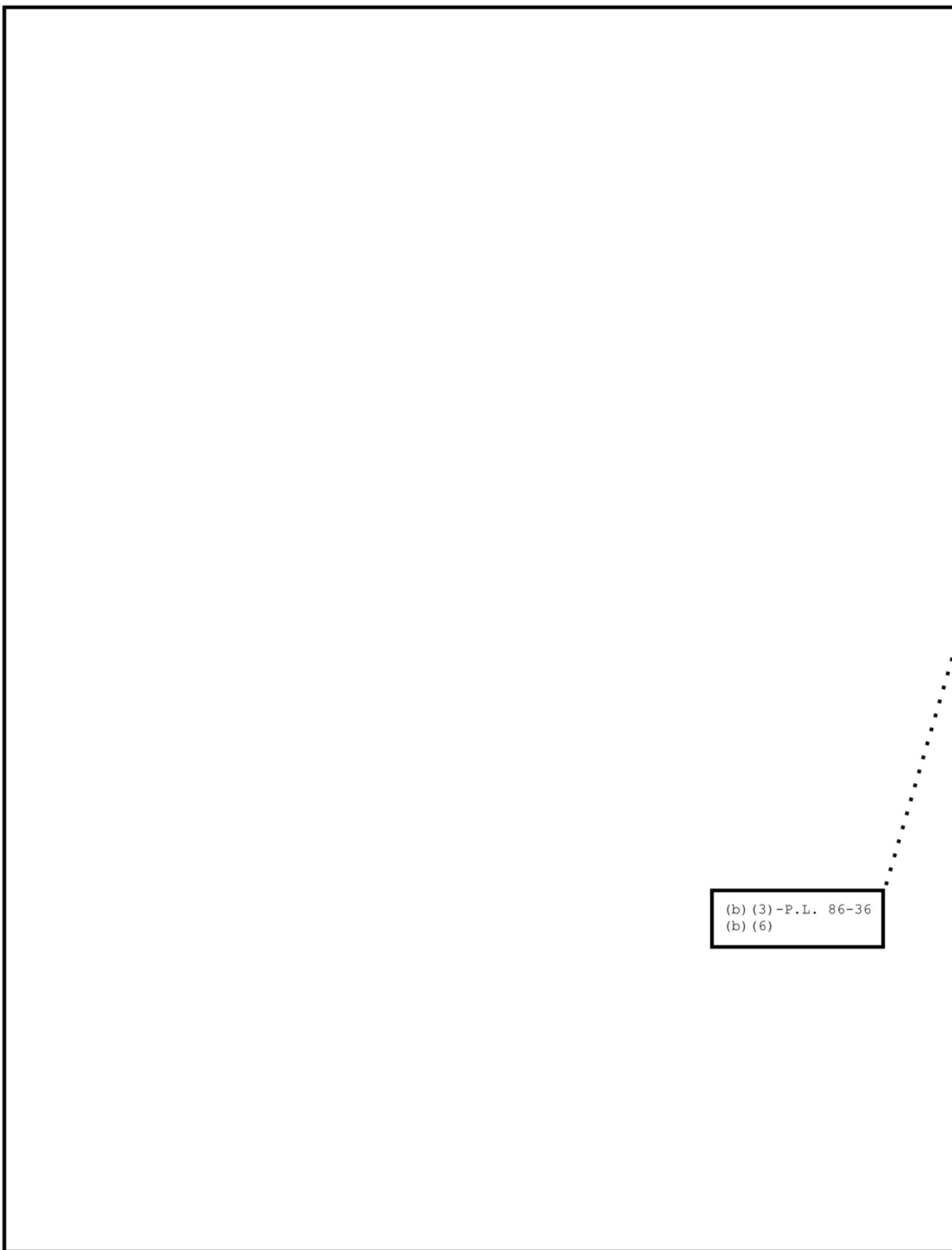
[redacted]

Investigator  
NSA OIG

(b) (3) - P.L. 86-36

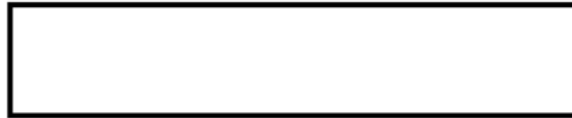
[redacted]

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(b) (3) - P.L. 86-36  
(b) (6)

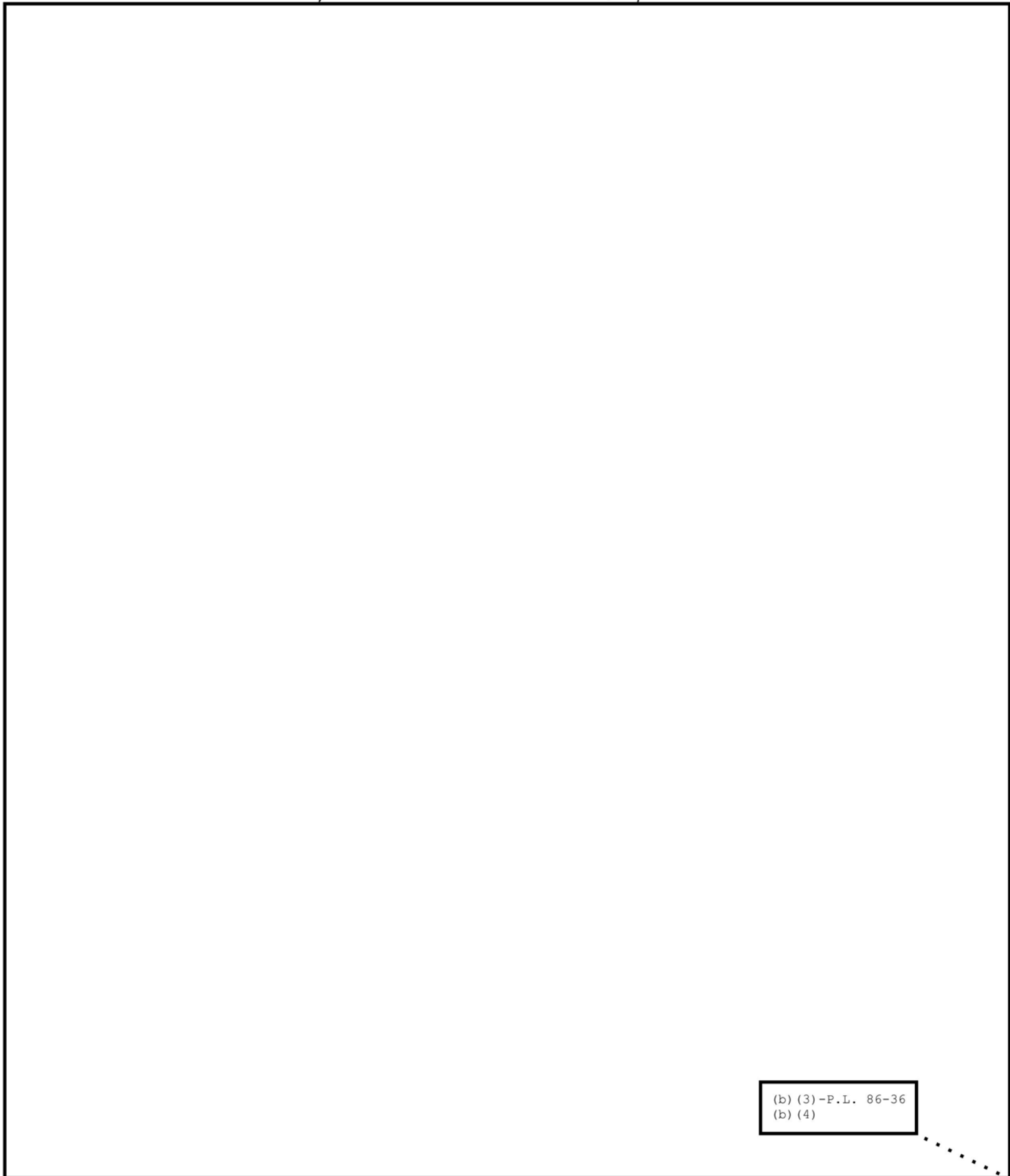
# EMPLOYEE HANDBOOK



(b) (3) - P.L. 86-36

Effective: 05/01/2014

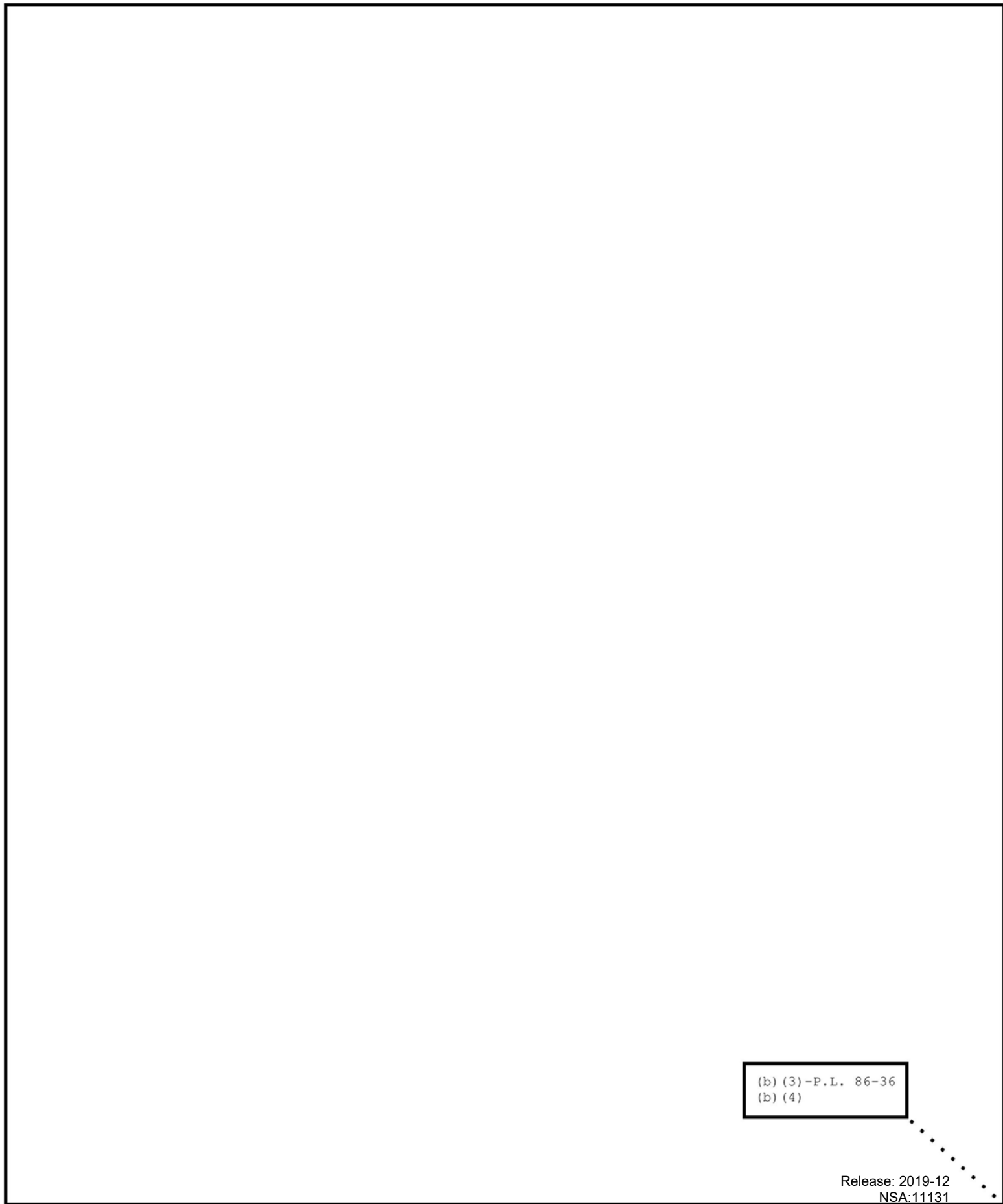
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(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)

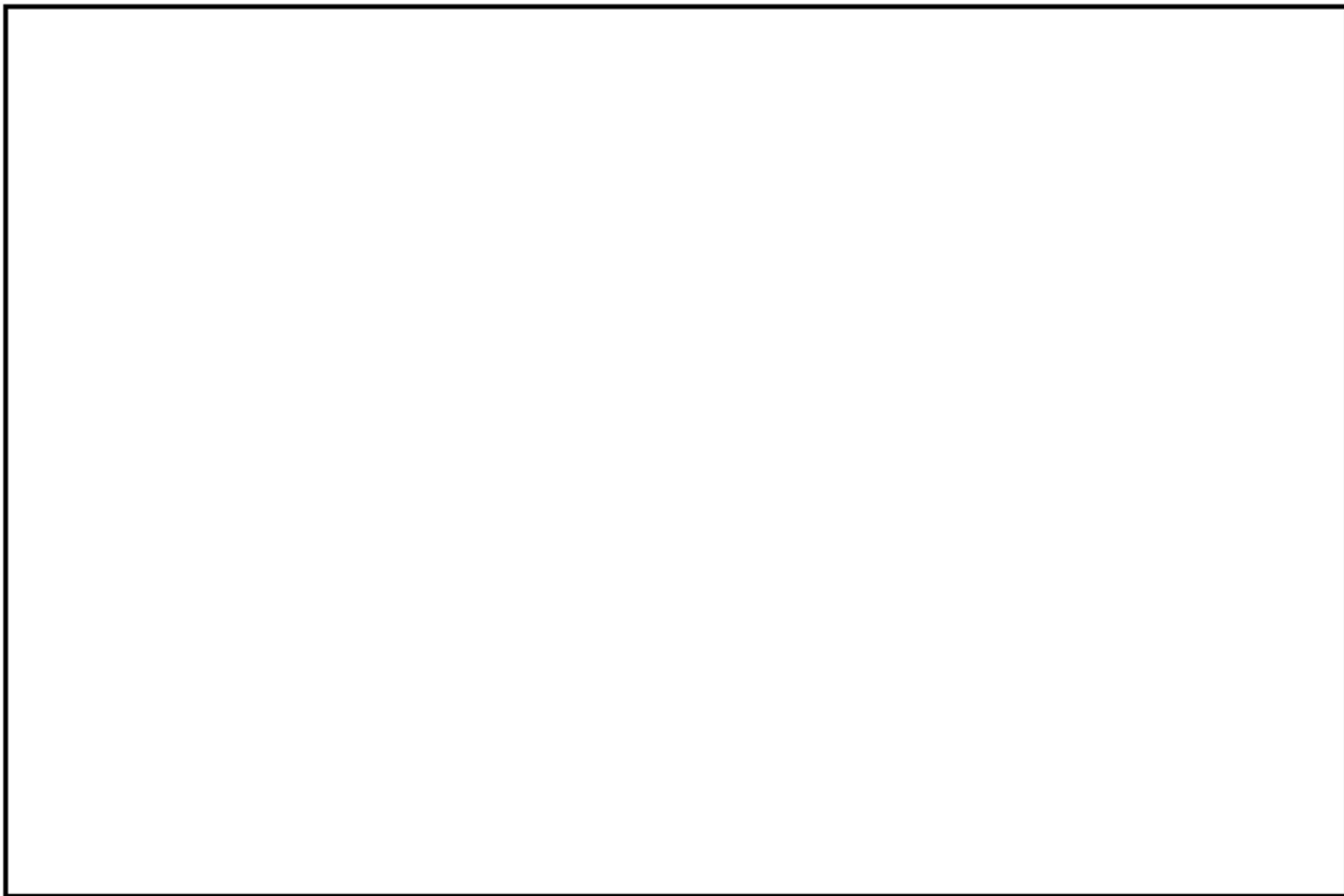


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(b) (4)



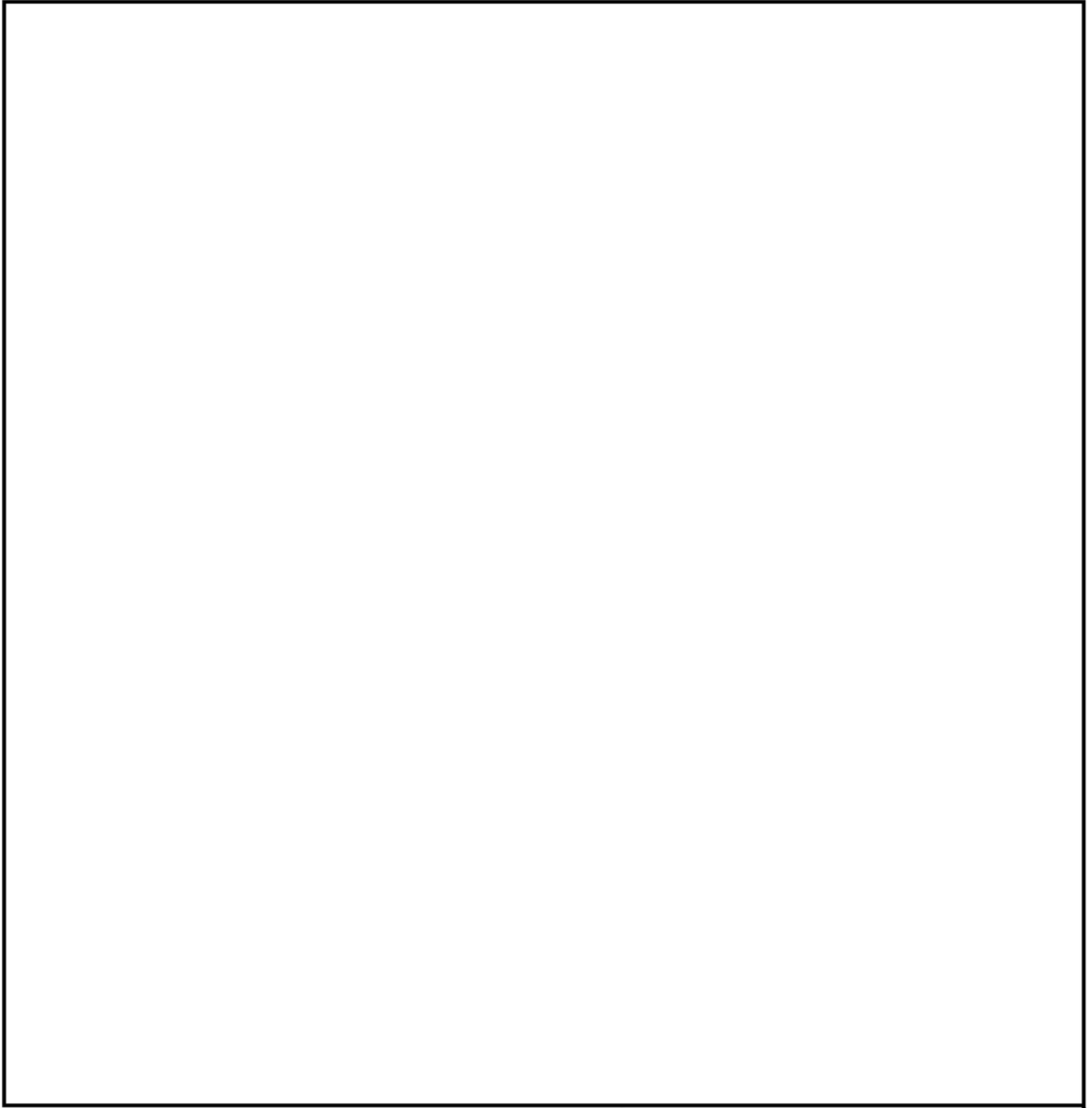
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(b) (4)



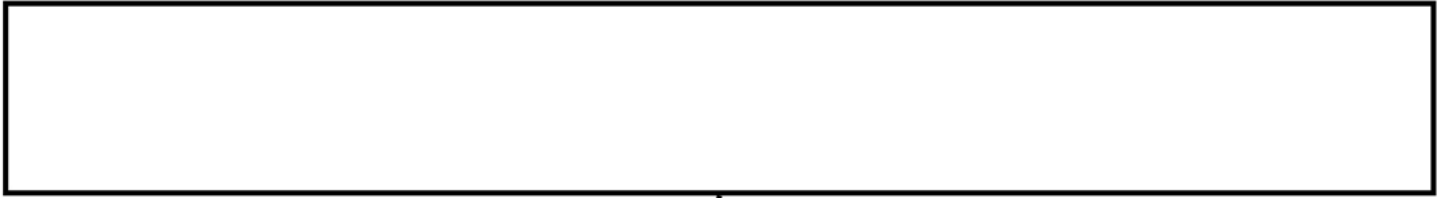


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(b) (4)

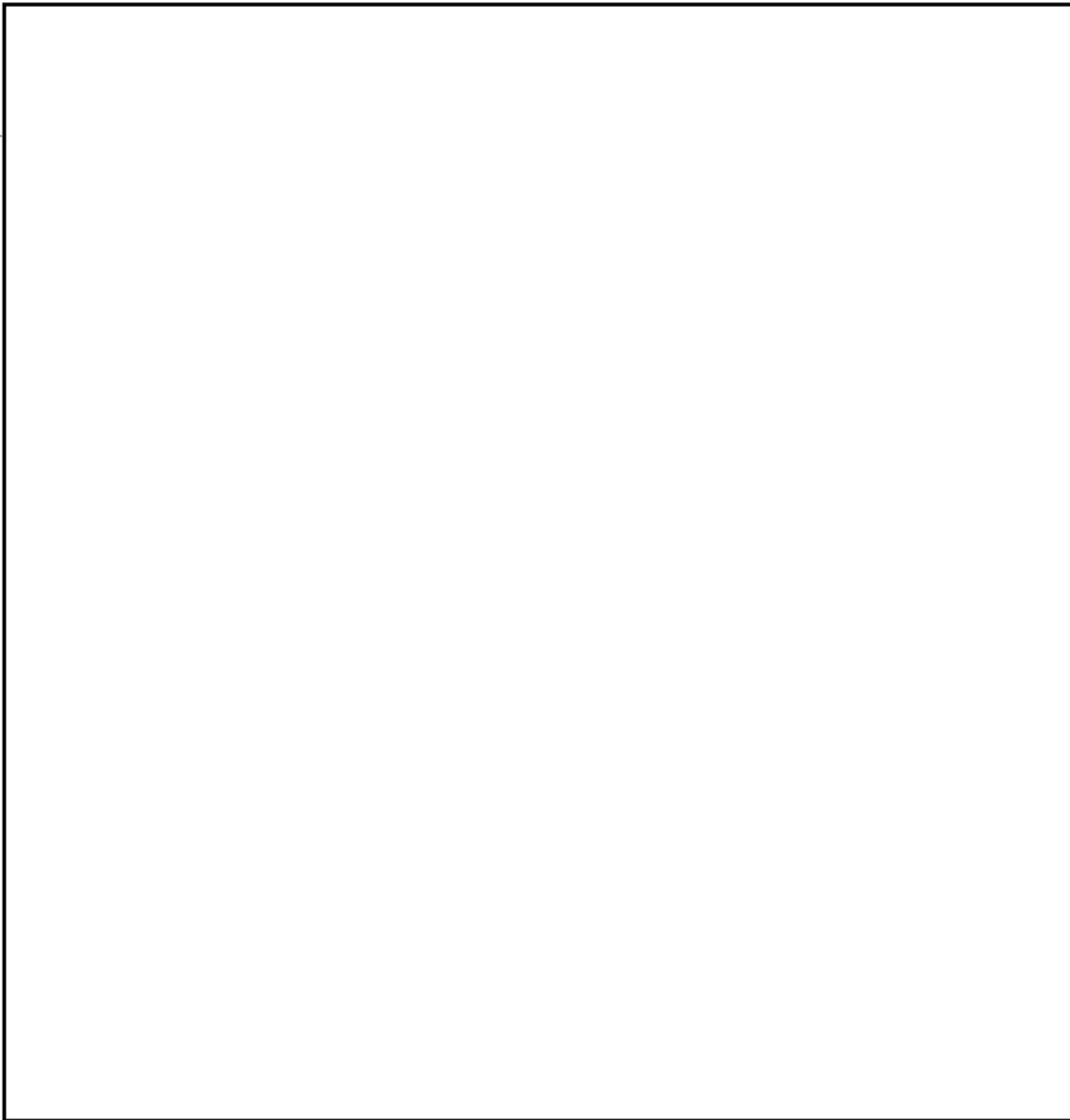
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(b) (4)



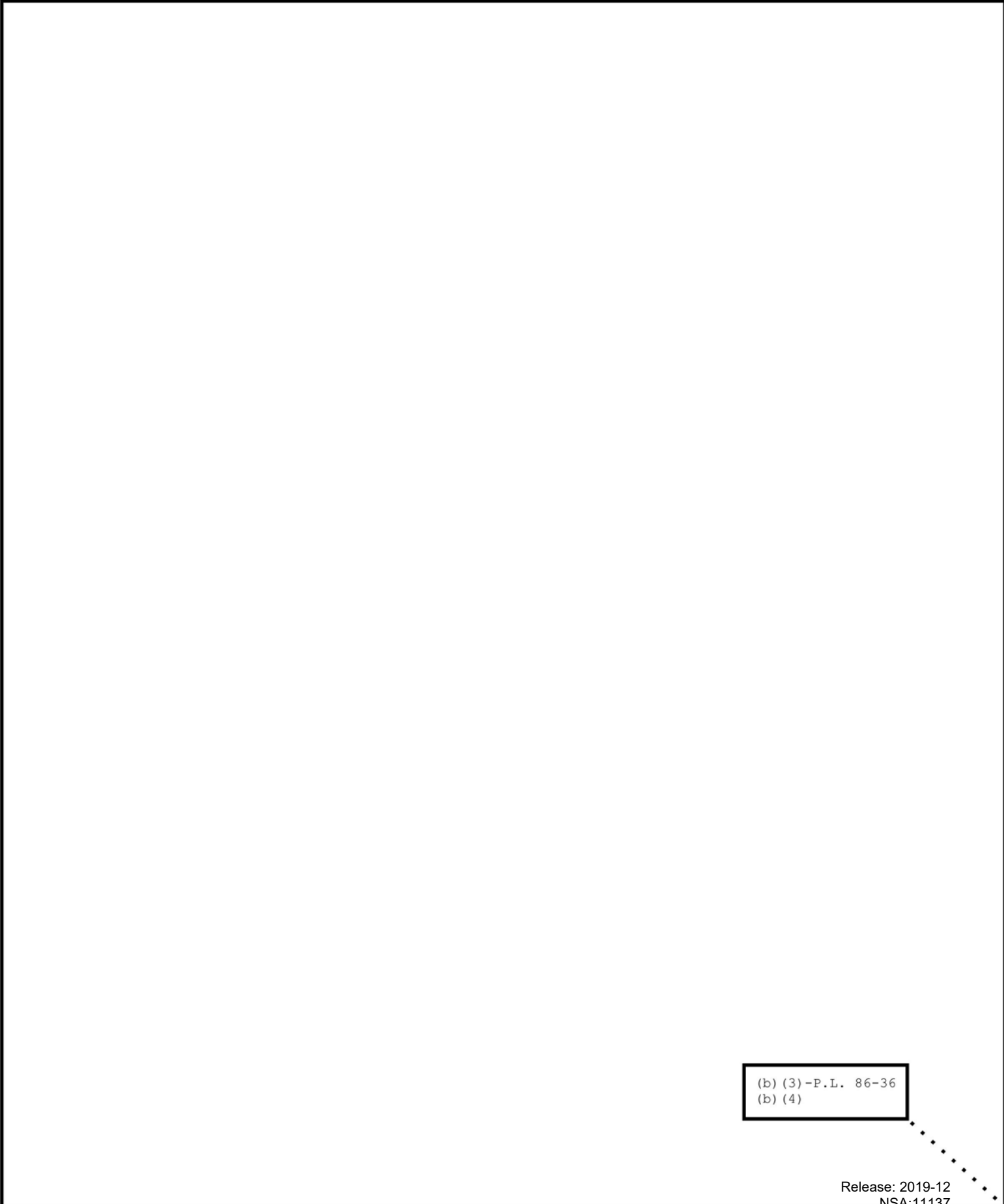
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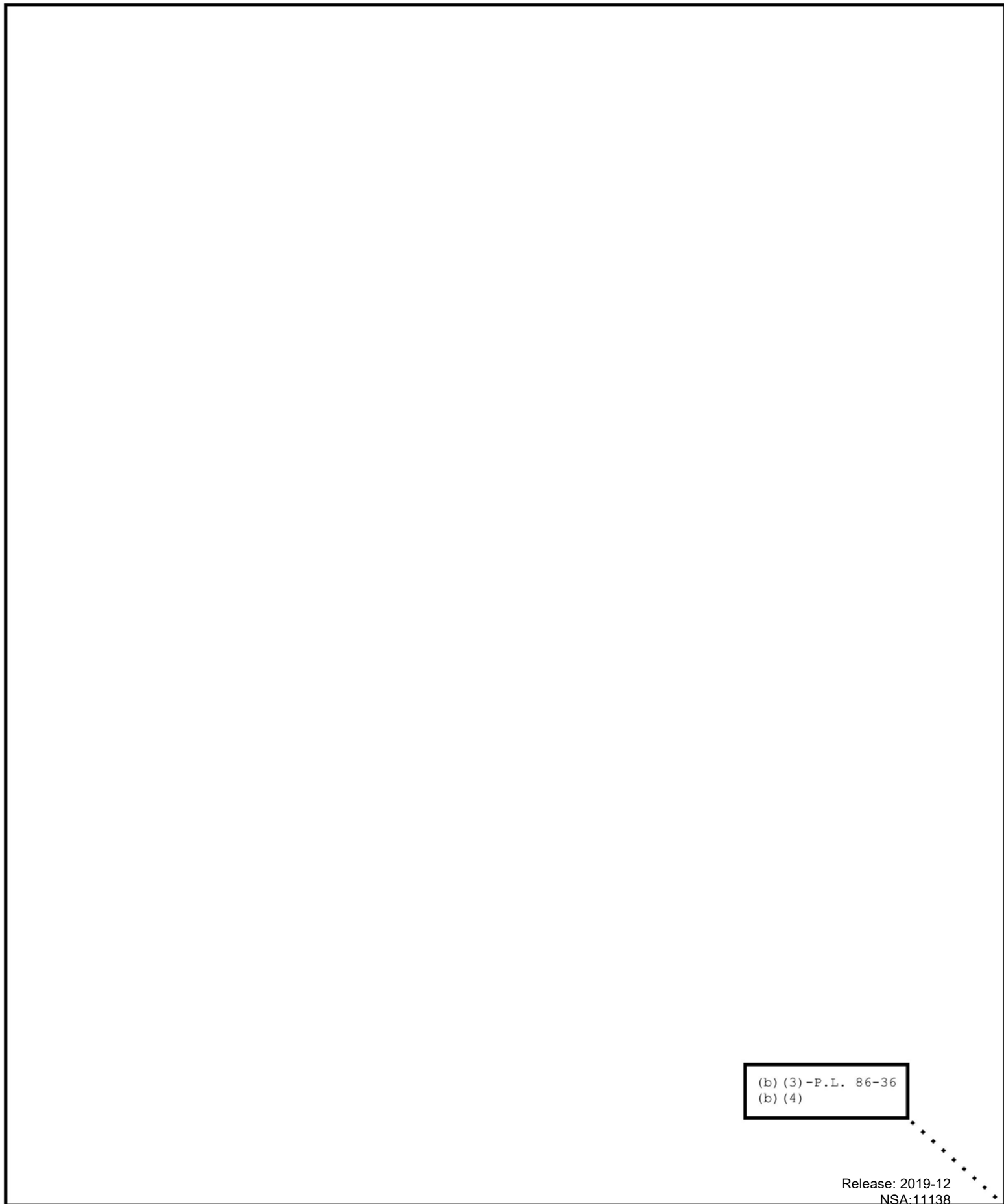
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(b) (4)



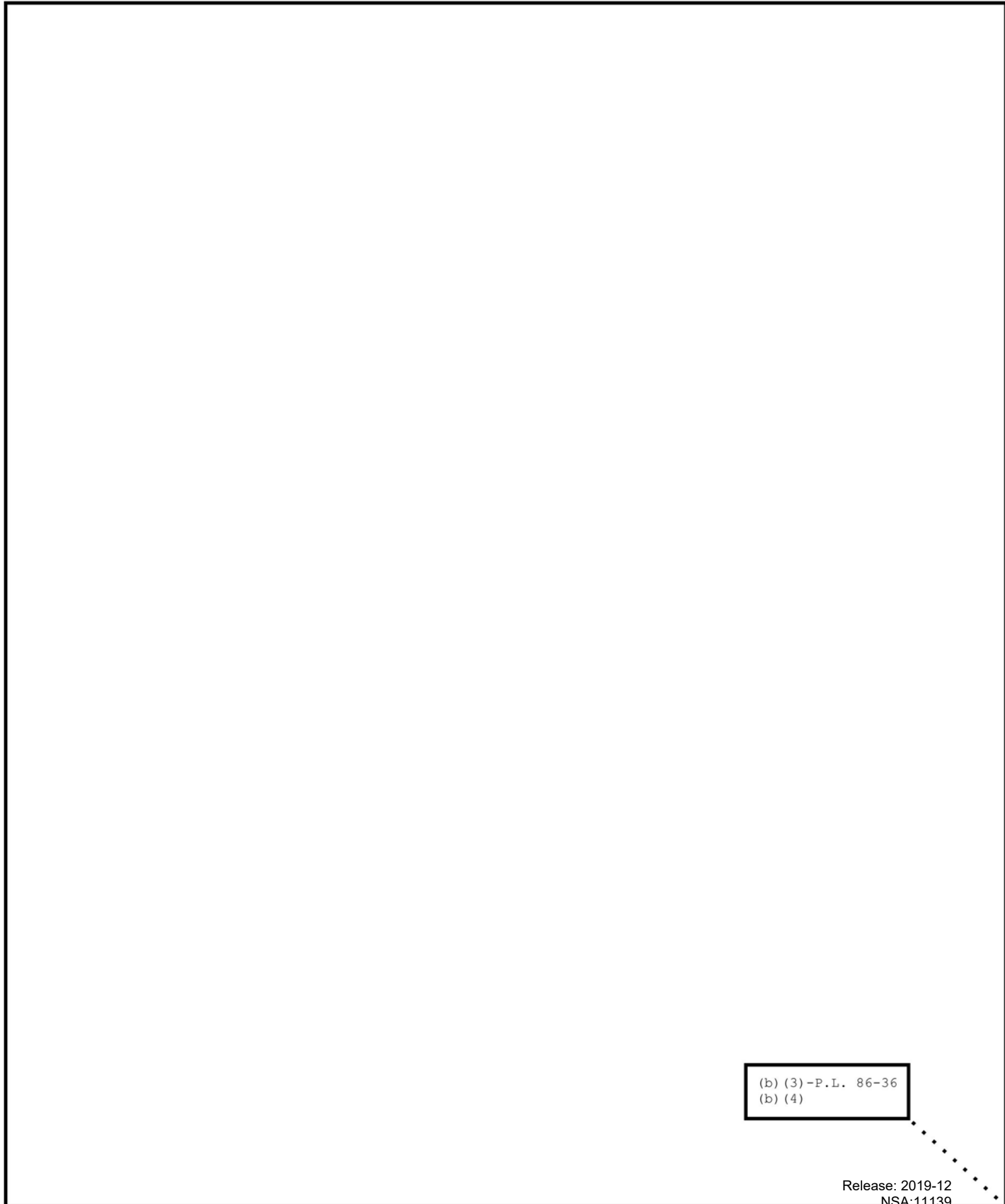
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(b) (3) - P.L. 86-36  
(b) (4)

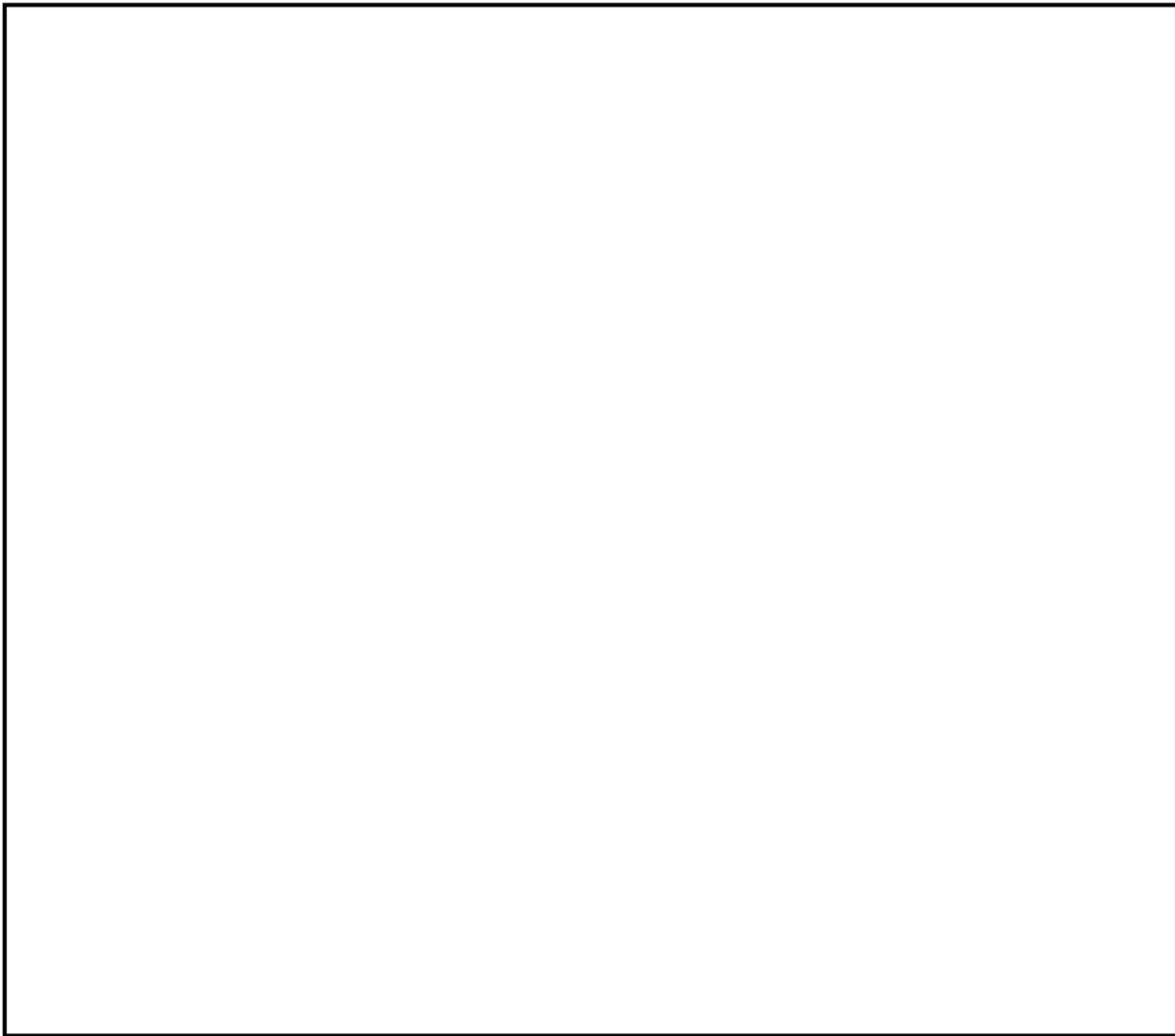


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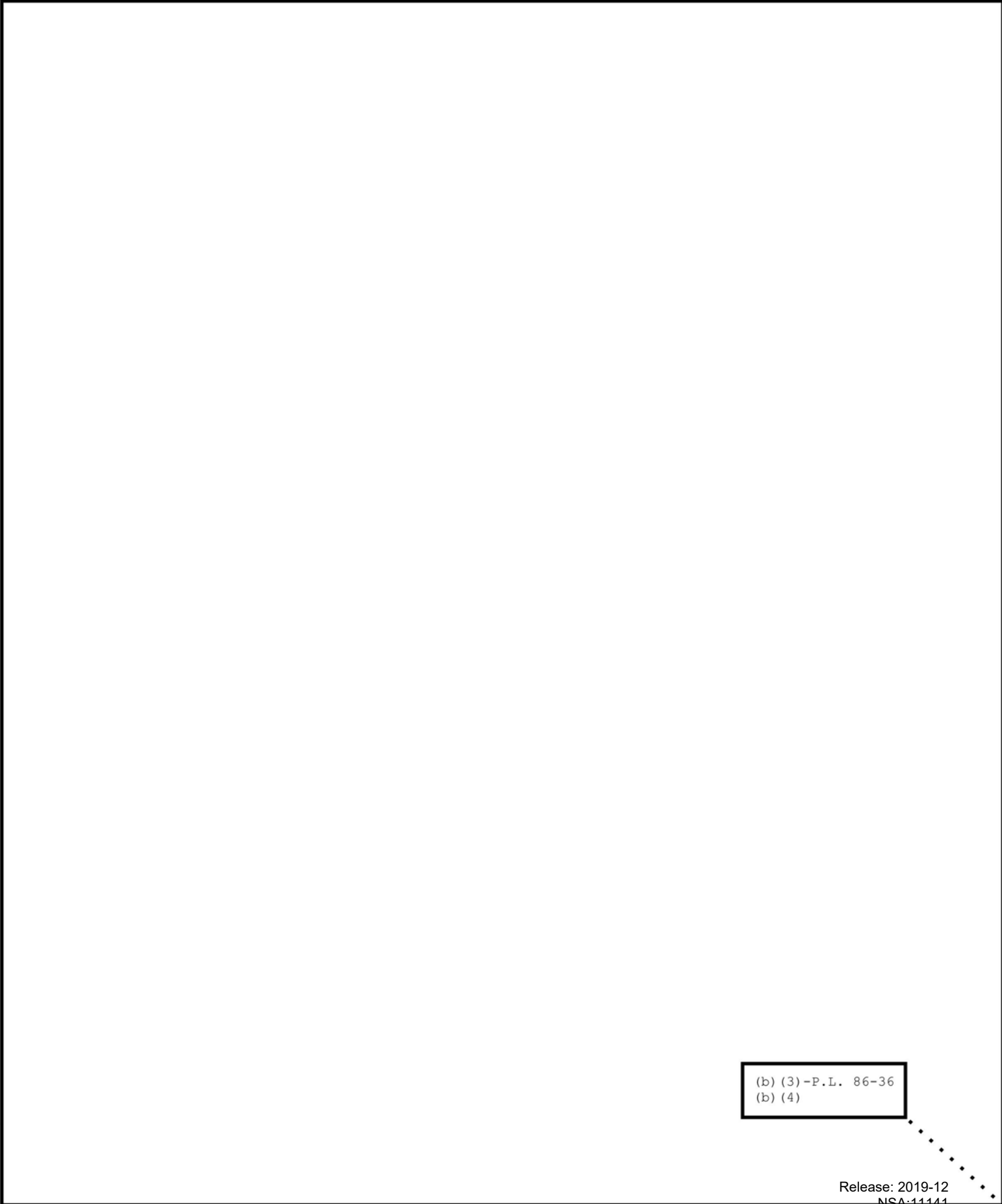


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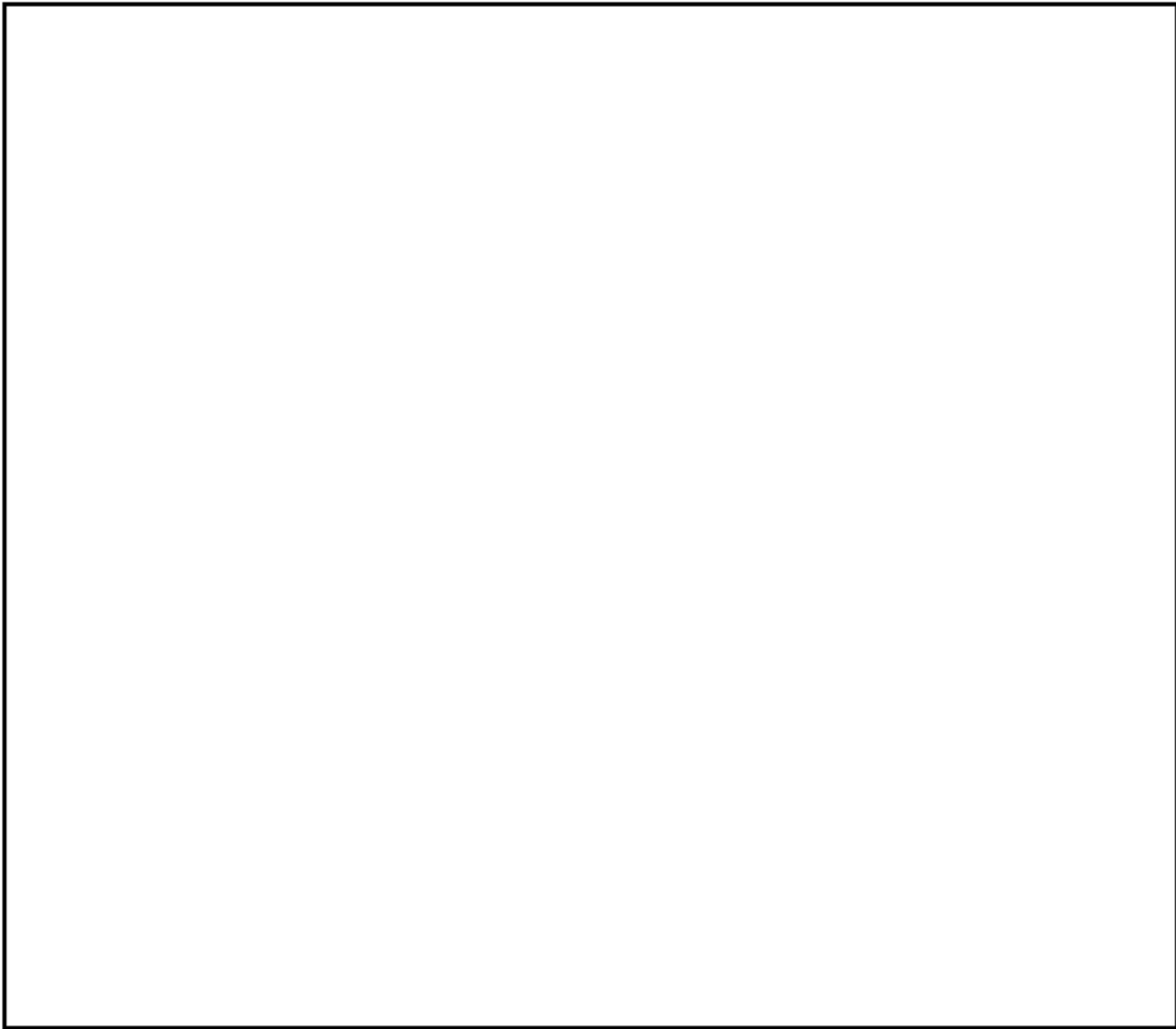




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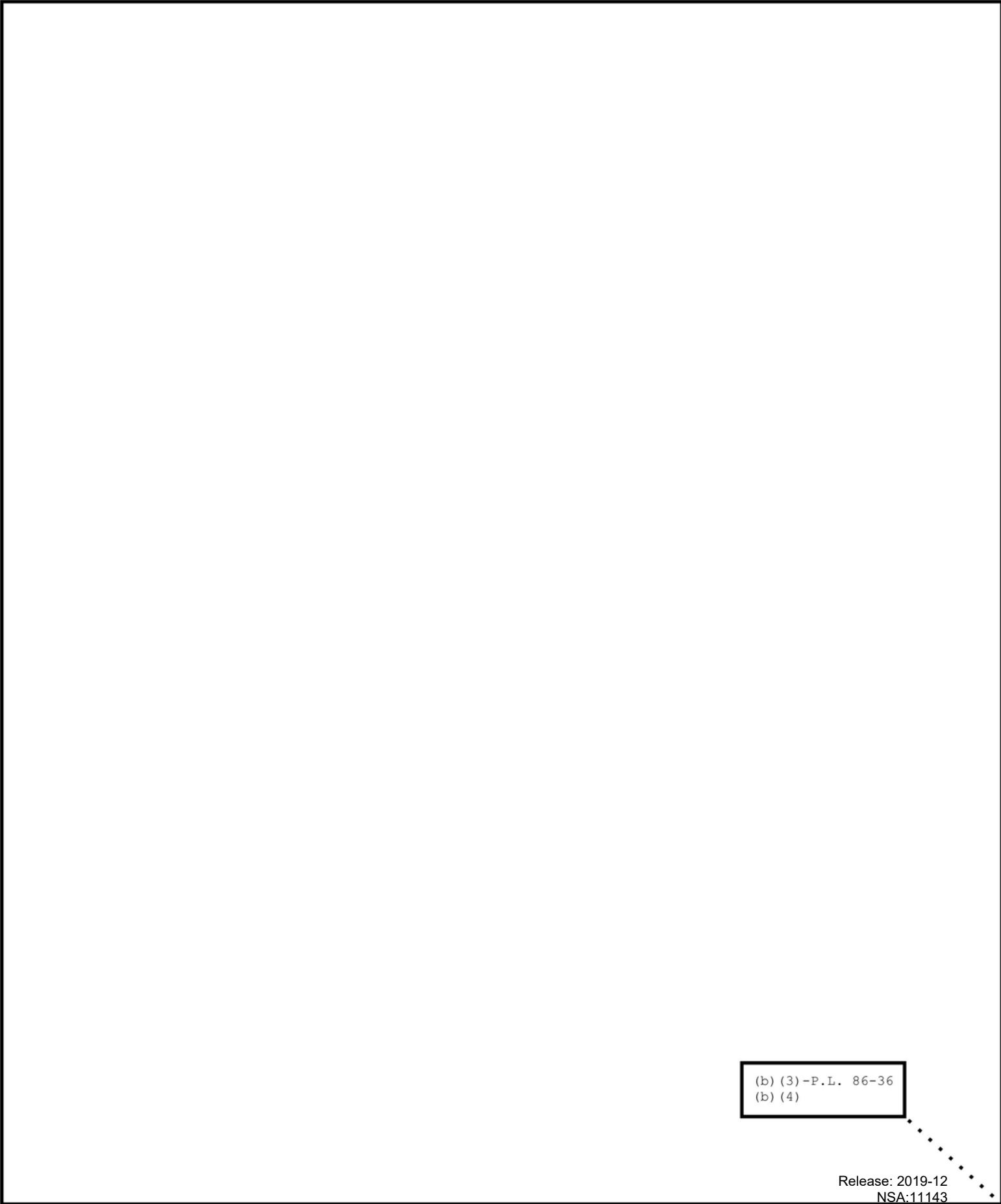
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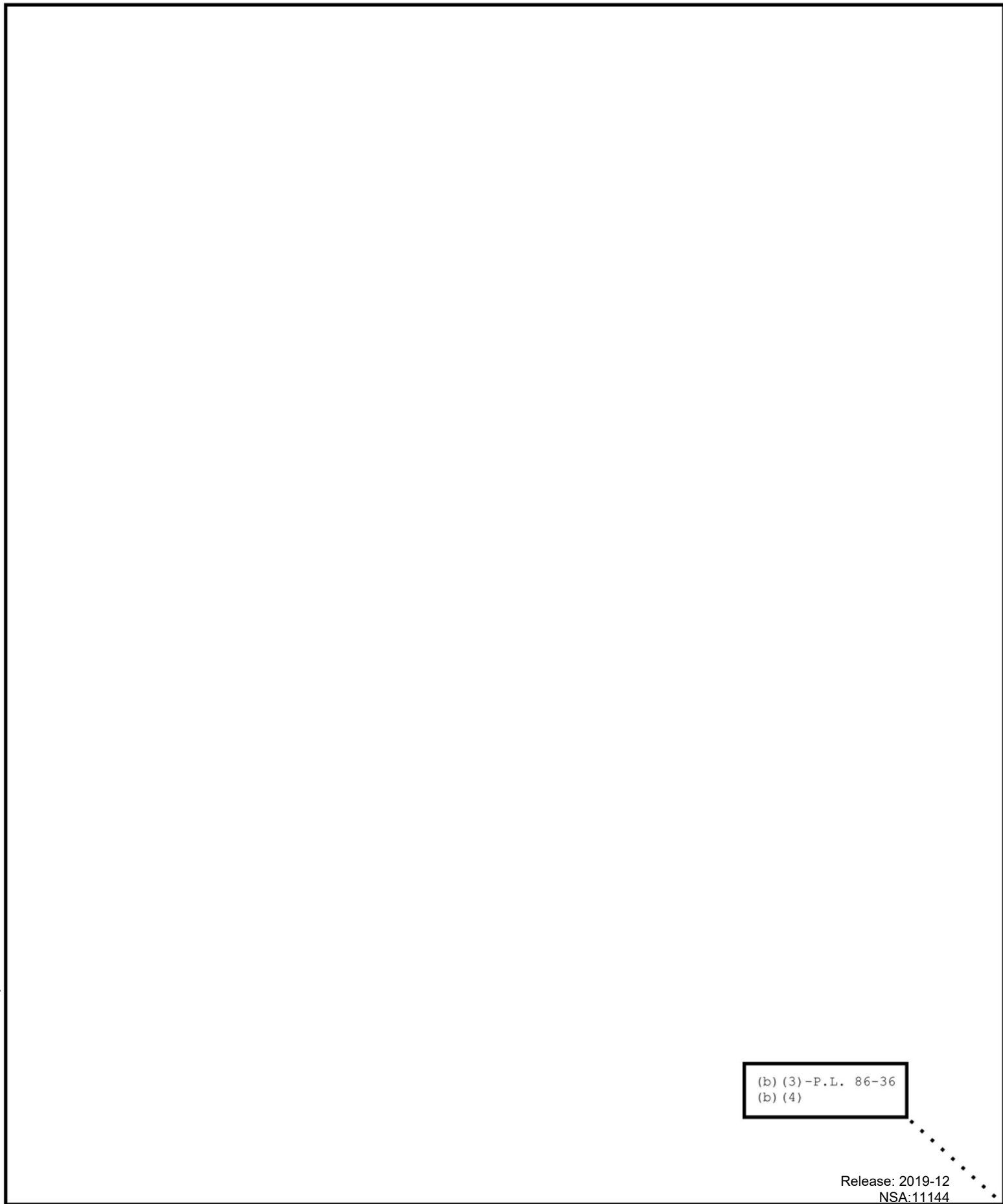
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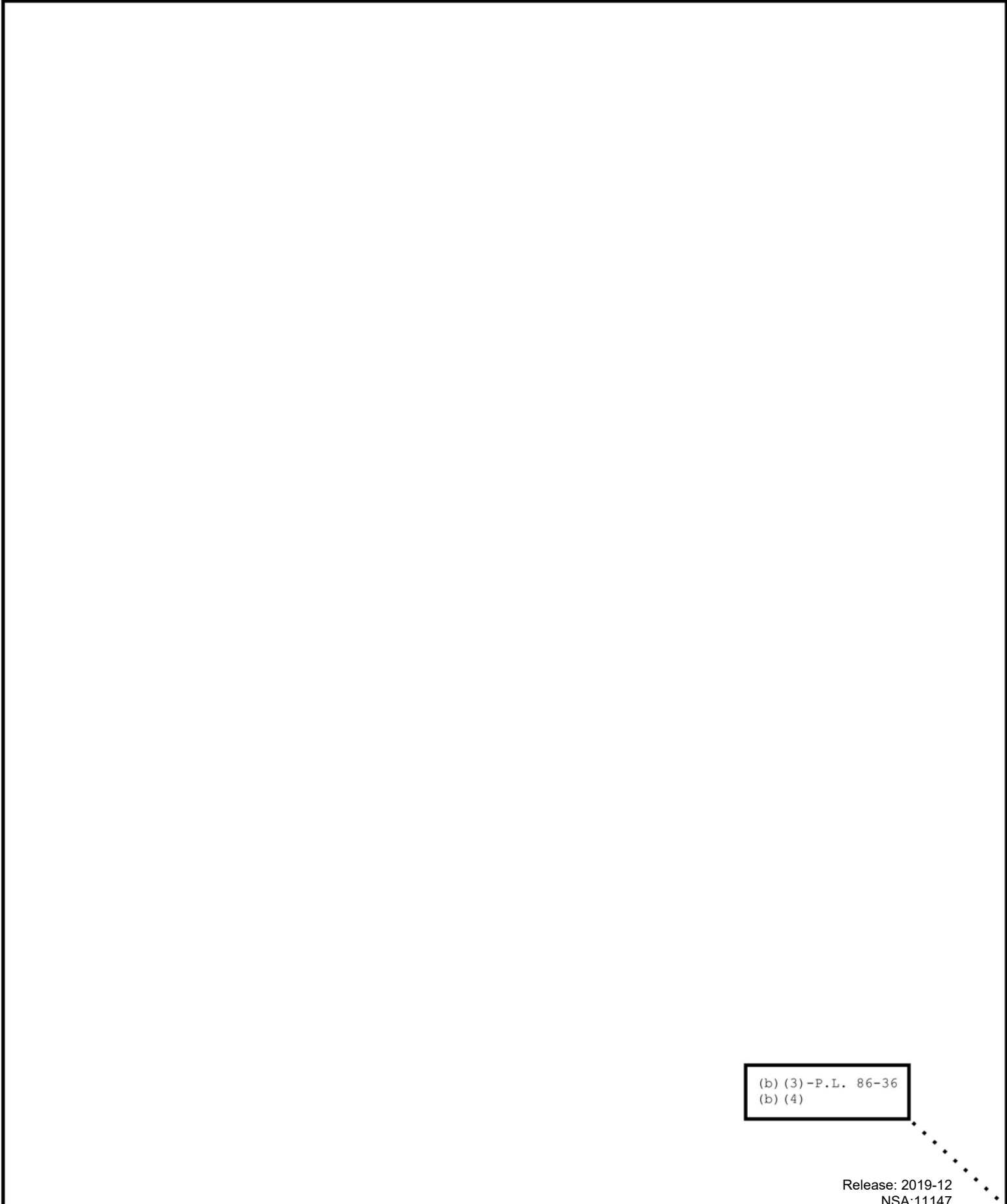
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(b) (4)

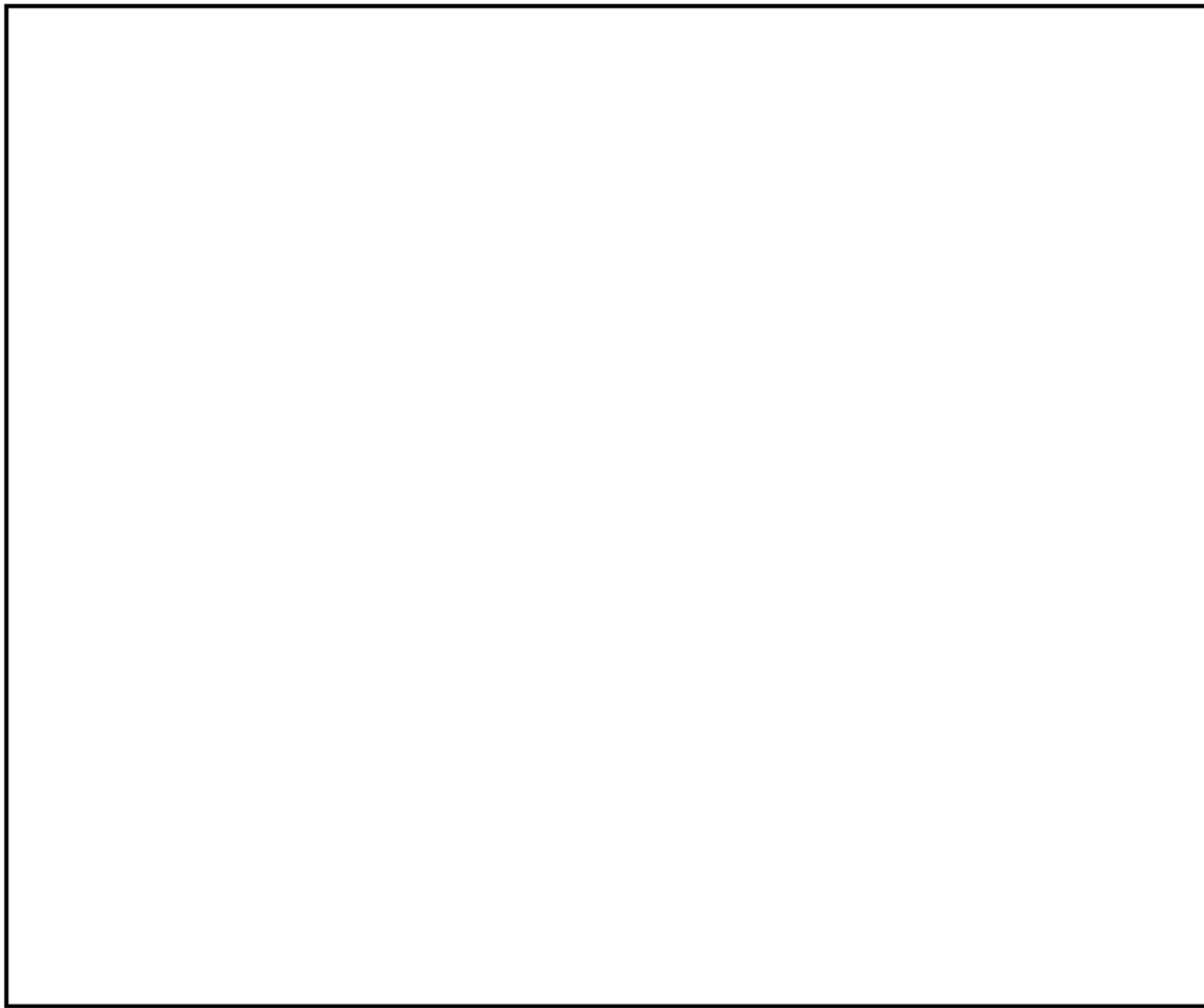
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(b) (4)

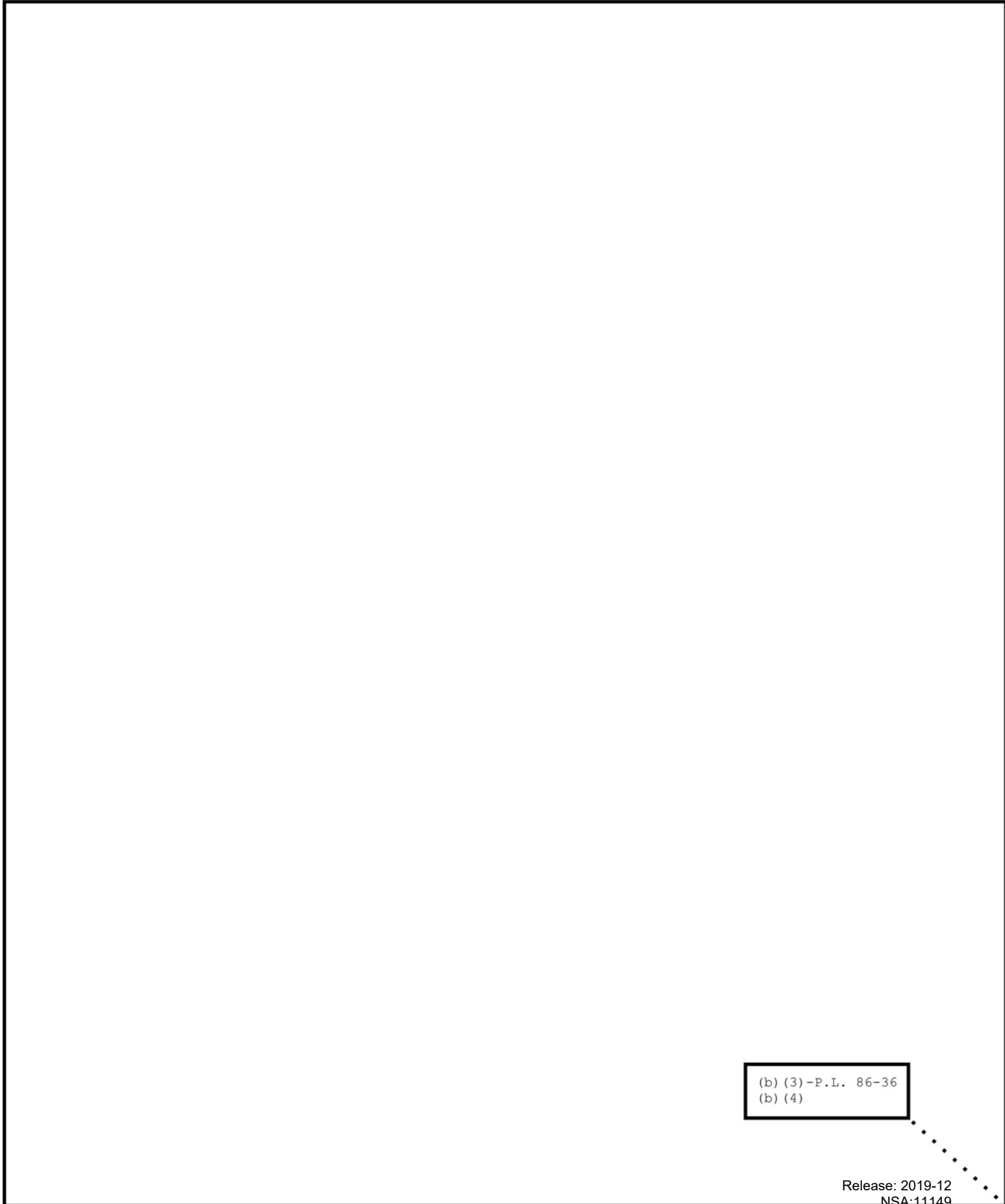


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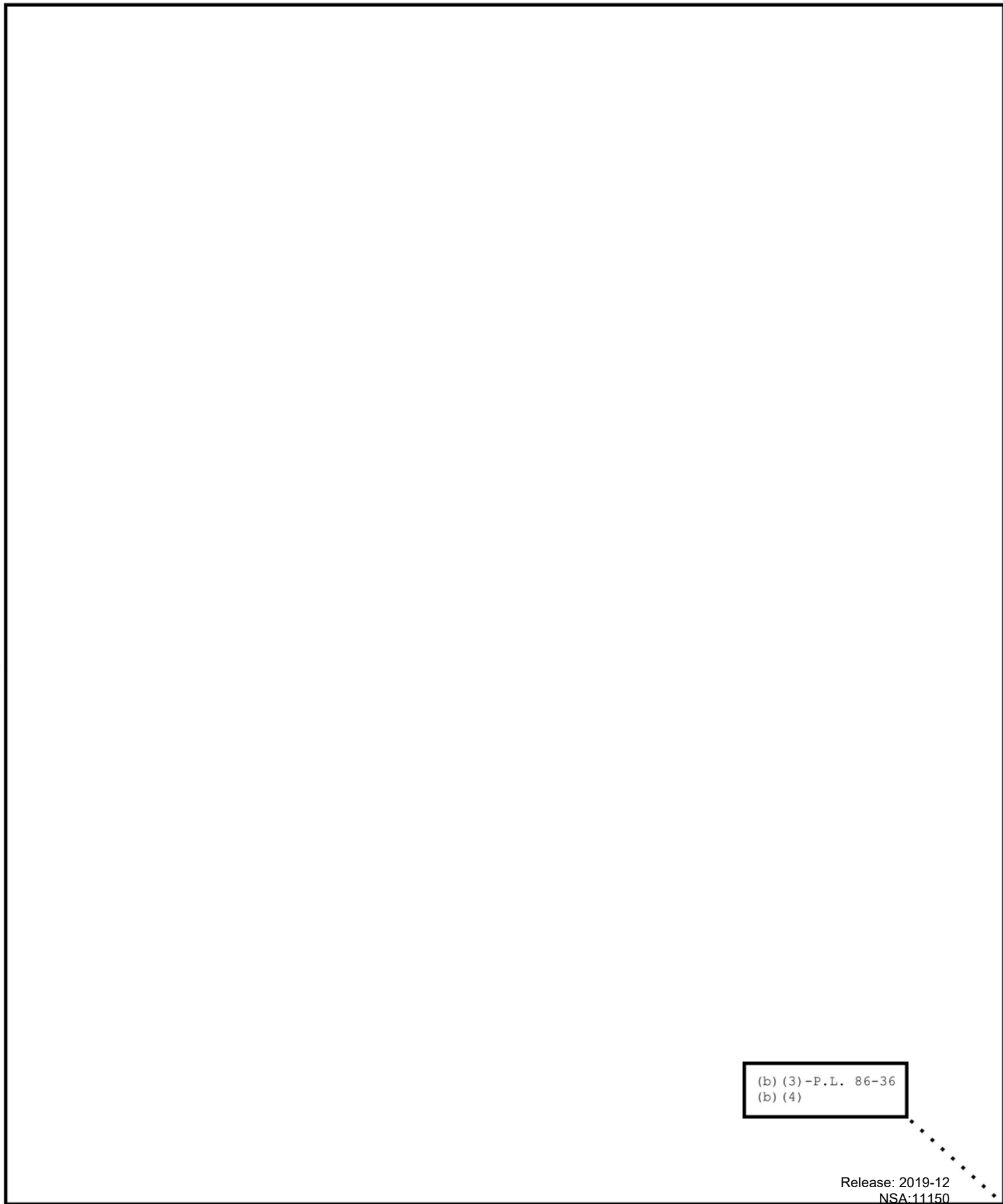




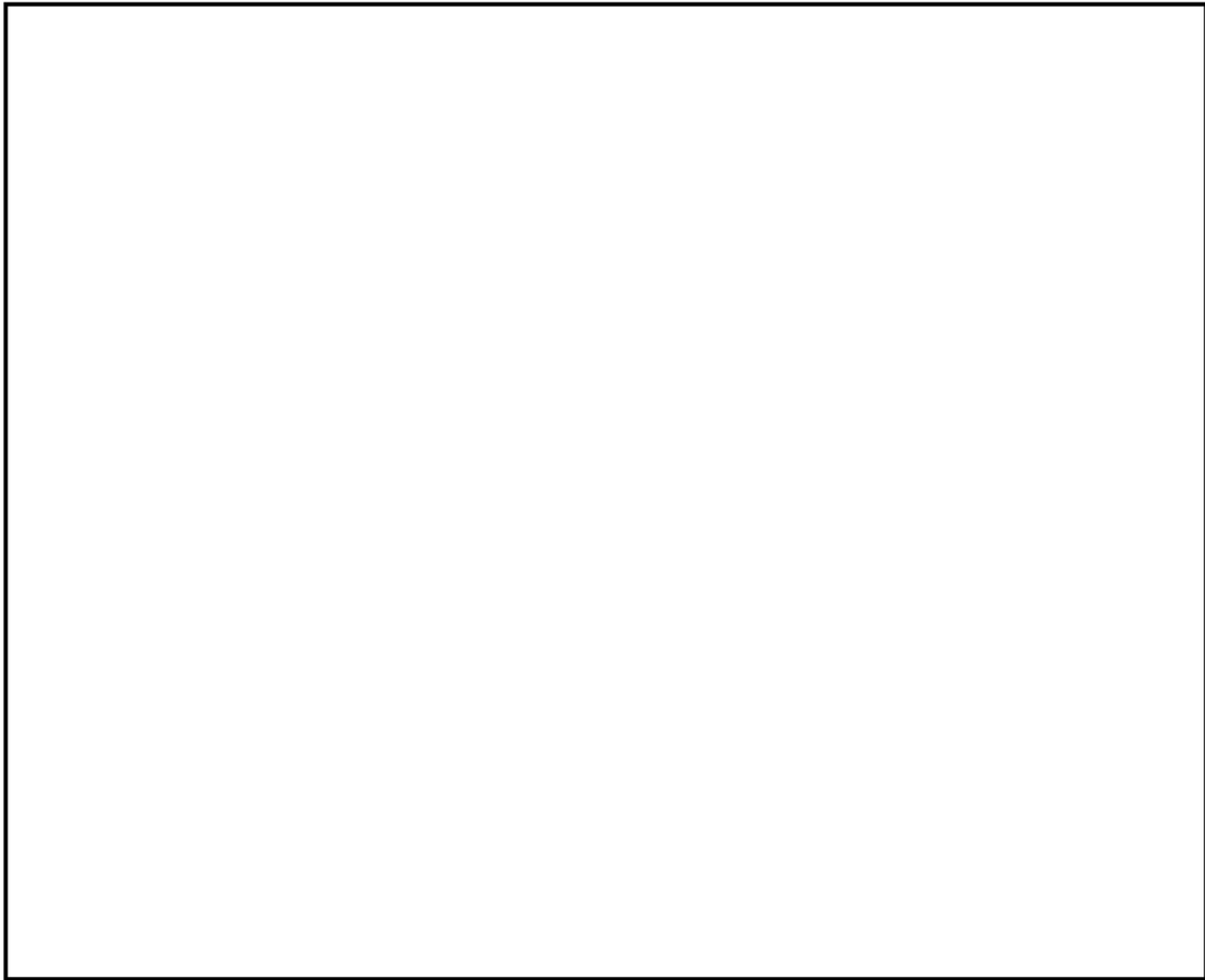
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(b) (4)



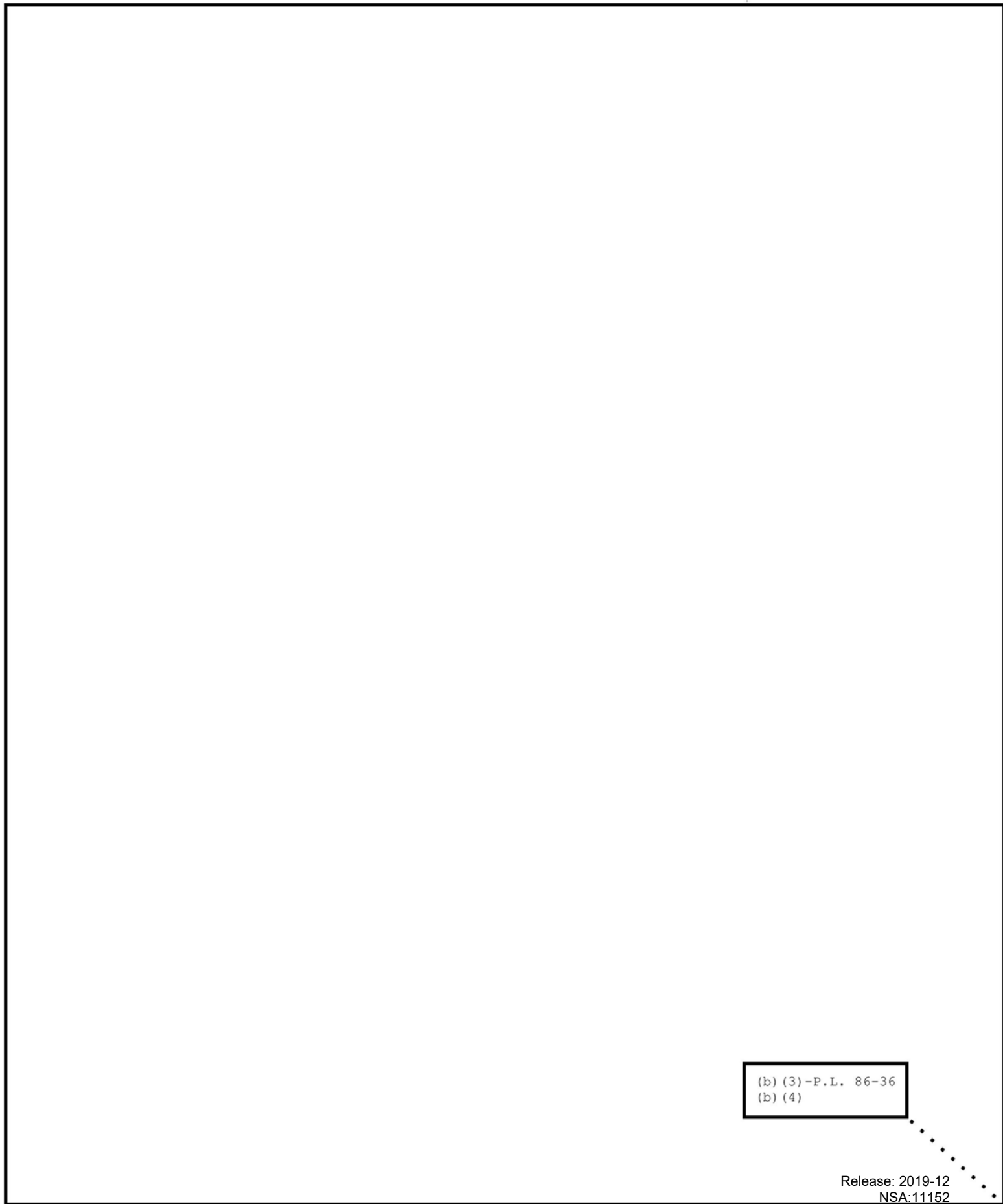
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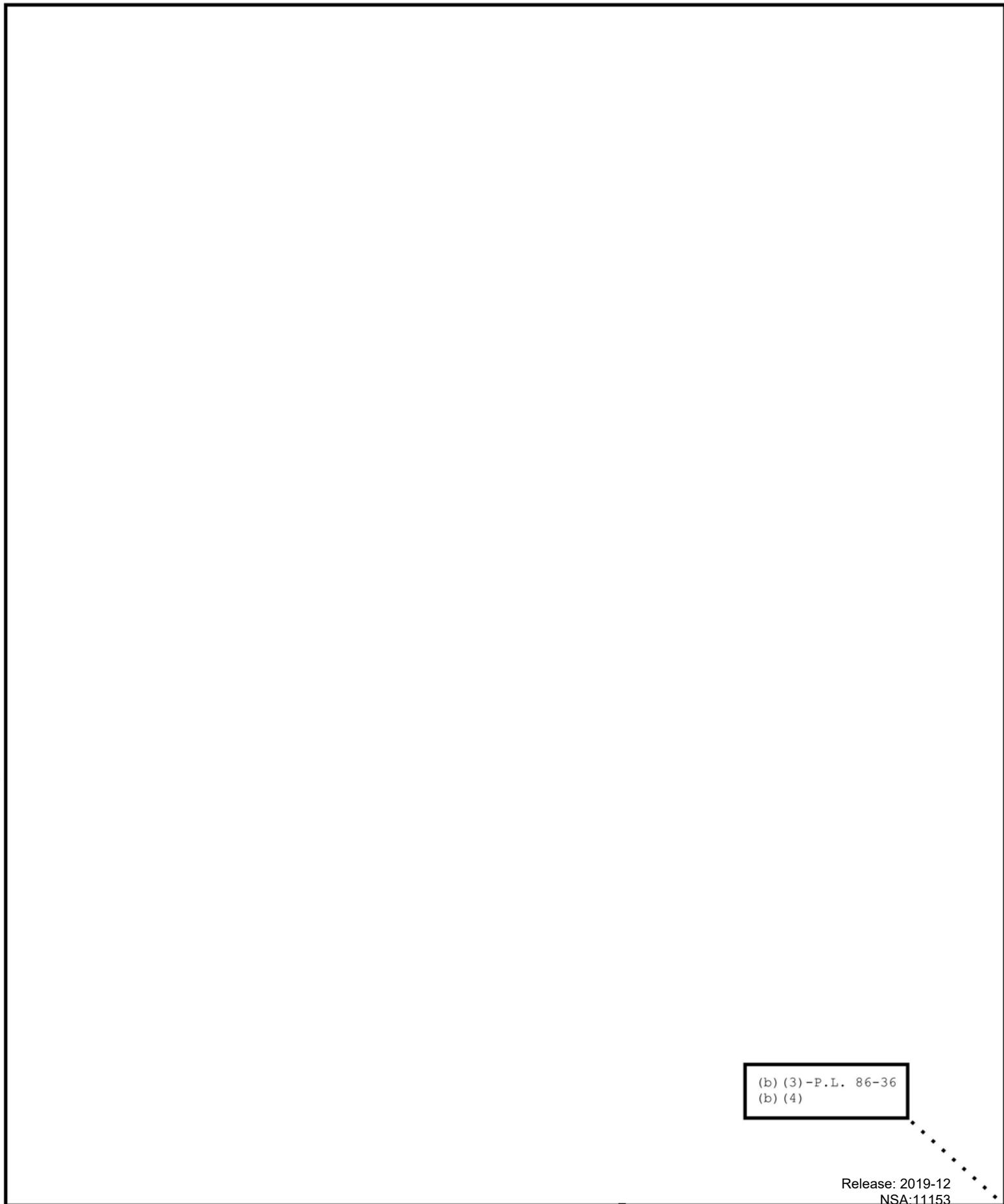
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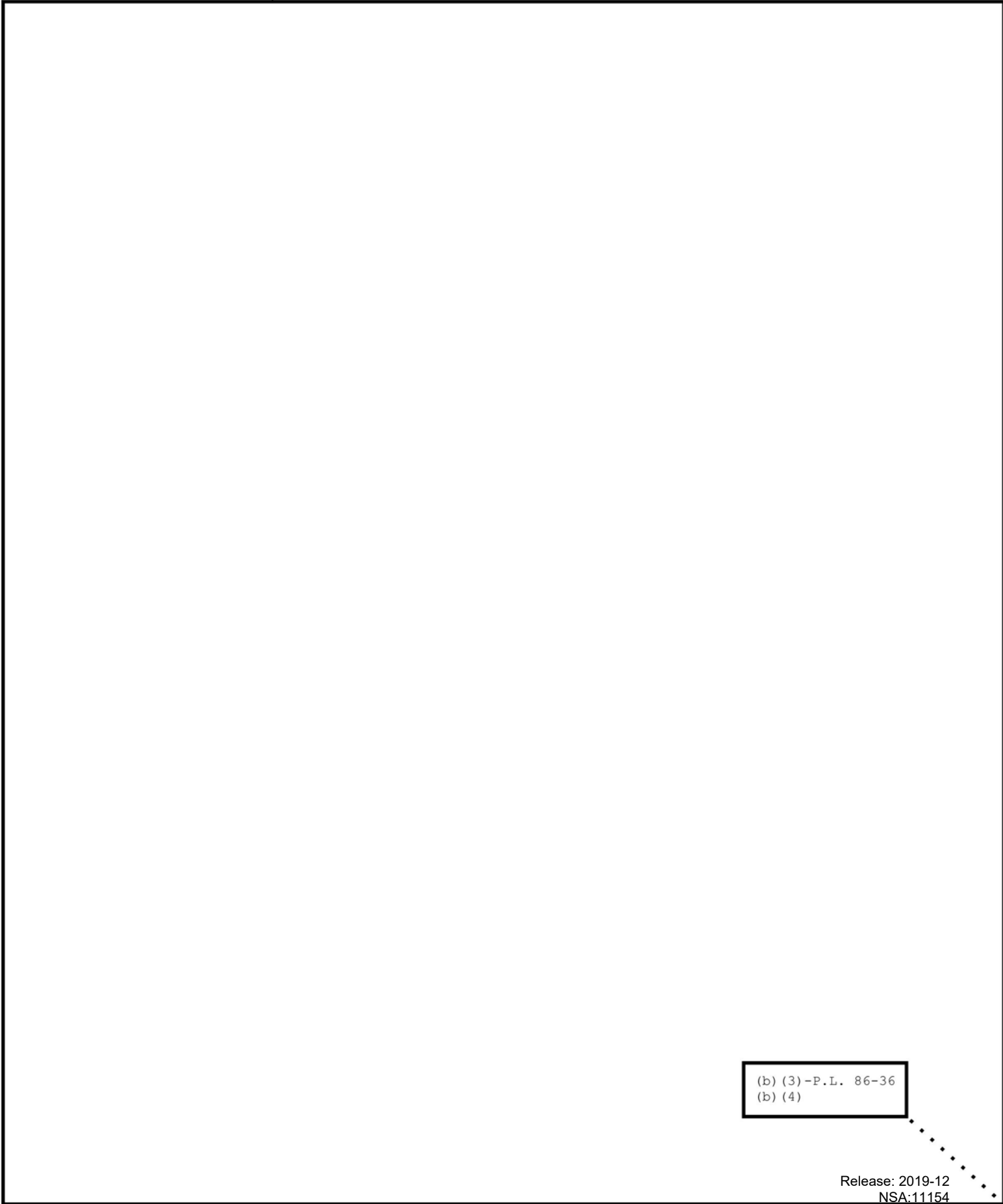
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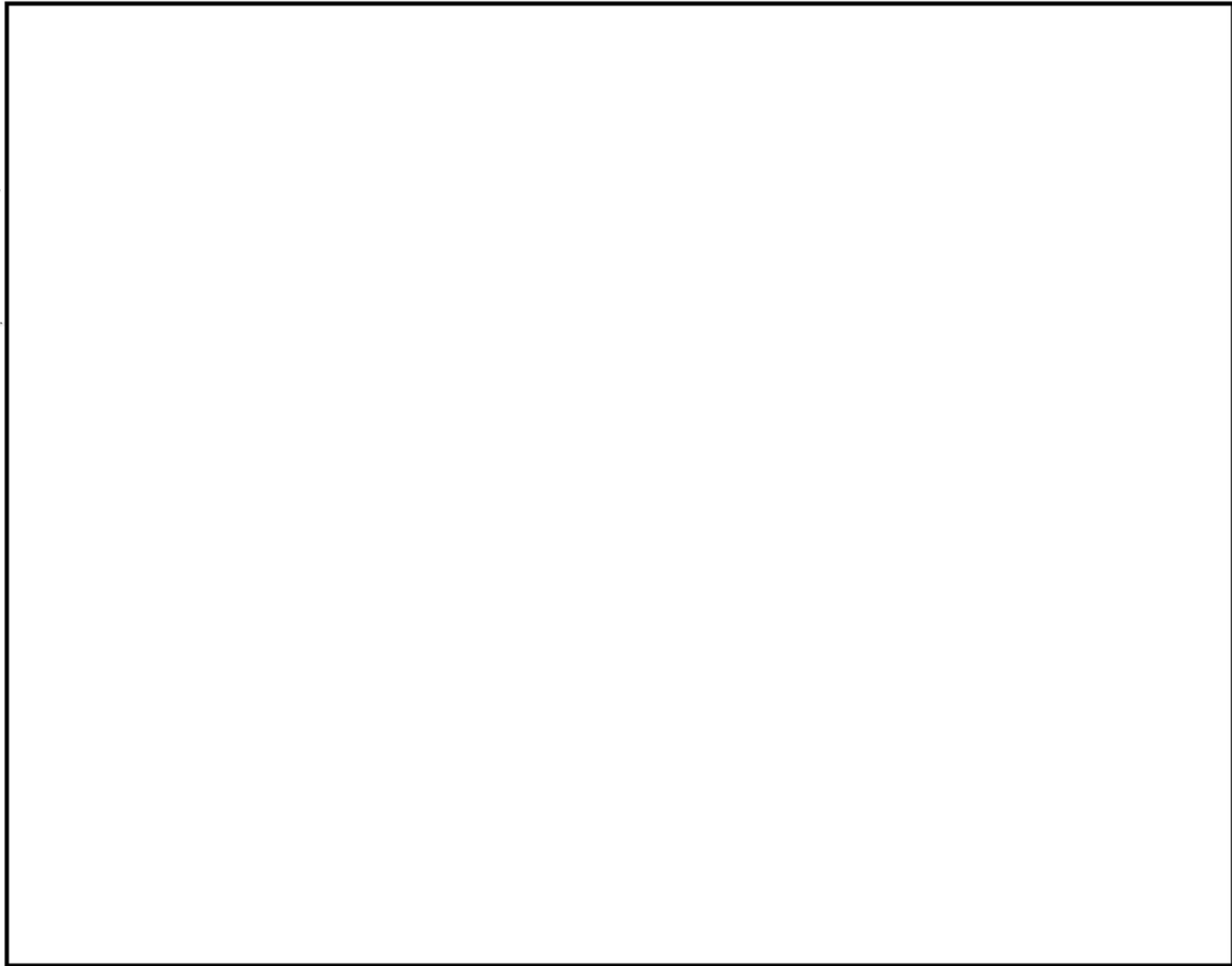
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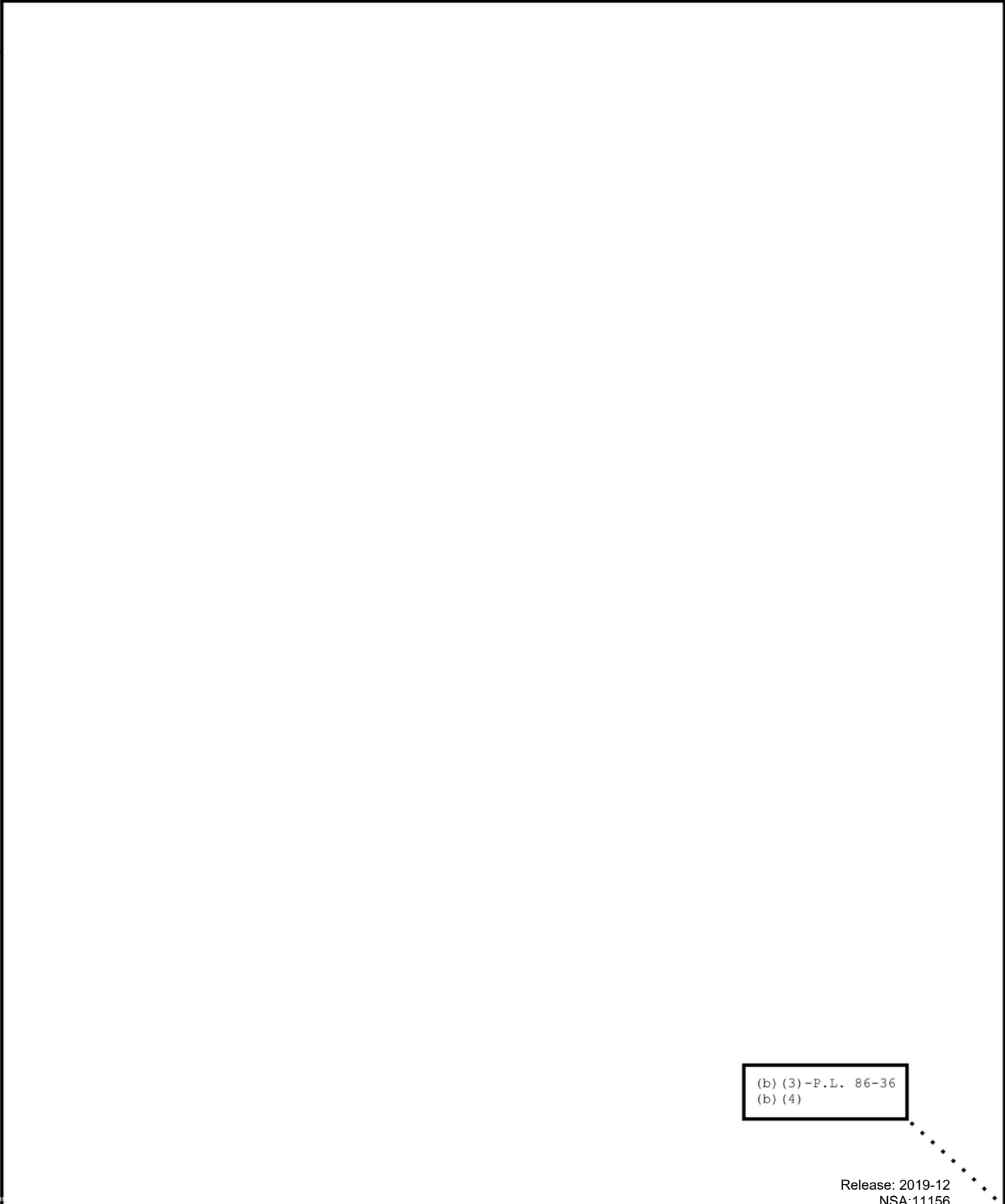


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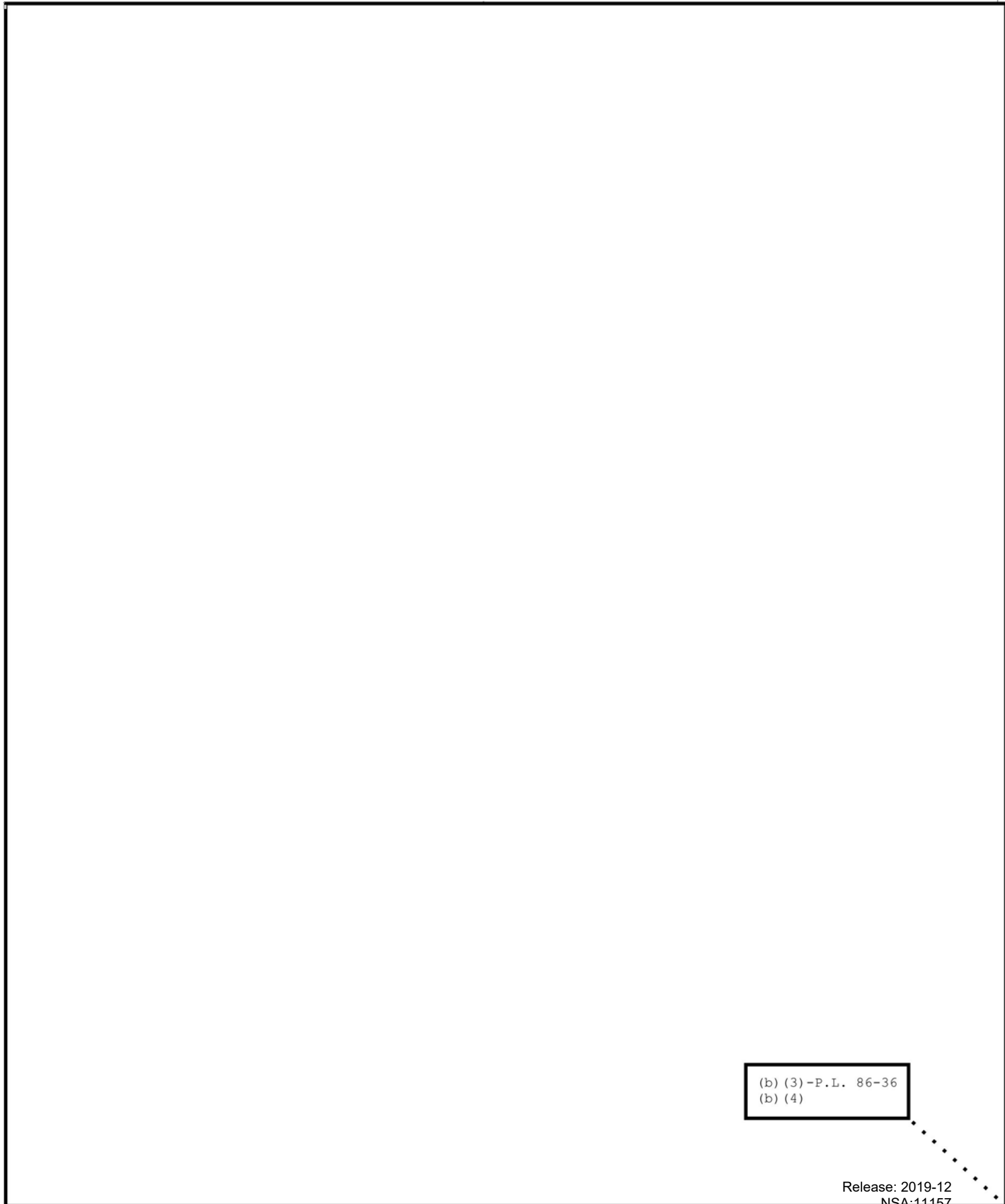


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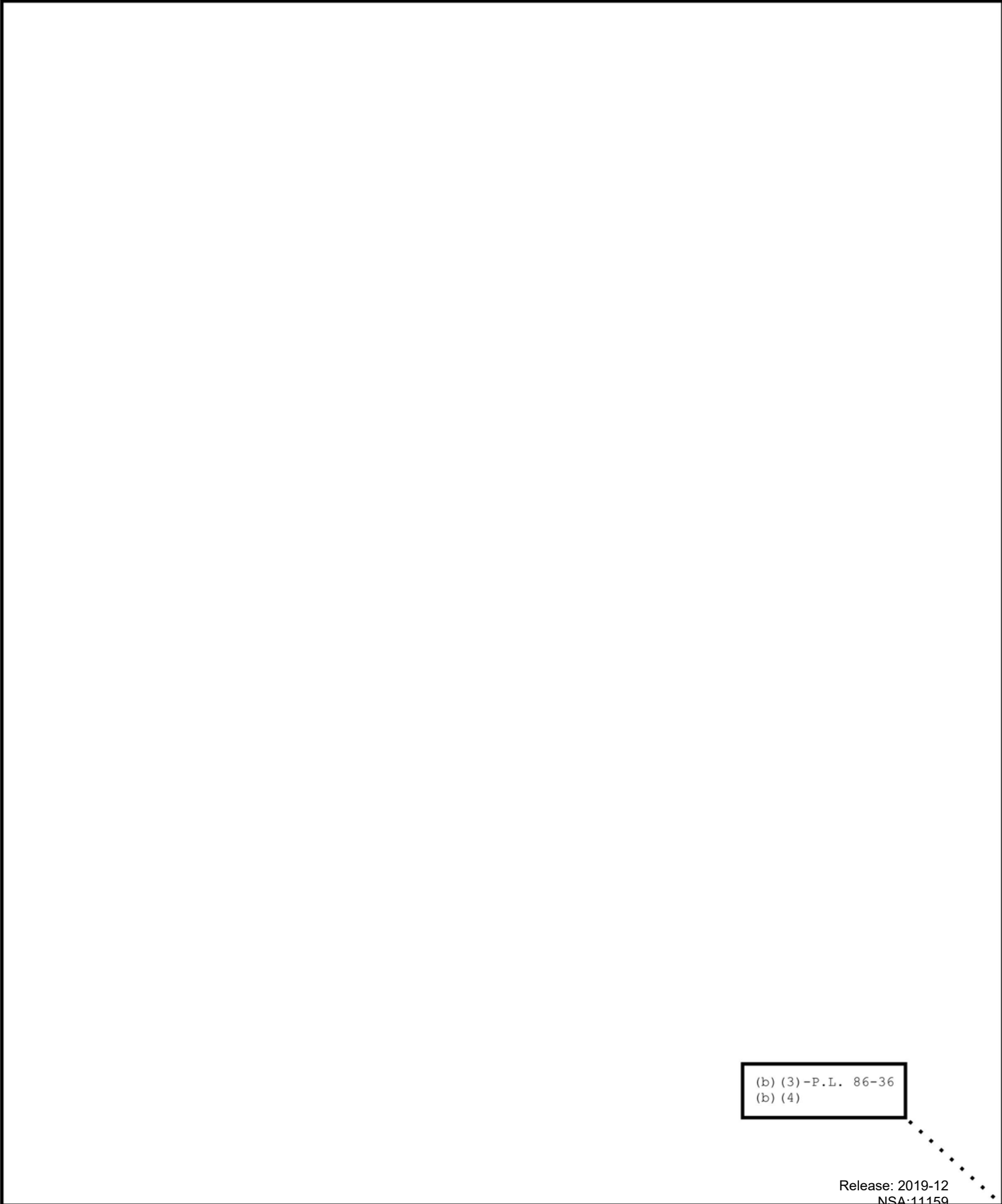
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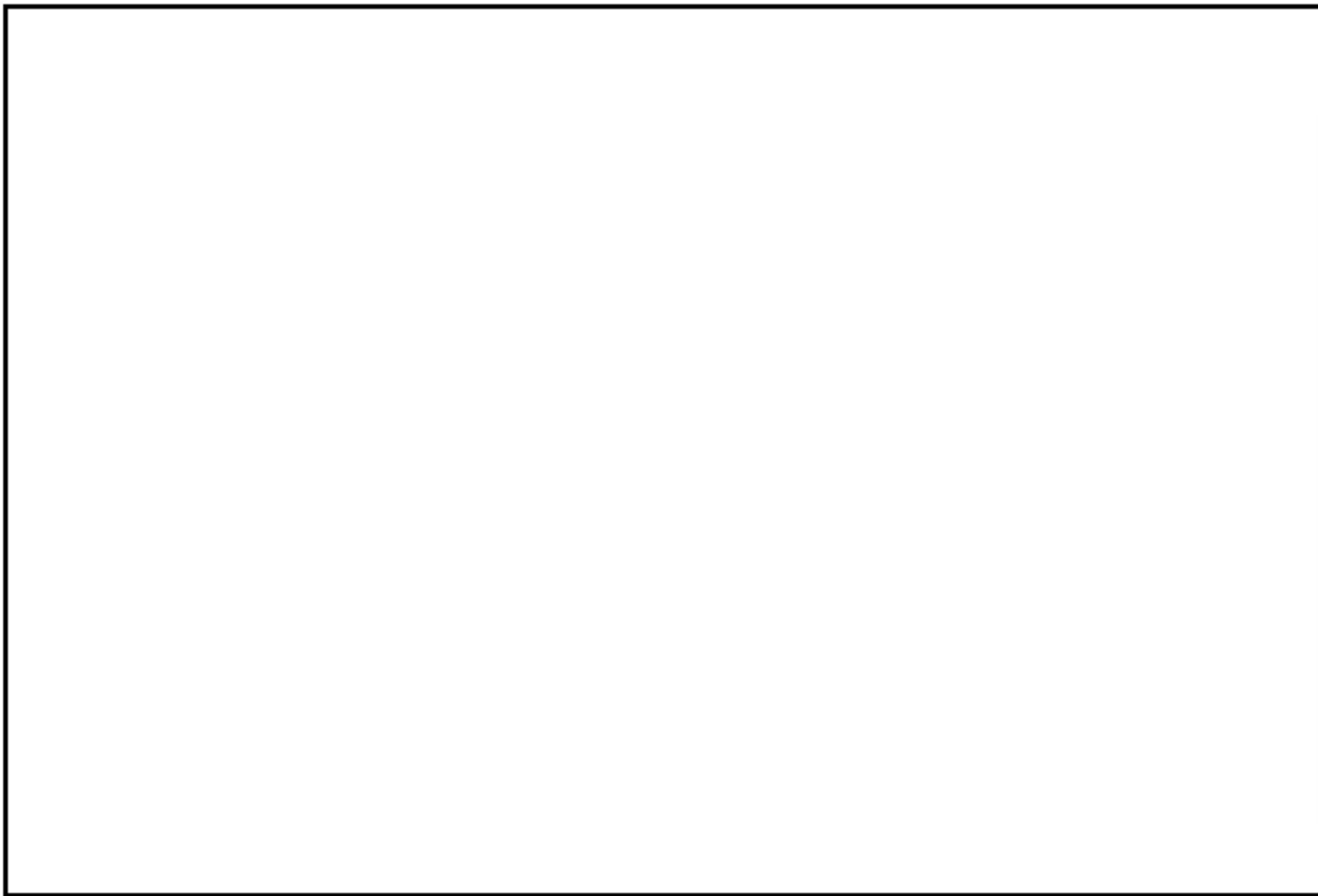
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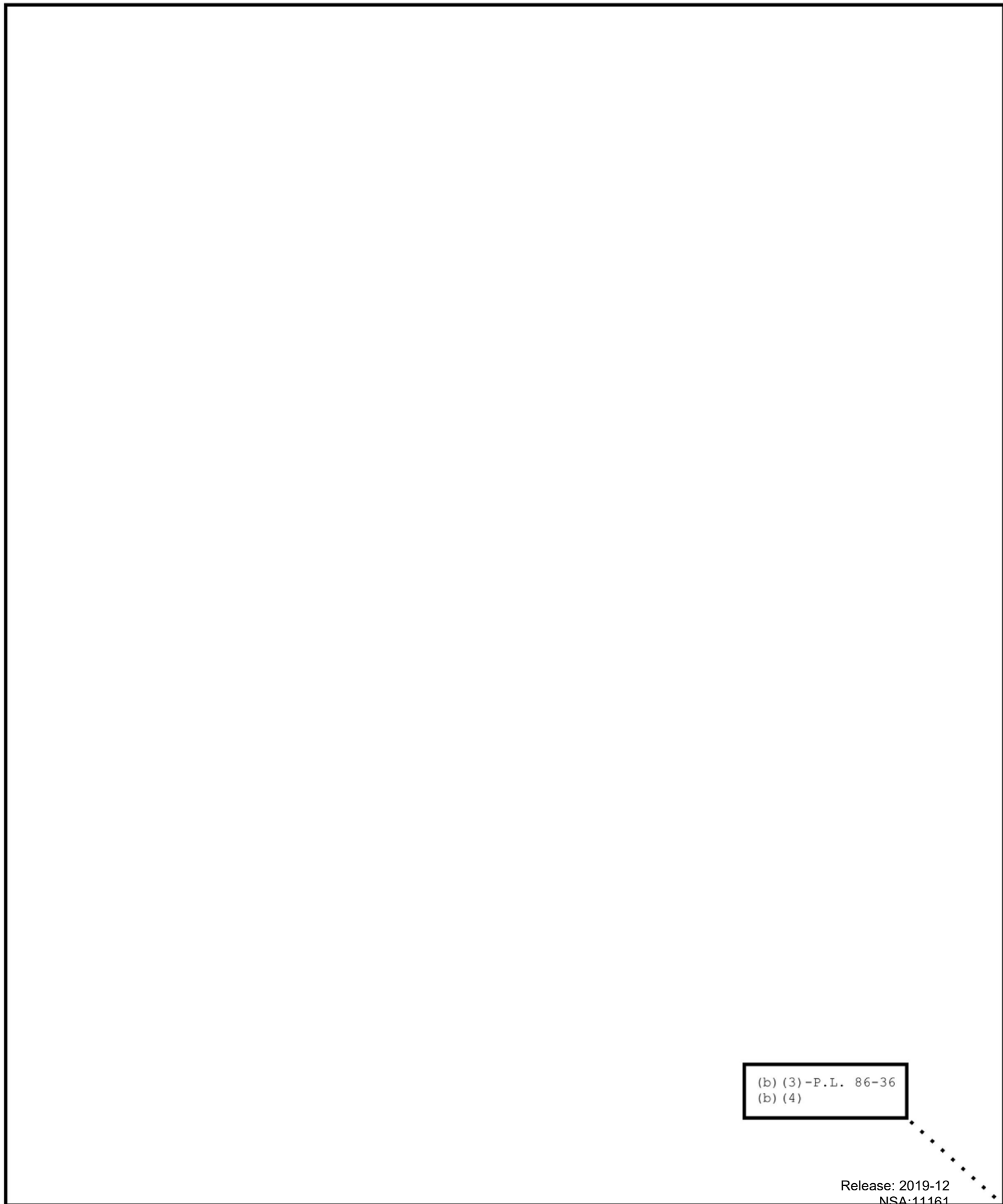
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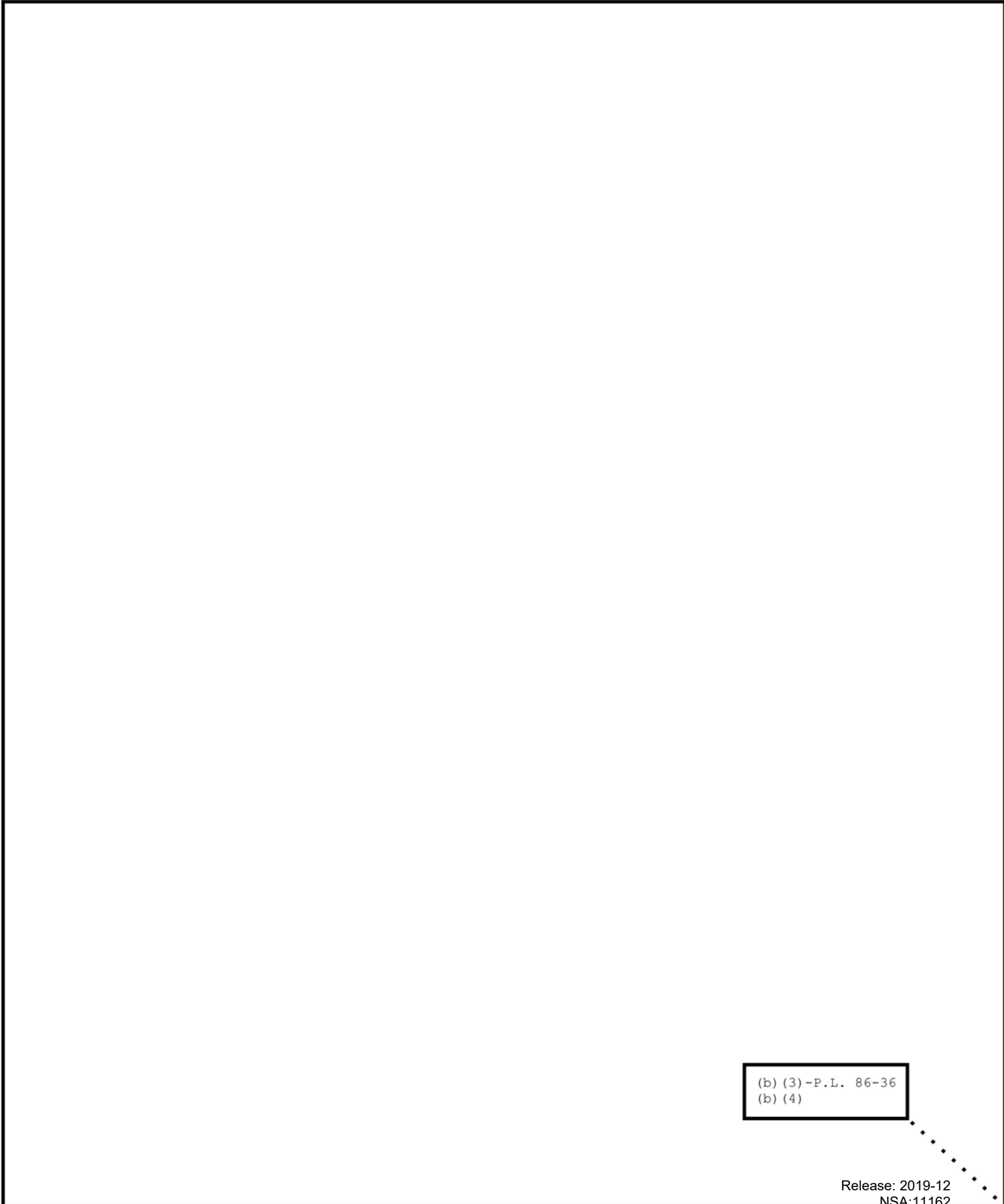
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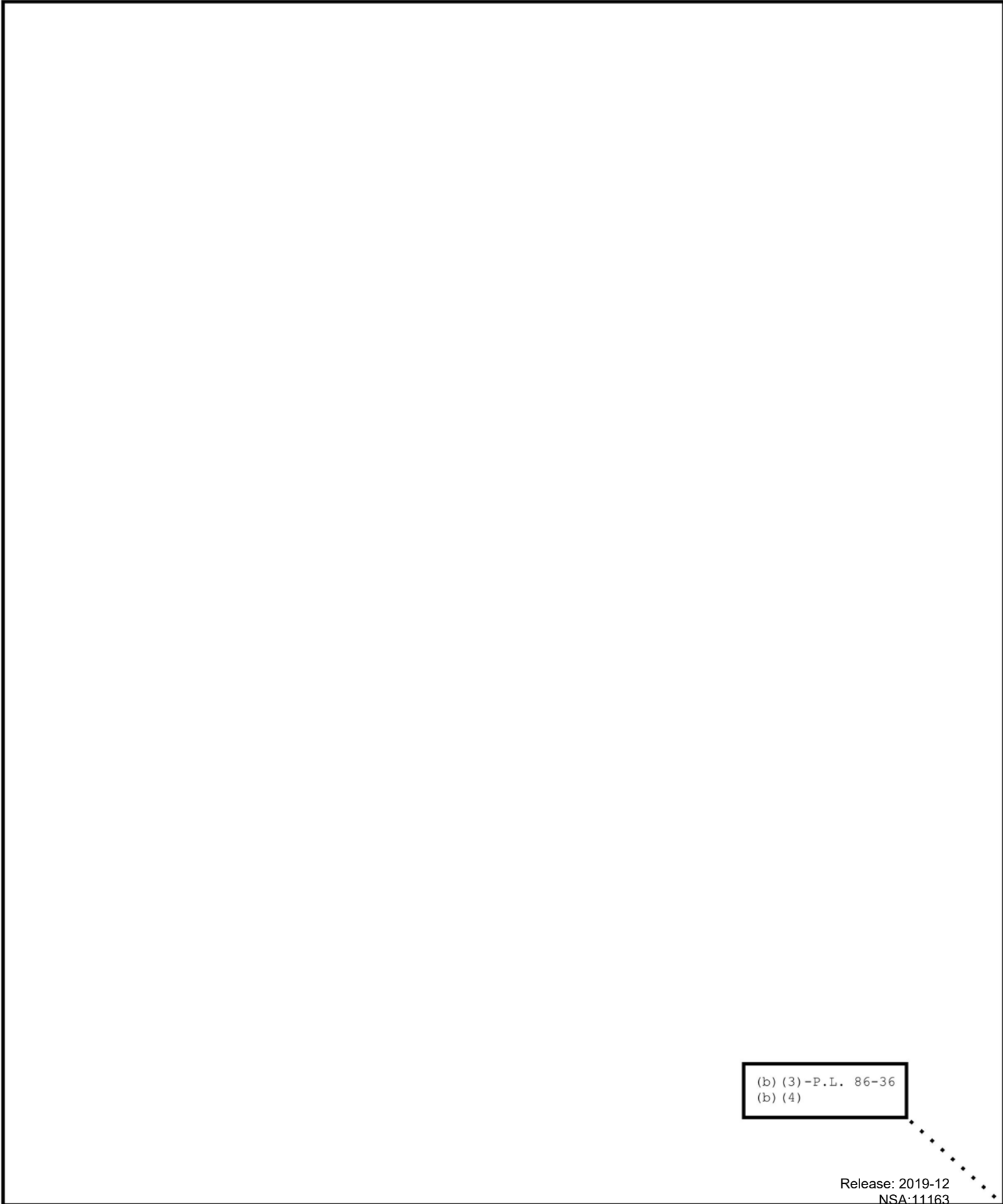
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(b) (4)



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(b) (4)

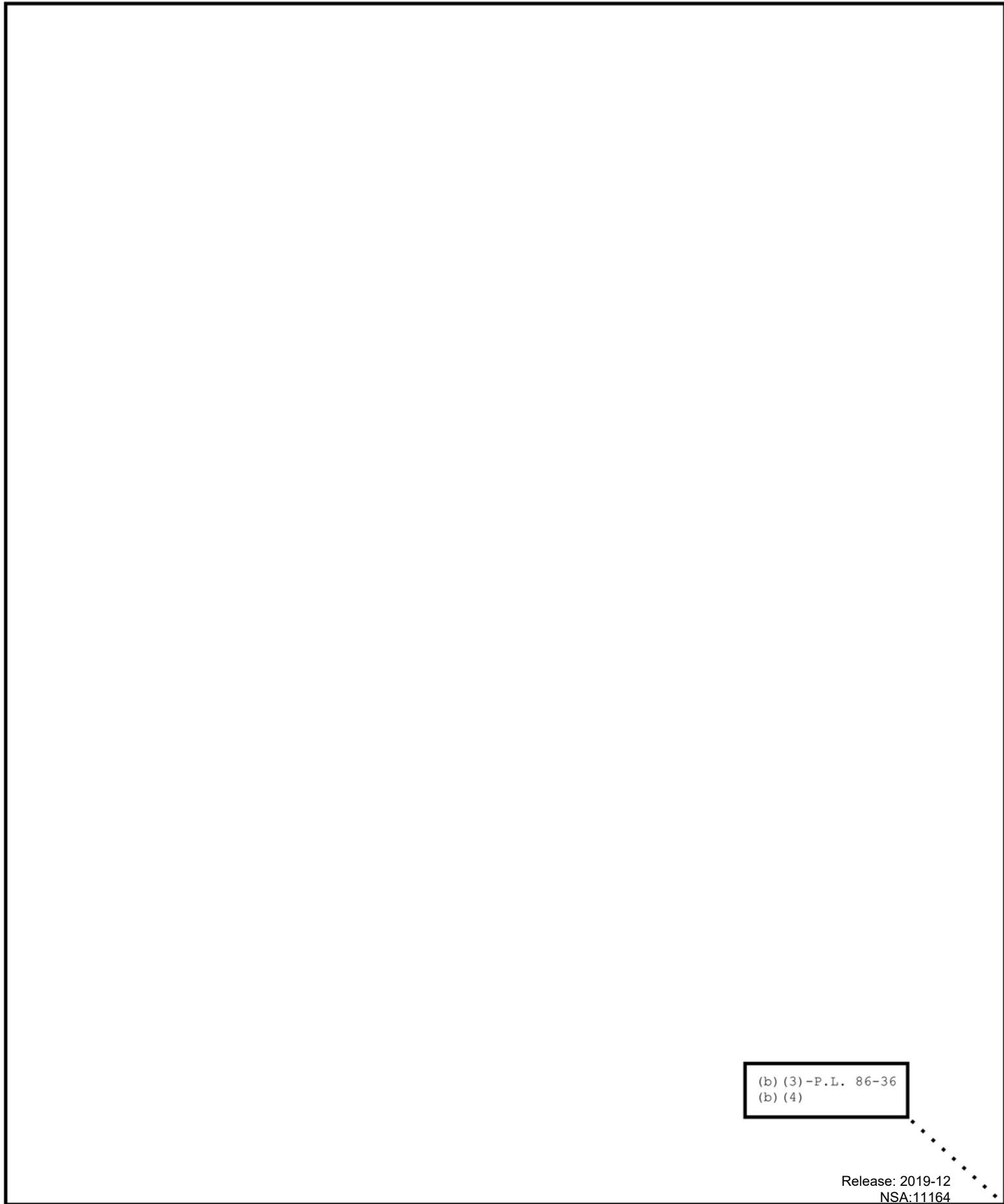


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(b) (4)

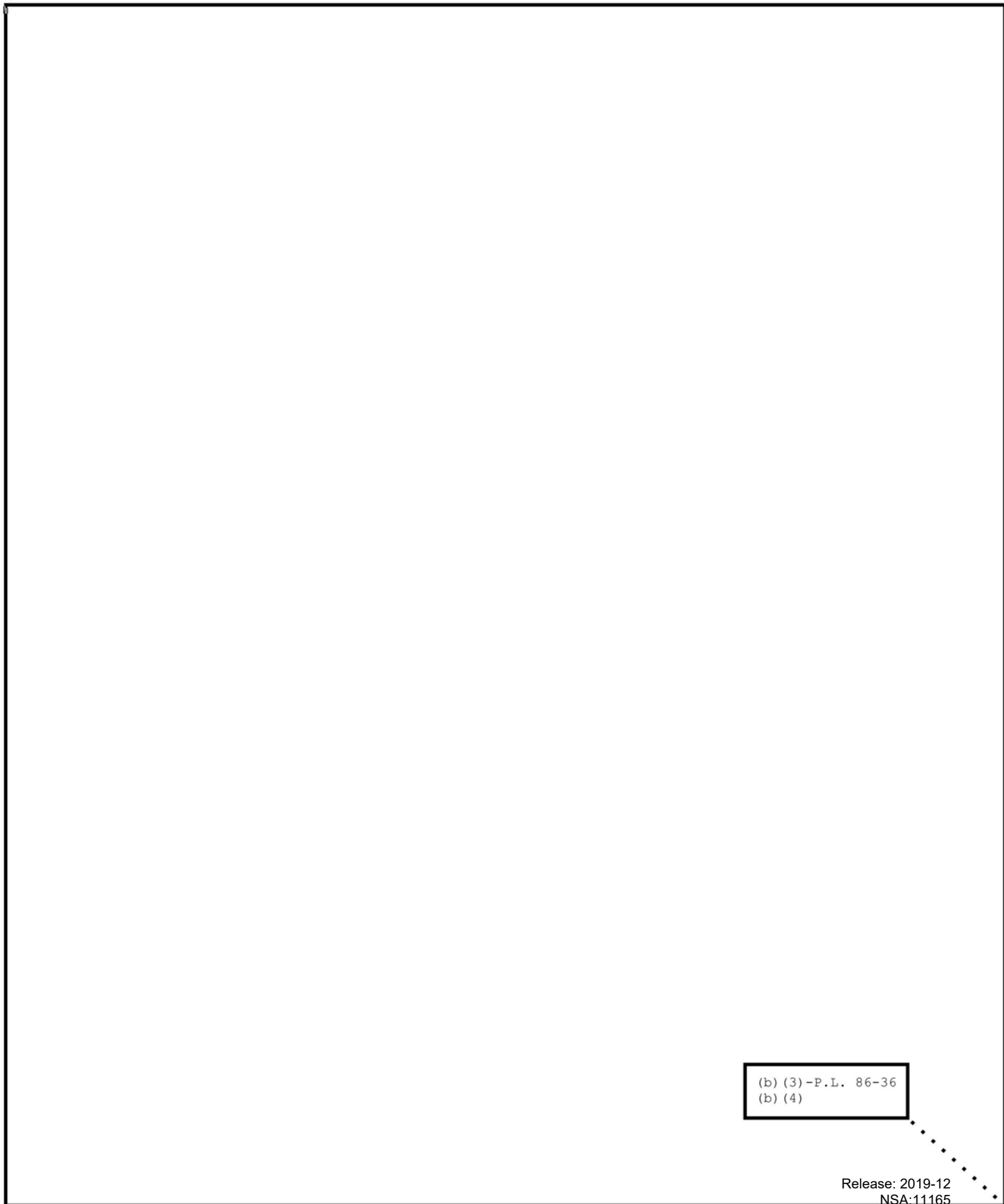


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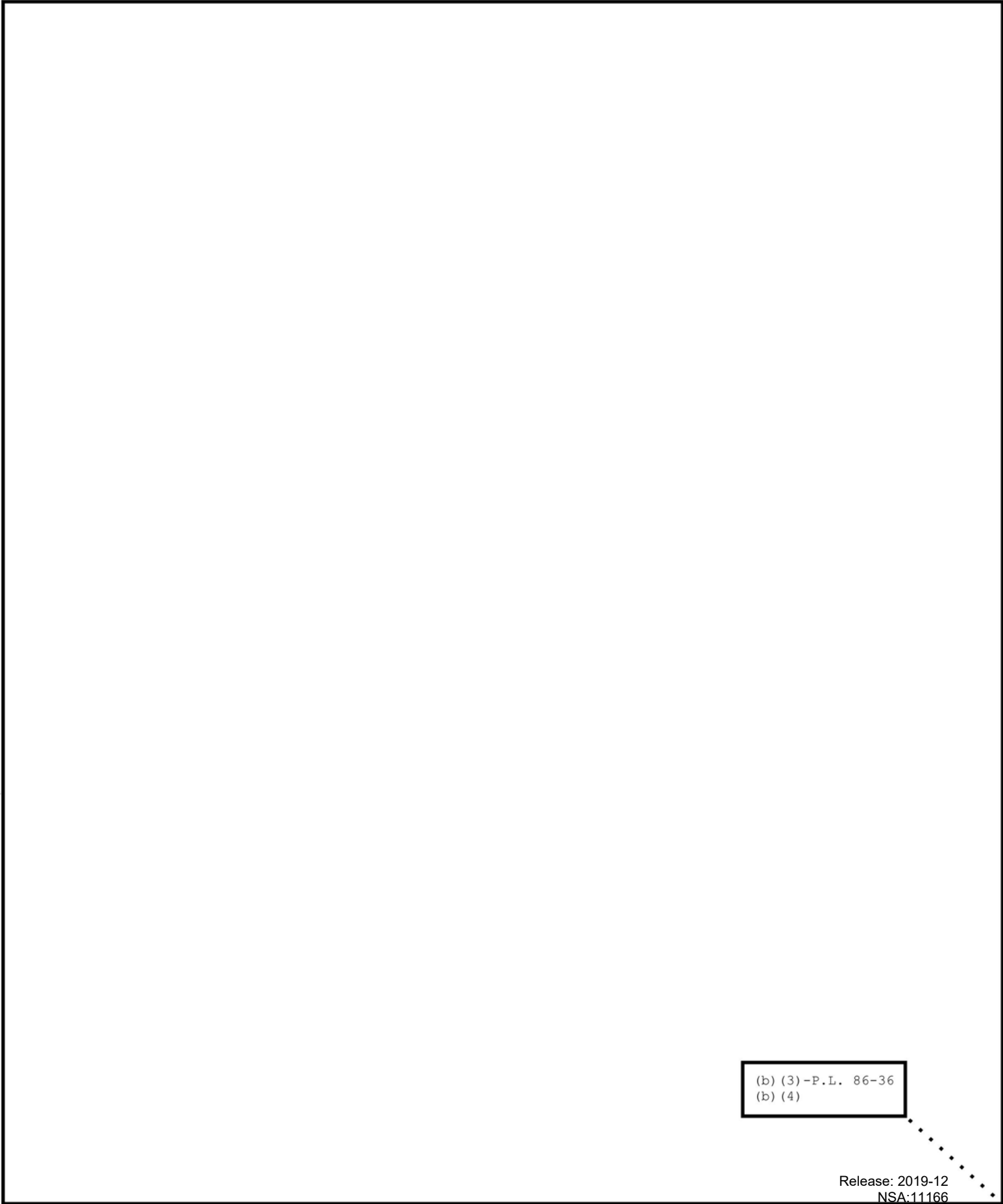




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(b) (4)



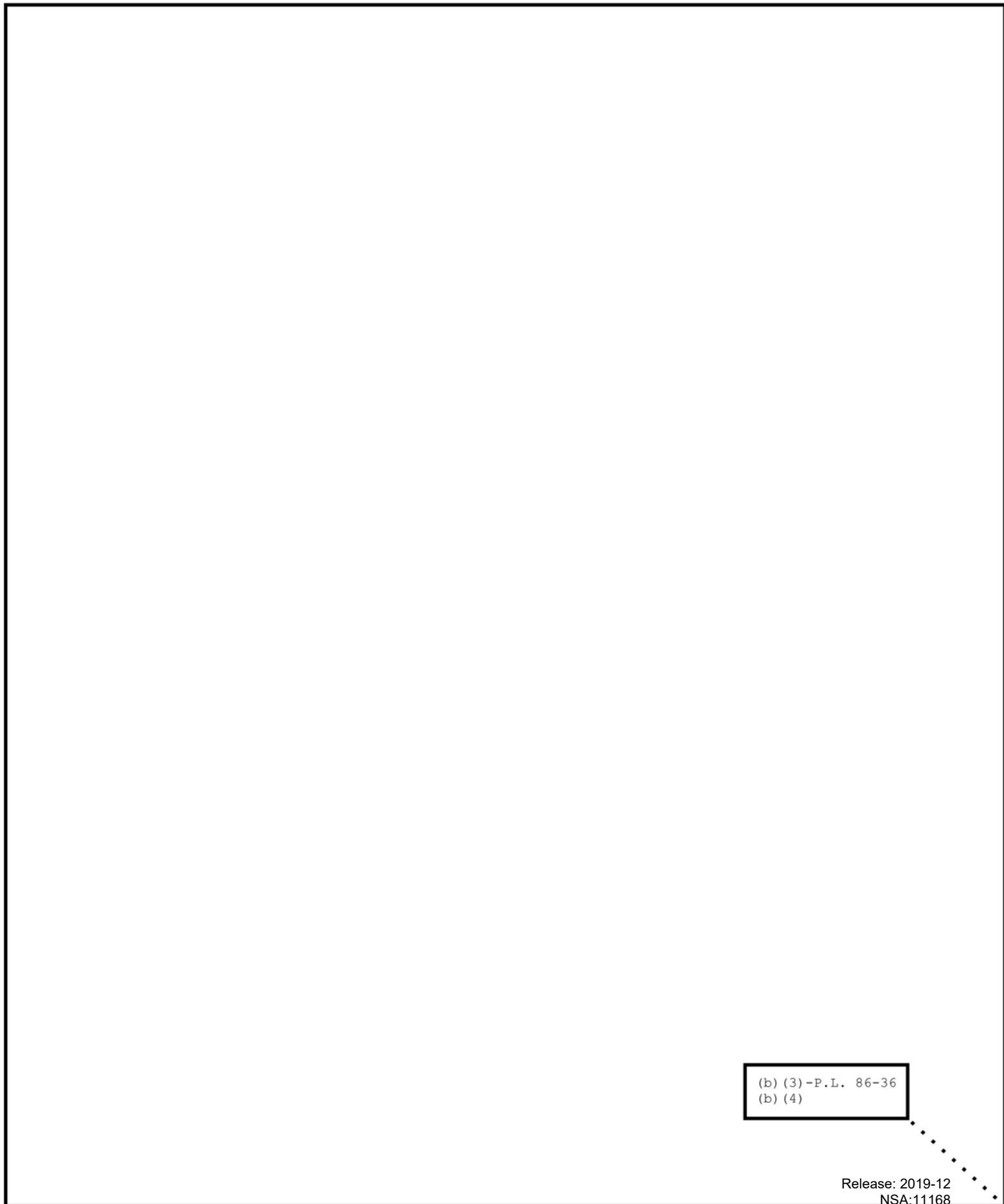
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(b) (4)



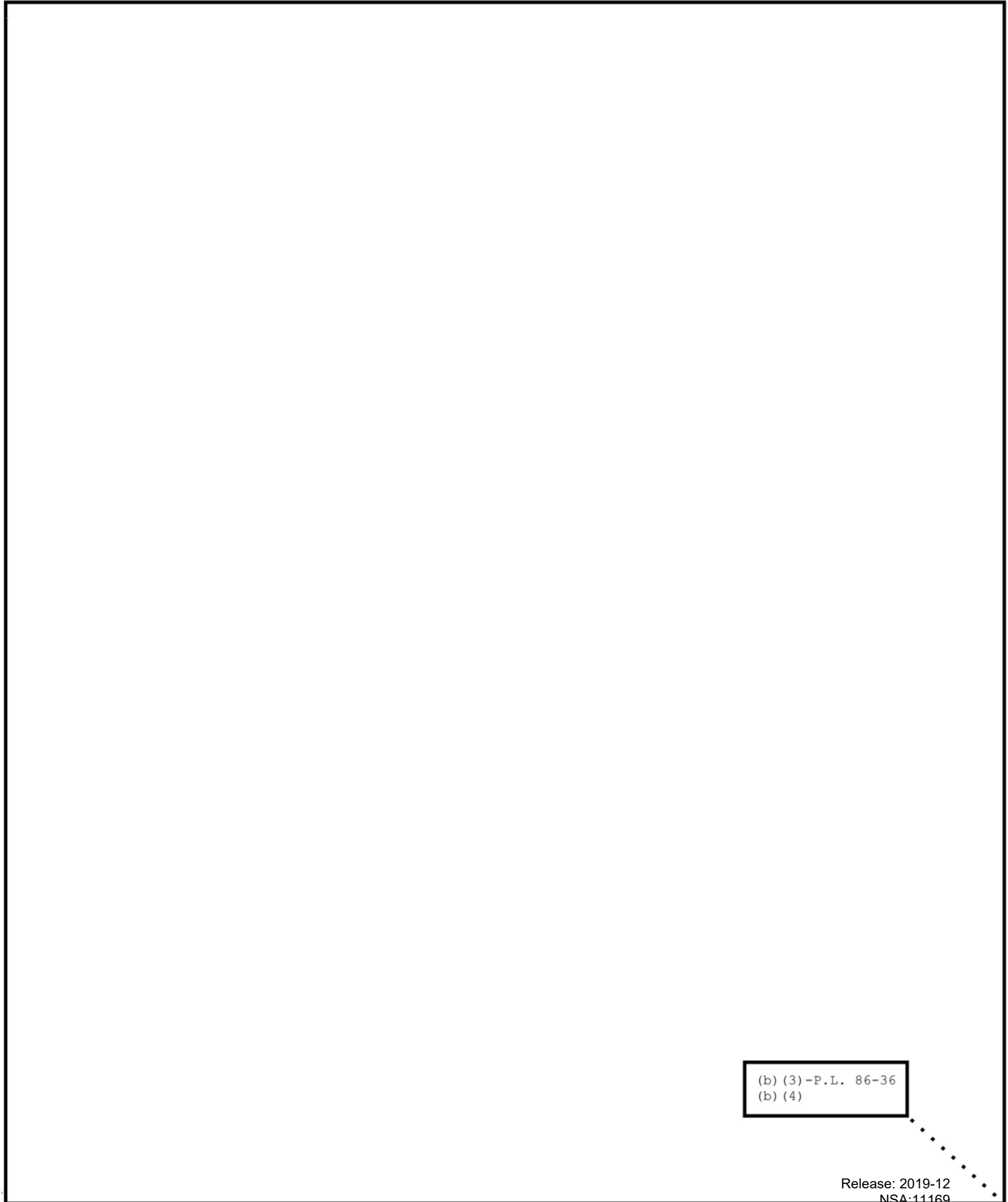
(b) (3) - P.L. 86-36  
(b) (4)



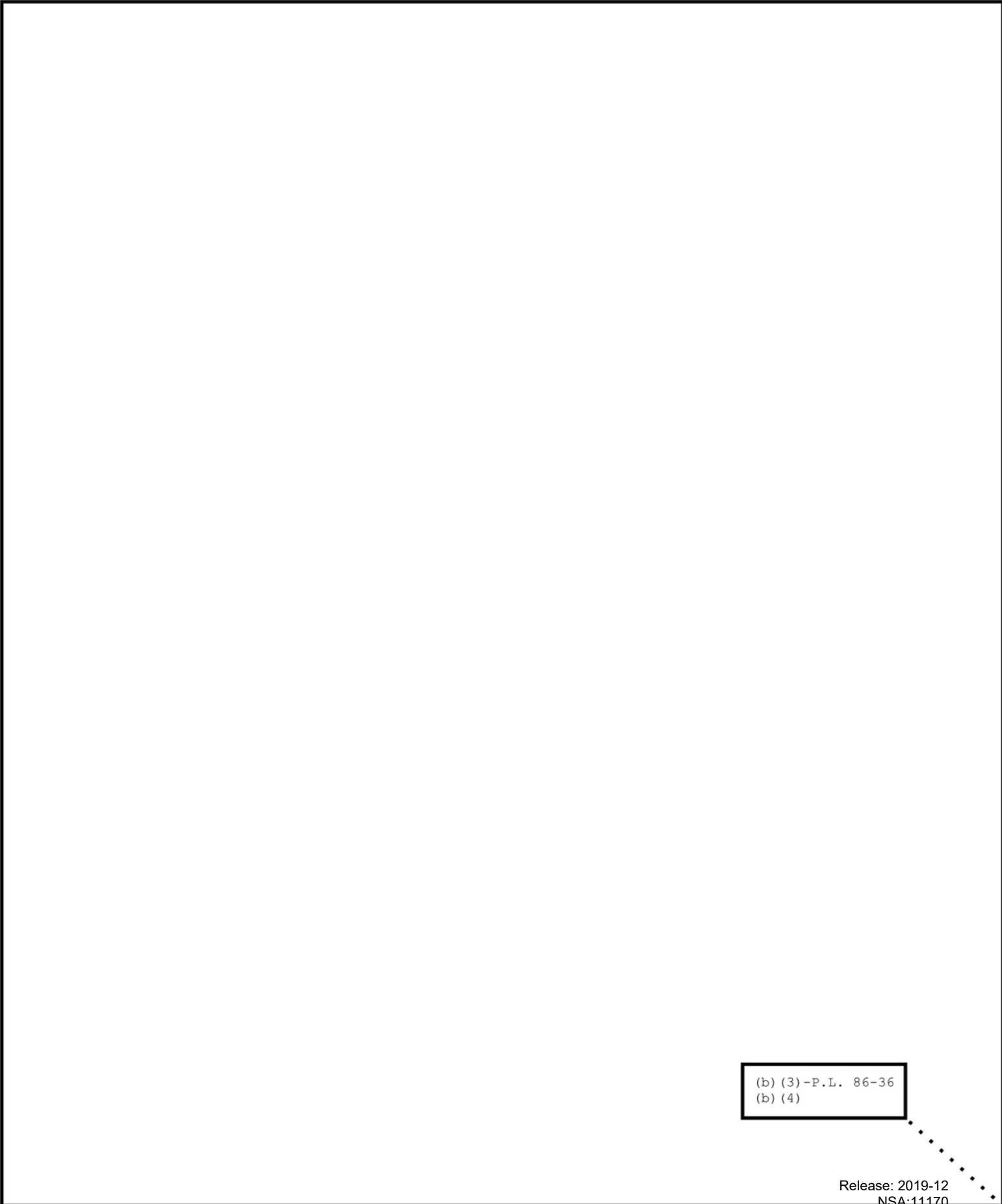
(b) (3) - P.L. 86-36  
(b) (4)



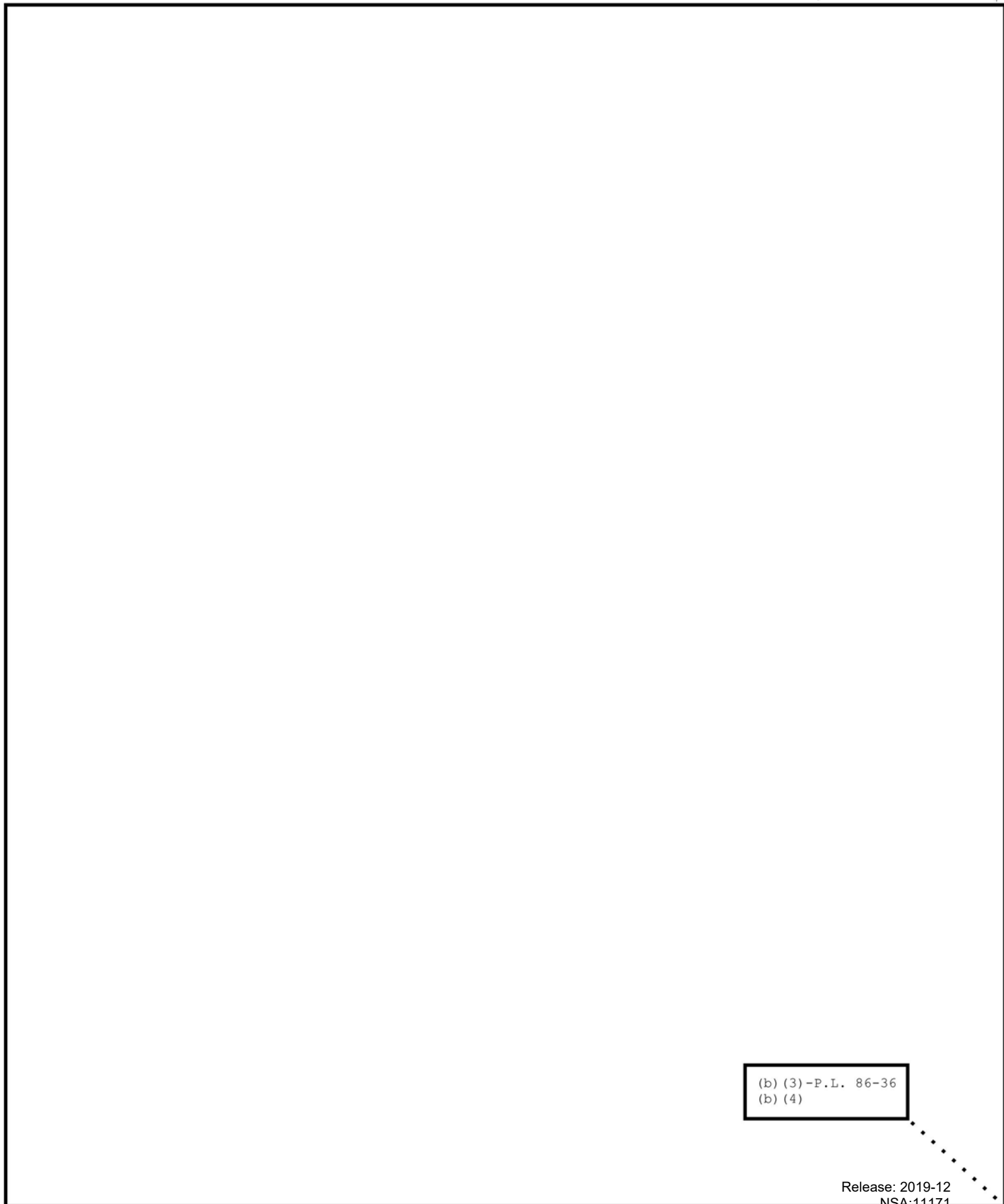
(b) (3) - P.L. 86-36  
(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)

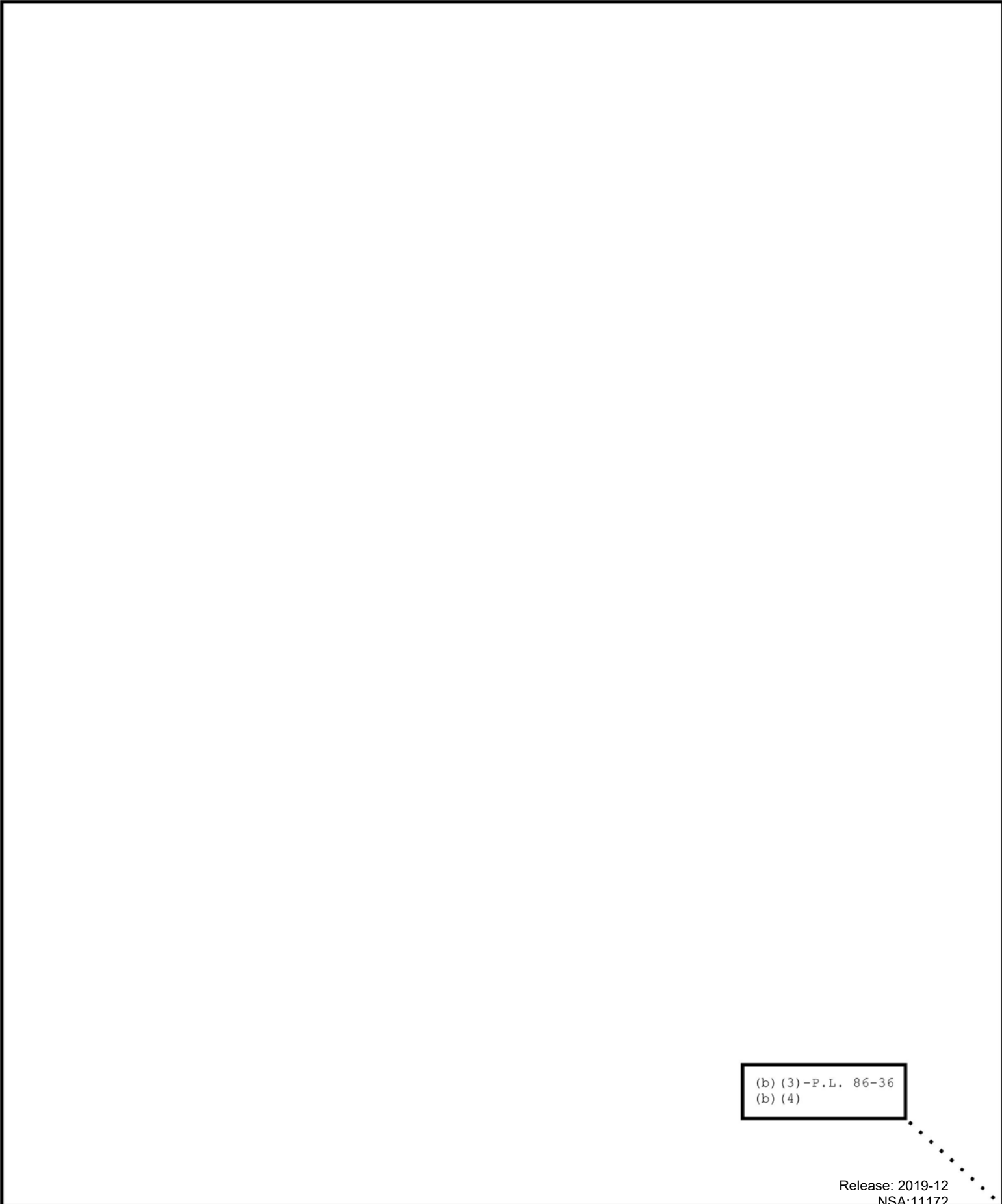


(b) (3) - P.L. 86-36  
(b) (4)

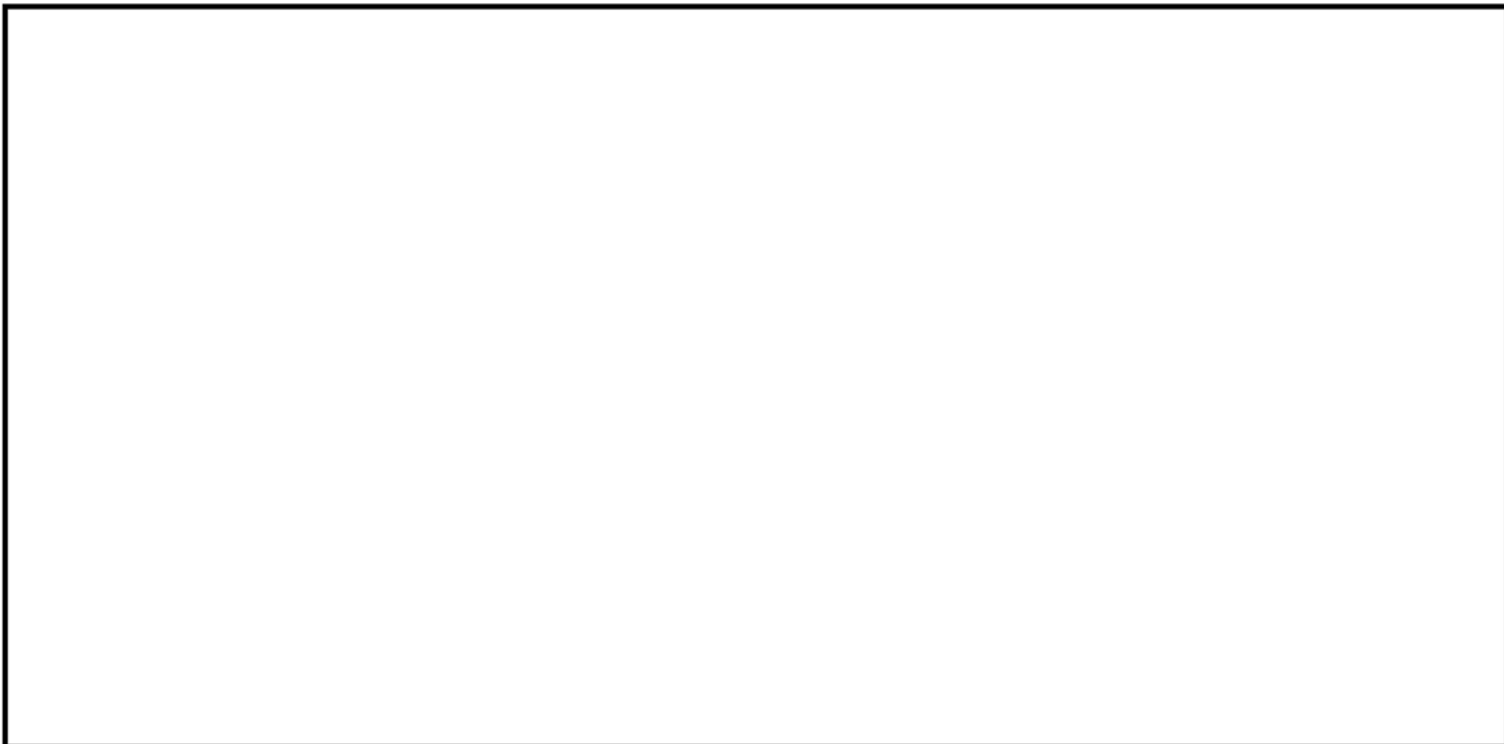


(b) (3) - P.L. 86-36  
(b) (4)

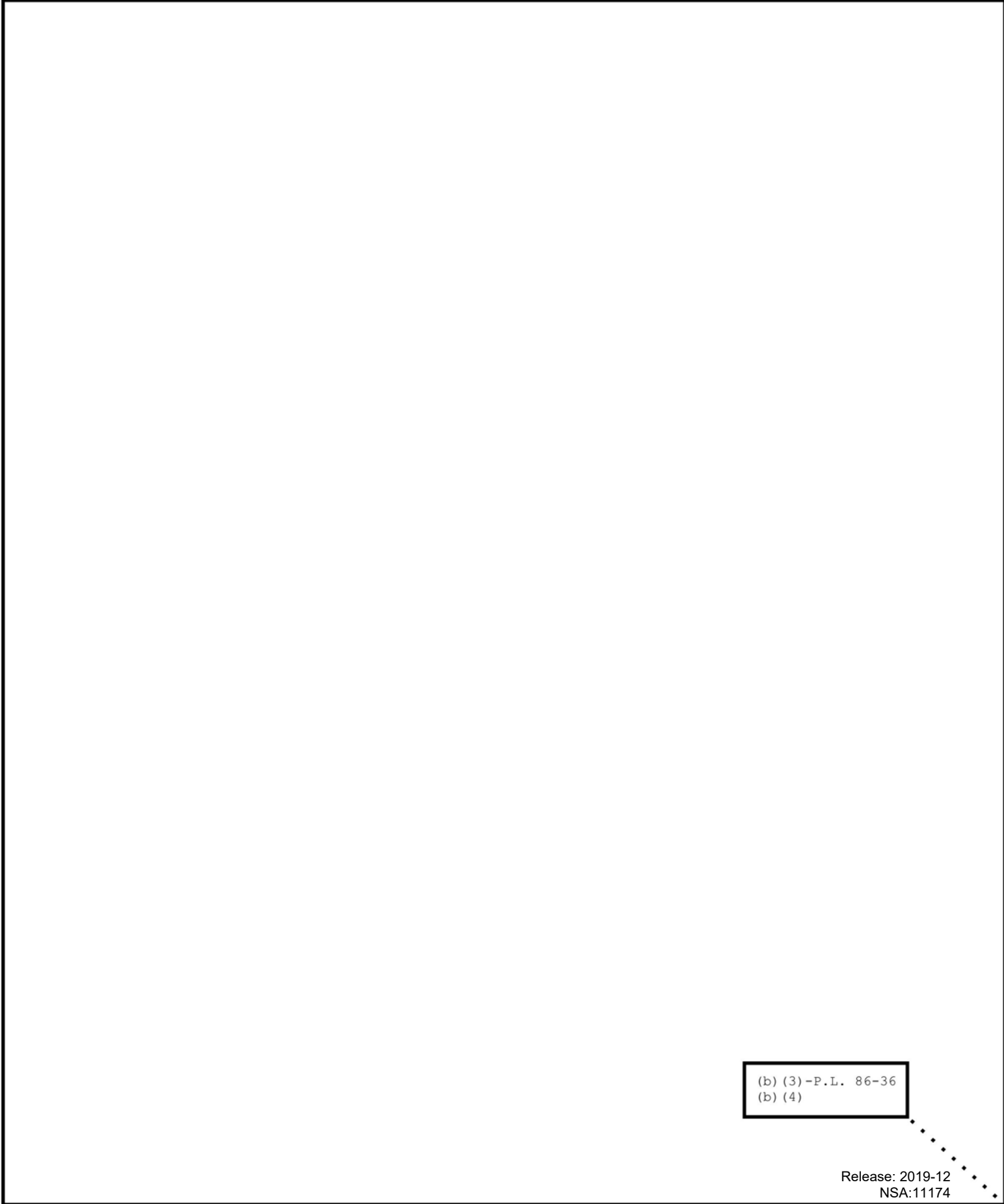




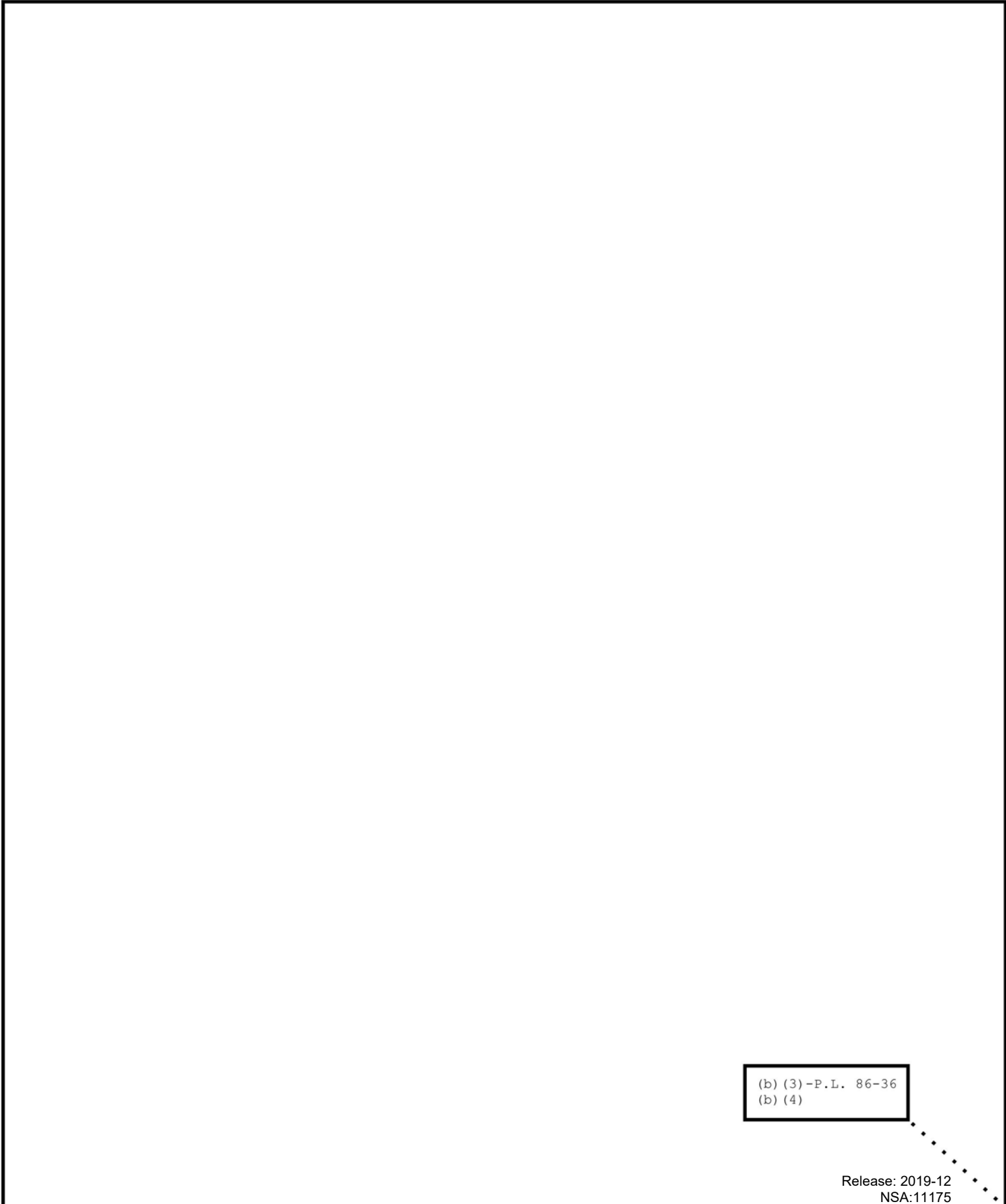
(b) (3) - P.L. 86-36  
(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)



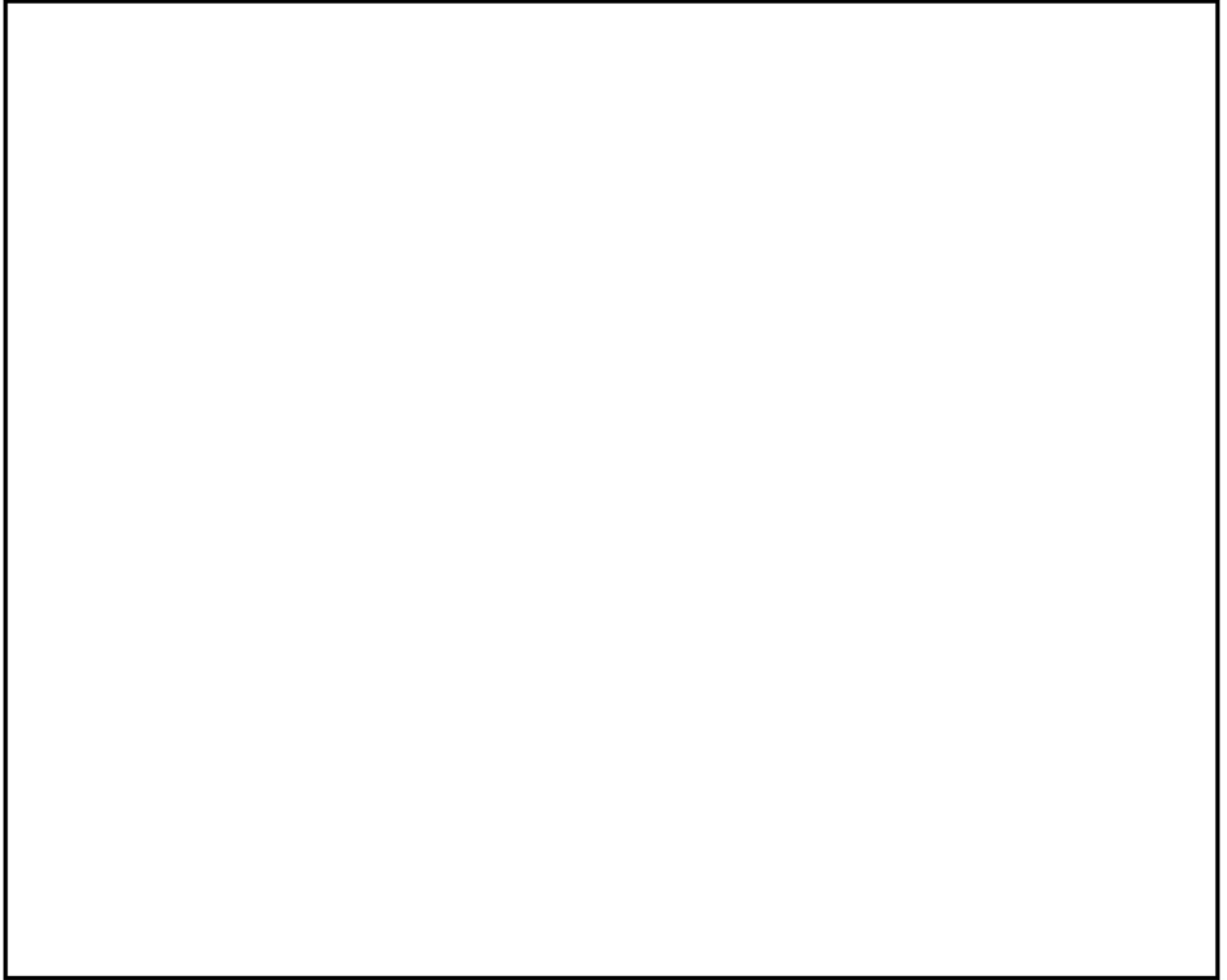
(b) (3) - P.L. 86-36  
(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)



(b) (3) - P.L. 86-36  
(b) (4)

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IV-15-0037

APPENDIX G

~~(U//FOUO)~~ [redacted] Records of Fire Drill/Evacuation from [redacted]

[redacted]  
(b) (3) - P.L. 86-36

~~UNCLASSIFIED//FOR OFFICIAL USE ONLY~~

Watch Log

[Redacted]

(b) (3) - P.L. 86-36

2	4/8/2014		<input type="checkbox"/> Executive
3	2/19/2014		<input type="checkbox"/> Executive
4	11/18/2013		<input type="checkbox"/> Executive

Site Support



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IV-15-0037

**APPENDIX H**

(U//~~FOUO~~) [redacted] 13 July 2015 email to OIG

[redacted]  
[redacted]  
(b) (3) -P.L. 86-36  
(b) (6)

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Appendix H.

[Redacted]

**From:**

**Sent:**

**To:**

**Subject:**

[Redacted]  
Monday, July 13, 2015 7:03 PM

[Redacted]  
Follow-up

(b) (3) - P.L. 86-36  
(b) (6)

H [Redacted]

(b) (3) - P.L. 86-36

I wanted to get back to you as soon as possible. At this time I have no additional information to provide outside of what we have discussed earlier in the day.

Please take into consideration the things discussed, to also include false alarms/fire drills. Going to other buildings, where shuttle services were in use for meetings.

Thank you for your time and attention to this matter.

[Redacted]

**Appendix I**

(U//~~FOUO~~) [redacted] response to tentative conclusions

.....

(b) (3) - P.L. 86-36  
(b) (6)

[Redacted]

**From:** [Redacted]  
**Sent:** Friday, October 23, 2015 12:33 PM  
**To:** [Redacted]  
**Subject:** RE: (U) Tentative Conclusion of NSA OIG Investigation  
**Signed By:** [Redacted]

Classification: UNCLASSIFIED//~~FOUO~~

(b) (3)-P.L. 86-36  
(b) (6)

[Redacted]

I do not have anything further to provide at this time.

**From:** [Redacted]  
**Sent:** Friday, October 09, 2015 2:23 PM  
**To:** [Redacted]  
**Subject:** (U) Tentative Conclusion of NSA OIG Investigation

(b) (3)-P.L. 86-36

*Classification: UNCLASSIFIED//FOR OFFICIAL USE ONLY*

**INSPECTOR GENERAL SENSITIVE INFORMATION:** This email, including any attachments, is intended only for authorized recipients. This email message may contain information that is confidential, sensitive, and/or protected by Federal law, including the Privacy Act of 1974, as amended.

[Redacted]

(U//~~FOUO~~) Provided are tentative conclusions of the NSA OIG investigation regarding the allegation that you submitted false hours on an NSA contract while employed by [Redacted]

(U//~~FOUO~~) The OIG determined that you knowingly claimed false and inaccurate labor charges on your company timesheets, totaling 285.50 hours, during the period of 8 July 2013 to 10 July 2014.

(U//~~FOUO~~) Your actions violated 31 U.S.C. § 3802, and likely caused [Redacted] to violate FAR 31.201-2 thereby reducing allowable costs and payments under FAR 52.216-7.

(U) The applicable authorities are attached for your review.

(U//~~FOUO~~) Please concur or non-concur with these conclusions. If you non-concur, please provide information to support your non-concurrence.

(U//~~FOUO~~) The OIG would appreciate your response as soon as possible or by COB Friday, 23 October 2015.

(U//~~FOUO~~) [Redacted]  
Investigator  
NSA/CSS Office of the Inspector General  
[Redacted]  
Suite 6247

969-4280s.

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~  
=====  
Classification: UNCLASSIFIED//~~FOUO~~